

Update on Absence Essentials

Recent months, we have added a lot of new features in Absence Essentials, based on customer feedback. You'll find an overview in this document, in case you haven't discovered them yet. We are also happy to provide once again the links to all documentation.

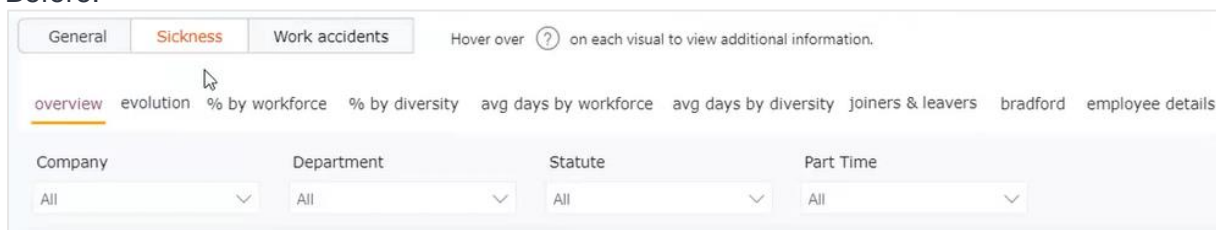
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New features

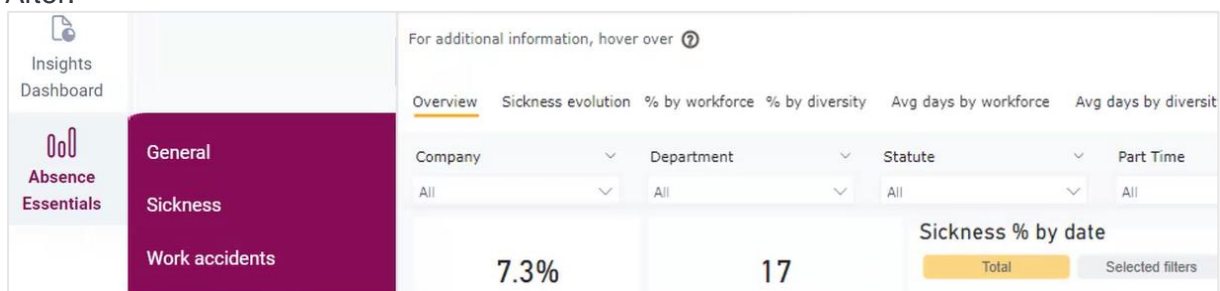
New navigation

To have an even better user experience and to align with SD Worx products, we changed the main navigation within Absence essentials from 'horizontal tabs' to 'vertical menu-items'.

Before:



After:



Additional data to the export of employee details

The columns: department, group number, exit date, start date, partial resumption, statute and theoretical working days were added to the export of employee details, so that you have more details and filtering possibilities in Excel.

New metrics in the export of employee details

If you use the Bradford factor to measure disruptive short absenteeism, we believe it's important to exclude people with partial resumption, long term illness or people who have not worked for a full 12 months from the Bradford factor.

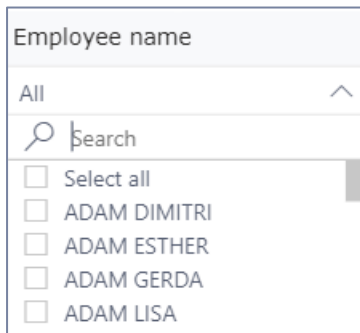
However, some customers use Bradford factor for other purposes as well. To support those needs, we've added 3 new columns where an "indicative Bradford factor" is calculated (together with corresponding days & periods) for all employees.

Employer number added to company filter

The employer number have been added to the company filter to make the distinction between companies with the same names.

Search option default 'on' for employee name filter

The search option is now standard available in the employee's name filter, so you don't have to activate it every time.



