



# Business Cloud Essentials

## 1.5.6

### Release Notes

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## INTRODUCTION

This document contains an overview of new features, fixes and changes made to version 1.5.6 of Business Cloud Essentials. The key features/Enhancements are:

- Revised customer and supplier show screens

## FEATURES

### CUSTOMER AND SUPPLIER SHOW SCREENS

The customer and supplier show screens have been redesigned to clearly display the most relevant contact and financial information as follows:

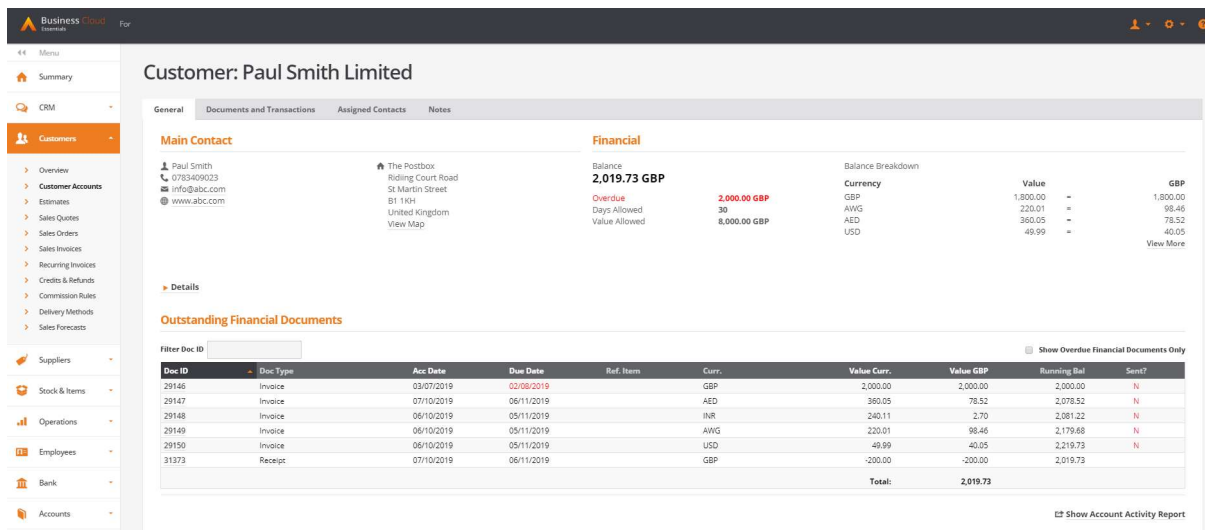
#### GENERAL

From the 'General' tab the customer and supplier show screens are redesigned to display the following key details:

Main Contact

Financial and Overdue balances

Outstanding Financial Documents



**Customer: Paul Smith Limited**

**Main Contact**

Paul Smith  
0783409023  
info@abc.com  
www.abc.com

**Financial**

Balance: **2,019.73 GBP**  
Overdue: **2,000.00 GBP**  
Days Allowed: **30**  
Value Allowed: **8,000.00 GBP**

**Balance Breakdown**

Currency	Value	GBP
GBP	1,800.00	1,800.00
AWG	220.01	98.46
AED	360.05	78.52
USD	49.99	40.05
<b>Total:</b>	<b>2,019.73</b>	

**Outstanding Financial Documents**

Doc ID	Doc Type	Acc Date	Due Date	Ref. Item	Curr.	Value Curr.	Value GBP	Running Bal	Sent?
29146	Invoice	03/07/2019	02/08/2019		GBP	2,000.00	2,000.00	2,000.00	N
29147	Invoice	07/10/2019	06/11/2019		AED	360.05	78.52	2,078.52	N
29148	Invoice	06/10/2019	05/11/2019		INR	240.11	2.70	2,081.22	N
29149	Invoice	06/10/2019	05/11/2019		AWG	220.01	98.46	2,179.68	N
29150	Invoice	06/10/2019	05/11/2019		USD	49.99	40.05	2,219.73	N
31373	Receipt	07/10/2019	06/11/2019		GBP	-200.00	-200.00	2,019.73	
<b>Total:</b>							<b>2,019.73</b>		

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## MAIN CONTACT

The main customer and supplier contact details are located at the top left of the page for quick reference.

