

# **BOTLE BUHLE BRANDS**

## **TRAINING REGISTER – ADMINISTRATION**

DISTRIBUTION NAME/S:			
DATE AND TIME:			
TRAINER NAME/S:			
RECEIVING ORDERS FROM MANAGERS			
NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS
RECEIVING ORDERS FROM HOME TEAM			
NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS
COLLATING ORDERS FROM MANAGERS AND HOME TEAM			
NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS

# **BOTLE BUHLE BRANDS**

## **ORDERING STOCK FROM BBB - DISTRIBUTORS**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

## **ORDERING STOCK FROM BBB - MANAGERS**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

## **INVOICING STOCK TO MANAGERS**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

# **BOTLE BUHLE BRANDS**

## INVOICING STOCK TO HOME TEAM

NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS

## INVOICING STOCK TO CUSTOMERS

NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS

## PAY IN SHEETS

NAME AND SURNAME	DESIGNATION	TRAINEE COMMENTS	TRAINER COMMENTS

# **BOTLE BUHLE BRANDS**

## **PAYMENT ADVICE**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

## **INVOICE AND CREDIT NOTE NUMBERS**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

## **FILING STANDARDS**

<b>NAME AND SURNAME</b>	<b>DESIGNATION</b>	<b>TRAINEE COMMENTS</b>	<b>TRAINER COMMENTS</b>

# **BOTLE BUHLE BRANDS**

DISTRIBUTOR COMMENTS

TRAINER COMMENTS