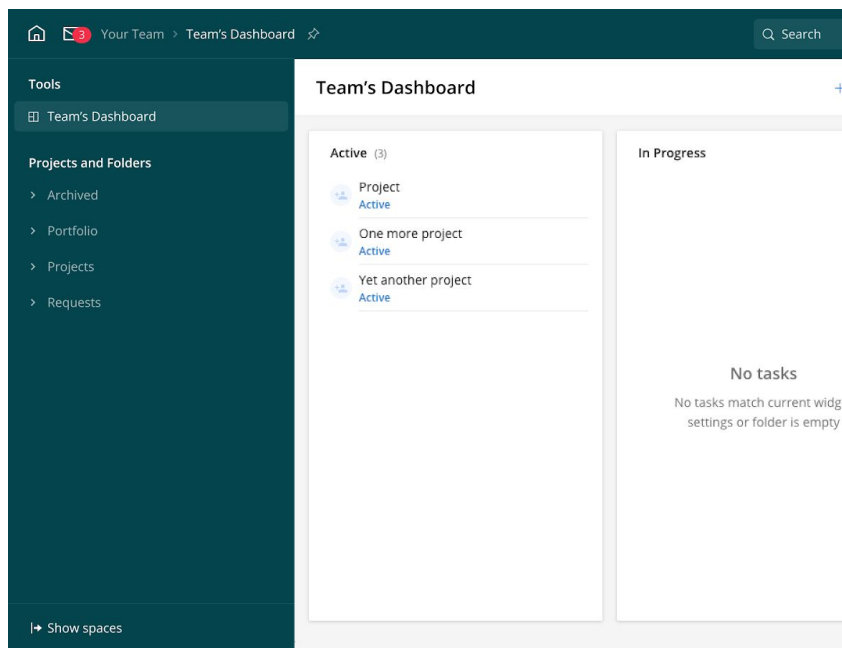
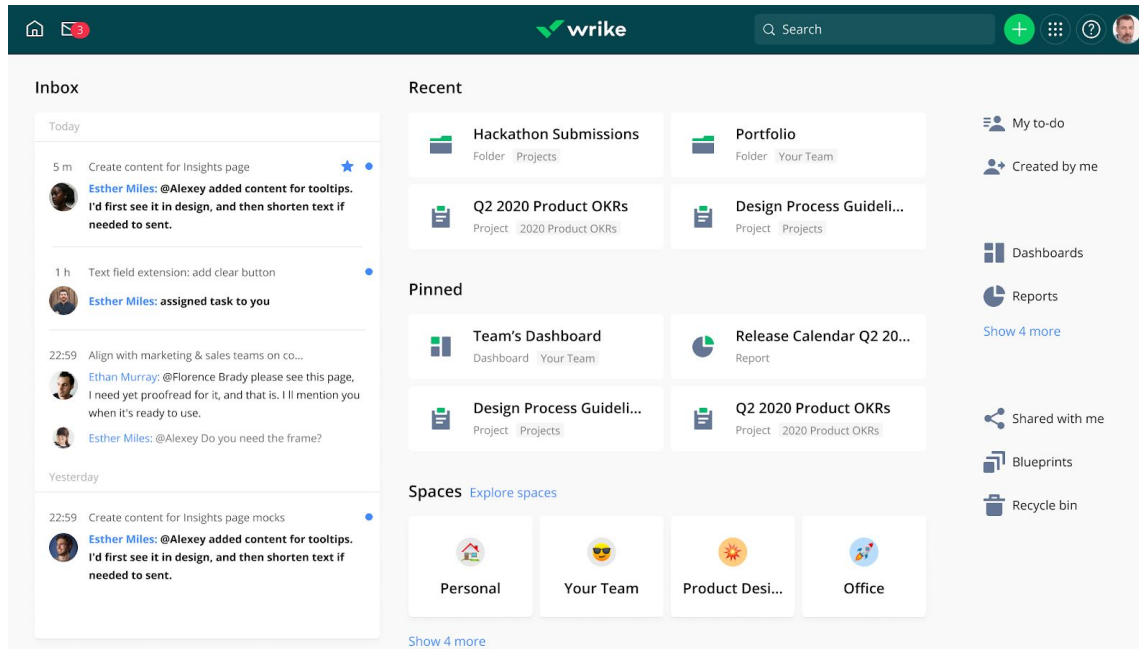


Tools in Spaces



Creating

Space admins can set up and manage all relevant Wrike tools for their team's Space.

Dashboards, calendars, and workload charts are available within a Space.



Accessing

Wrike tools are available in My Home's right panel or in the Space the tool was built in.

Note: All Wrike tools must be created within a Space.

Sharing

A Wrike tool created in a Space is automatically shared with all Space members. All new users who join that Space will also get access to all the tools.

Space admins can share specific Wrike tools with non-Space members. If you're a Space admin, you can share a specific tool by opening it then clicking **Share** on the top right of the workspace.



Frequently Asked Questions (FAQ)

Can I add reports to a Space?

Reports are planned for Tools in Spaces and will be available when the New Wrike Experience has been made generally available to all Wrike users.

Is there a way to move a tool from one Space to another?

In order to move a tool from one Space to another, you must be a Space admin of both Spaces. If you're a Space admin, you can move the tool by entering the tool settings and selecting "Move" from the drop-down menu and selecting which Space you'd like to move the tool to.

Can a tool live in more than one Space?

Currently, we do not support tools having multiple parent Spaces. However, you can still share the tool with other team members by adding them to your Space, or sharing the tool specifically with the team members who need them.