### Main Contact

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 Paul Smith  
 0783409023  
 info@abc.com  
 www.abc.com

 The Postbox  
Ridling Court Road  
St Martin Street  
B1 1KH  
United Kingdom  
[View Map](#)

**Note:** An option to View Map displays the address location and directions using Google MAPs.

## FINANCIAL

Financial displays the following key information:

Balance:	Current balance of the account
Overdue:	Of the current balance, the value of overdue items
Days Allowed:	Trading terms
Value Allowed:	Agreed credit limit

Where multiple currencies are used, the 'Balance Breakdown' displays the balances in currency together with the base equivalent using the current exchange rates:

### Financial

Balance		Balance Breakdown		
<b>2,019.73 GBP</b>		<b>Currency</b>	<b>Value</b>	<b>GBP</b>
Overdue	<b>2,000.00 GBP</b>	GBP	1,800.00 =	1,800.00
Days Allowed	<b>30</b>	AWG	220.01 =	98.46
Value Allowed	<b>8,000.00 GBP</b>	AED	360.05 =	78.52
		USD	49.99 =	40.05
				<a href="#">View More</a>

**Note:** Currency balances are displayed in descending order for customers and suppliers.

Where more than four currencies are used, clicking on the 'View More' link opens a pop up screen displaying all currencies used:

Balance				
Currency	Value			GBP
GBP	1,800.00	=		1,800.00
AWG	220.01	=		98.46
AED	360.05	=		78.52
USD	49.99	=		40.05
INR	240.11	=		2.70
<b>Total</b>		=		<b>2,019.73</b>

[CLOSE](#)

**Note:** A zero value may be displayed where any outstanding invoices are negated in value by unmatched payments or credit notes.

## DETAILS

Clicking 'Details' expands and displays the remaining fields for the selected customer or supplier record:

▼ Details

### General

Account Code: SMI002  
Customer Reference: CUST99  
Default Currency Code: GBP  
Default Sales Account: [Default Sales Account](#)  
Default Project:  
Default Department:

### Contact Details

Preferred Contact Type: Hardcopy

### Accounts Contact

Name: Mark Green  
Telephone: 07999 123456  
Fax:  
Email: [mg@abc.com](mailto:mg@abc.com)  
Tags:

### Trade Terms

Account Status: Credit Account  
Credit Remaining: 5,980.27 GBP  
Discount Rate:

### VAT

VAT Number: GB 243609761  
VAT Type: UK Standard

### Other

Created By:  
Created Date: 08/10/2019  
Updated By:  
Updated Date: 08/10/2019

## OUTSTANDING FINANCIAL DOCUMENTS

The list of outstanding financial documents displays the following information:

Doc ID:	Original document number
Document Type:	Indicates if Invoice, Credit Note or Receipt
Accounting Date:	Financial transaction date
Due Date:	Due date calculated based on days allowed, an overdue due date is displayed in red
Ref. Item:	Displays any linked document reference, for example PO/SO
Currency:	Currency of transaction
Value Currency:	Value in currency
Value GBP:	GBP Base value
Running balance:	Cumulative balance of the transactions displayed on screen
Sent? (Customer):	Sent status of document (customers only)
On Hold? (Supplier):	On Hold status of document (suppliers only)

### Outstanding Financial Documents

Filter Doc ID									<input type="checkbox"/> Show Overdue Financial Documents Only
Doc ID	Doc Type	Acc Date	Due Date	Ref. Item	Curr.	Value Curr.	Value GBP	Running Bal	Sent?
29146	Invoice	03/07/2019	02/08/2019		GBP	2,000.00	2,000.00	2,000.00	N
29147	Invoice	07/10/2019	06/11/2019		AED	360.05	78.52	2,078.52	N
29148	Invoice	06/10/2019	05/11/2019		INR	240.11	2.70	2,081.22	N
29149	Invoice	06/10/2019	05/11/2019		AWG	220.01	98.46	2,179.68	N
29150	Invoice	06/10/2019	05/11/2019		USD	49.99	40.05	2,219.73	N
31373	Receipt	07/10/2019	06/11/2019		GBP	-200.00	-200.00	2,019.73	
Total:							2,019.73		

## Show Overdue Financial Documents Only

Selecting this tick box displays overdue items only:

### Outstanding Financial Documents

Filter Doc ID									<input checked="" type="checkbox"/> Show Overdue Financial Documents Only
Doc ID	Doc Type	Acc Date	Due Date	Ref. Item	Curr.	Value Curr.	Value GBP	Running Bal	Sent?
29146	Invoice	03/07/2019	02/08/2019		GBP	2,000.00	2,000.00	2,000.00	N
						Total:	2,000.00		