Employee name

All ^

Search

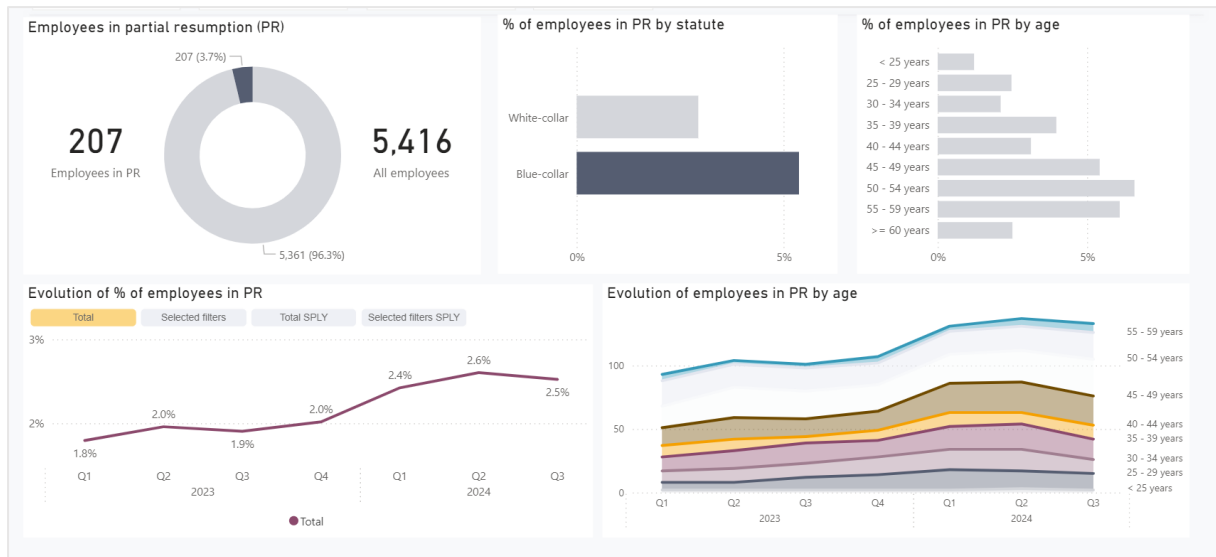
- ☐ Select all
- ☐ ADAM DIMITRI
- ☐ ADAM ESTHER
- ☐ ADAM GERDA
- ☐ ADAM LISA

Quarter has been added as reference period

We added quarters to the filter with reference periods, so you can report per quarter. Customers who work with shifted fiscal years can use this option as well.

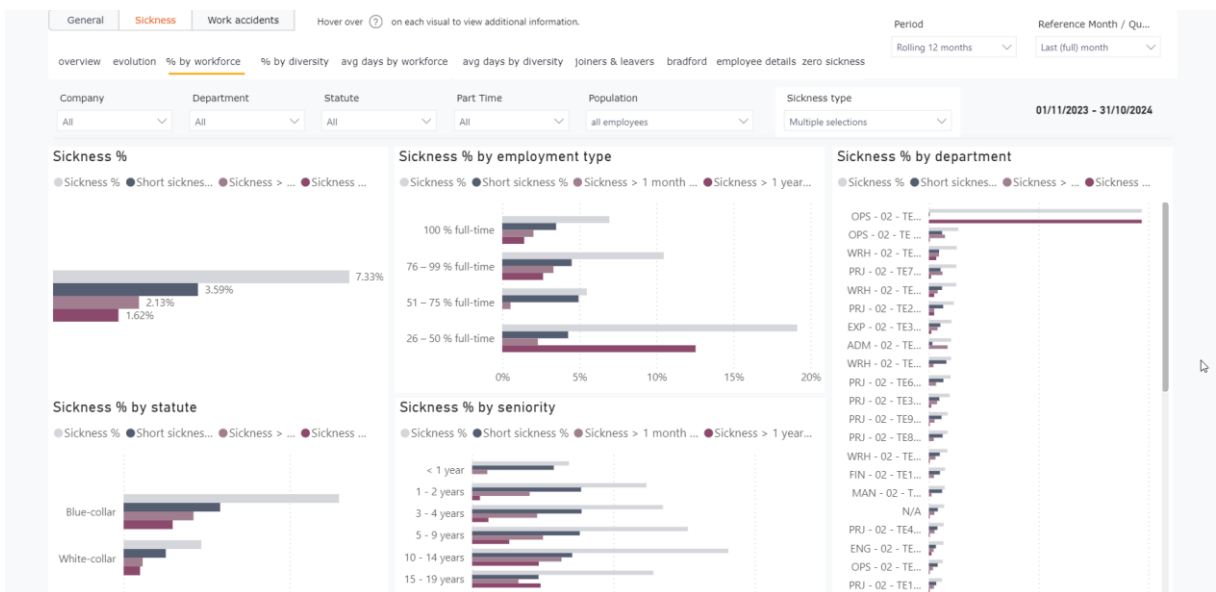
New metrics on partial resumption

Unfortunately, there seems to be a trend of increase in long-term absenteeism. As a result, the system of progressive work resumption is also used more often. To get some more insights in this group of people, we provided some new metrics.



Better insights in sickness per type

In all visuals where it's important to zoom in on sickness per type, we installed a better default, so you can have all types visible at first sight.



New documentation

To better support you in the use of our tool and to better monitor and respond to absenteeism, we provided 2 new videos with interesting insights.

Here you can find a recap overview of all available documentation:

- ['How To' startersvideo](#)
- [Individueel ziekteverzuim opvolgen met Absence Essentials](#) (We will provide the French version soon)

- [Ziekteverzuim opvolgen met Absence Essentials](#) (we will provide the French version soon)
- [Metrics Definitions & Calculations - SD Worx | Insights \(helpdocs.io\)](#)

You can also find all this information behind the 'Need help / Help center' button in the application.

