

## **Vendor Content Scorecards: An Overview**

Vendor partners should be receiving a weekly report providing them with an overall 'content score' of their provided e-commerce content. This scorecard will evaluate each SKU marked **active** in our portal against the below seven rules. Should an item's content break any of these rules, an infraction will occur. If every active item meets the below seven requirements, the content score will be 100%.

As a disclaimer, a content score of 100% means that the SKUs enriched are meeting the bare minimum standards for good content. At this time, the scorecard will not grade other important aspects of content discussed in the guide, such as image quality, image count, or the quality of descriptions provided. We ask that our vendor partners, to help ensure that customers receive the information to best support their purchasing decisions, review applicable standards within this guide.

The seven rules that the content scorecard grades all active SKUs against are:

1. Brand name must be populated.
2. Item must have an English short description populated and is under 30 characters.
3. Item must have a French short description populated and is under 30 characters.
4. Item's English product name and short description must be unique. Infraction occurs when product name and short description are identical within the listing.
5. Item's French product name and short description must be unique. Infraction occurs when product name and short description are identical within the listing.
6. Item's English description must be populated and greater than 100 characters.
7. Item's French description must be populated and greater than 100 characters.