



# **Business Cloud Essentials 1.5.11**

## **Release Notes**

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## Version Control

### Version History

| Date       | Version | Issued by       | Changes                    |
|------------|---------|-----------------|----------------------------|
| 03.04.2020 | 0.1     | Komal Prajapati | Initial version            |
| 07/04/2020 | 0.2     | David Rustell   | Review and revised content |
| 07/04/2020 | 0.3     | David Rustell   | Review and revised content |

## INTRODUCTION

This document contains an overview of the new features, fixes and changes made to Business Cloud Essentials version 1.5.11.

The key Features/Enhancements are:

Standalone Credit Notes

Credit Note Date

## FEATURES

### STANDALONE CREDIT NOTES

BCE now has an option to create standalone credit notes.

The creation of credit notes for both customers and suppliers previously depended on existing invoices. A credit note or credit note with refund was created by selecting an original existing invoice whose properties were used to complete fields for the credit note.

Whilst in principle credit notes should apply to and be representative of an original invoice, this approach did not cater for:

- Credits notes that related to closed financial periods

- Credits notes that had no relationship to an original invoice.

Credit notes for invoices whose original invoice date now belongs to a closed financial period can be stored by entering the credit note accounting date relative to an open period.

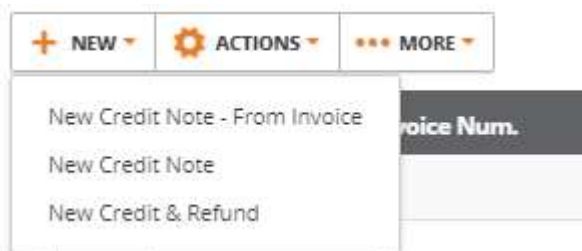
However, it was not possible to create credit notes for reasons that had no relevance to an original invoice. For example, raising a credit note to offer discount or to give credit as a gesture of goodwill.

BCE now offers the following credit note options for customer and supplier accounts:

- New Credit Note – From Invoice

- New Credit Note

- New Credit & Refund



In summary, the standalone 'New Credit Note' provides an option for a credit note to be created for reasons not relating to an original invoice.

Where a credit note is raised against an original invoice, the 'New Credit Note – From Invoice' and 'New Credit & Refund' options can continue to be used to give credit and where required, return stock using the original properties inherited from the invoice.

Although it is possible to add a standalone credit note for stock items and to return stock, this would be regarded as an exception as it is most likely an existing invoice purchasing or selling the original stock will already exist in BCE.

## New Credit Note – From Invoice

This is the original option for creating a credit note that has been renamed to 'New credit note - From Invoice'.

This indicates that the credit note properties will be inherited from the selected invoice. This will continue to be used for crediting an original invoice either partially or in full with options for stock to be returned as required.

## New Credit Note

The 'New Credit Note' gives users the ability to create a standalone credit note where there is no dependency or relationship to an existing invoice and therefore will require all document fields to be completed.

### New Credit Note

**General**

|  |   |
|--|---|
| <p>Customer <small>(new)</small></p> <p>Credit limit: 50.00 GBP</p> <p>Customer reference</p> <p>Our reference</p> <p>Credit note date: 07/04/2020</p> <p>Financial period: 11/2020</p> <p>Payment term: 30 days</p> | <p>VAT type: UK Standard</p> <p>Current balance: -294.80 GBP</p> <p>Currency: EUR: Euro</p> <p>Exchange rate: 1.0858</p> <p>Complaint</p> <p>Accounting date: 07/04/2020</p> <p>Non-conformance</p> <p>Payment due date: 07/05/2020</p> |
|--|---|

**Order Items**

| Item Name   | Sales Acc. | Proj. | Dept. | EUR Unit Price | GBP Unit Price | Credit Qty | Returns Qty | Stock location | UoM |
|---|------------|-------|-------|----------------|----------------|------------|-------------|----------------|-----|
| <div style="display: flex; justify-content: space-between; align-items: center;"> <span>NEW LINE + CREATE ITEM</span> <span>With selected</span> </div> |            |       |       |                |                |            |             |                |     |
| Net Amount: €0.00<br>VAT Amount: €0.00<br>Total: €0.00  |            |       |       |                |                |            |             |                |     |

Users may choose to set up consumable or service type stock records to accommodate their credit note reason on transaction lines, for example; 'Goodwill' or 'Discount promotion'.

As there is no dependency on an original document the following fields and options do not exist on the standalone credit note:

- Invoice Number

- Original Invoice Date

- Original Accounting Date

- No option to select 'Create Backorder?'

The payment terms will be respected from the customer or supplier account selected and this will set the due date in accordance with the document date and the payment terms.

Standalone credit notes are supported by the 'Quick edit', 'Quick reverse' and 'Copy and Reverse' functions.

For supplier credit notes, in the event that a standalone credit note is completed but not yet stored, if the account code is changed the following message is displayed informing the user that the line details shall be refreshed.

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Update line items with their default values?



Selecting:

- OK: The line items will be updated with the accounts default values
- Cancel: The line items will be retained and the user can update as required

### New Credit and Refund

This is the original option for creating a credit note with refund. This indicates that the credit note properties will be inherited from the selected invoice. This will continue to be used for crediting an original invoice either partially or in full with options for stock to be returned as required and where the 'Create refund' tick box is forced to be ticked.

### CREDIT NOTE DATE

A new 'Credit note date' field has been introduced for:

New Credit Note – From Invoice

New Credit & Refund

The 'Credit note date' allows users to replace the inherited original invoice date and enter a different document date as required.

Original invoice date

16/08/2018

Original invoice accounting date

16/08/2018

Invoiced financial period

3/2019

Credit note date

16/08/2018

Accounting date

01/04/2020

Financial period

11/2020

Payment due date

07/04/2020

If the credit note date entered falls within a closed financial period, the accounting date can be set to an open period to allow the document to be stored.