

# Accessibility Statement for Apprenticeship Management Suite

We want to make sure our Apprenticeship Management Suite is accessible to everyone. This statement explains how we're doing and what we're working on to improve.

## How We Test for Accessibility

We regularly test our product to ensure it meets accessibility standards. Our last test was in March 2026, using a combination of automated tools and manual checks. We also involve users with assistive technology to get their feedback.

## Accessibility Features

Our product includes features to help users with disabilities, such as:

- Navigation using just a keyboard
- Compatibility with screen readers
- Options to adjust text size and display contrast
- Alternative text for images
- Captions and transcripts for videos
- Clear and consistent navigation and headings
- Help with identifying and correcting errors

## Areas for Improvement

While we're making good progress, there are some areas where our product doesn't fully meet accessibility standards. We're working to fix these issues, with the following planned completion dates:

- By June 2026: We're addressing issues related to text contrast, keyboard navigation, and screen reader compatibility.
- By September 2026: We're working on improving the accessibility of certain workflows and ensuring that error messages are announced to screen readers.
- By December 2026: We're planning to resolve an issue where Employer users are not informed when a new browser tab opens.

## How to Report Accessibility Issues

If you encounter any accessibility issues, please let us know by emailing [accessibility@oneadvanced.com](mailto:accessibility@oneadvanced.com). We'll respond within 2 working days and aim to resolve your issue within 20 working days.

## Our Commitment

At OneAdvanced, we're committed to making our products accessible to everyone. We regularly review our products against the latest accessibility standards and work to improve them. If you're not satisfied with our response to your feedback, you can escalate your concerns to the relevant authorities.

## Compliance and Standards

Our product aims to comply with the Web Content Accessibility Guidelines (WCAG) 2.2 AA standard and the European Accessibility Act. We're working towards full compliance and appreciate your feedback in helping us achieve this goal.

## Contact Us

For more information or to report an accessibility issue, please email [accessibility@oneadvanced.com](mailto:accessibility@oneadvanced.com).