## Filter Doc ID

Users may search the list of outstanding financial documents by entering all or part of a Document ID number returning all documents containing the number entered:

### Outstanding Financial Documents

Filter Doc ID	4								<input checked="" type="checkbox"/> Show Overdue Financial Documents Only
Doc ID	Doc Type	Acc Date	Due Date	Ref. Item	Curr.	Value Curr.	Value GBP	Running Bal	Sent?
29146	Invoice	03/07/2019	02/08/2019		GBP	2,000.00	2,000.00	2,000.00	N
29147	Invoice	07/10/2019	06/11/2019		AED	360.05	78.52	2,078.52	N
29148	Invoice	06/10/2019	05/11/2019		INR	240.11	2.70	2,081.22	N
29149	Invoice	06/10/2019	05/11/2019		AWG	220.01	98.46	2,179.68	N
						Total:	2,179.68		

## SHOW ACCOUNT ACTIVITY REPORT

An account activity report for the selected Customer or Supplier can be accessed by clicking on the 'Show Account Activity Report' link from the show screen which will open in a separate tab.

### Outstanding Financial Documents

Filter Doc ID									<input checked="" type="checkbox"/> Show Overdue Financial Documents Only
Doc ID	Doc Type	Acc Date	Due Date	Ref. Item	Curr.	Value Curr.	Value GBP	Running Bal	Sent?
29146	Invoice	03/07/2019	02/08/2019		GBP	2,000.00	2,000.00	2,000.00	N
29147	Invoice	07/10/2019	06/11/2019		AED	360.05	78.52	2,078.52	N
29148	Invoice	06/10/2019	05/11/2019		INR	240.11	2.70	2,081.22	N
29149	Invoice	06/10/2019	05/11/2019		AWG	220.01	98.46	2,179.68	N
29150	Invoice	06/10/2019	05/11/2019		USD	49.99	40.05	2,219.73	N
31373	Receipt	07/10/2019	06/11/2019		GBP	-200.00	-200.00	2,019.73	
						Total:	2,019.73		

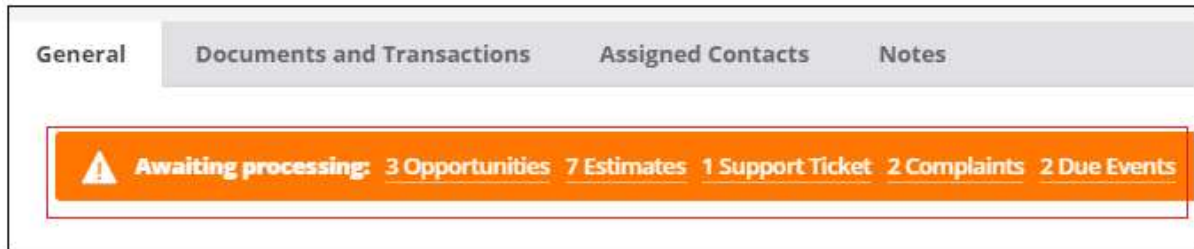
[Show Account Activity Report](#)



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## AWAITING PROCESSING

An 'Awaiting processing' information strip displays processes that are pending action together with an indicator of the number of processes requiring action.



On clicking on any of the processes the user is redirected to the corresponding list.

For Customers the following processes are displayed:

- Opportunities
- Estimates
- Support Ticket
- Complaints
- Due Events

For Suppliers the following processes are displayed:

- Purchase Quotes
  - Purchase Orders
  - Complaints
-

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## ACCOUNT STATUS

The status of an account is displayed next to the account name to inform the user.

**Customer: Paul Smith Limited (Closed Account)**

General

Documents and Transactions

Assigned Contacts

Notes

**Main Contact**

 Paul Smith  
 0783409023  
 info@abc.com  
 www.abc.com

 The Postbox  
Ridling Court Road  
St Martin Street  
B1 1KH  
United Kingdom  
[View Map](#)

**Customer: Paul Smith Limited (In Dispute)**

General

Documents and Transactions

Assigned Contacts

Notes

## DOCUMENTS AND TRANSACTIONS

A full list of current and historic documents is displayed from the tab named 'Documents and Transactions'.

For each document type a '+New' link is available to permit the user to quickly create new documents. When used, the selected link is opened as a separate tab.

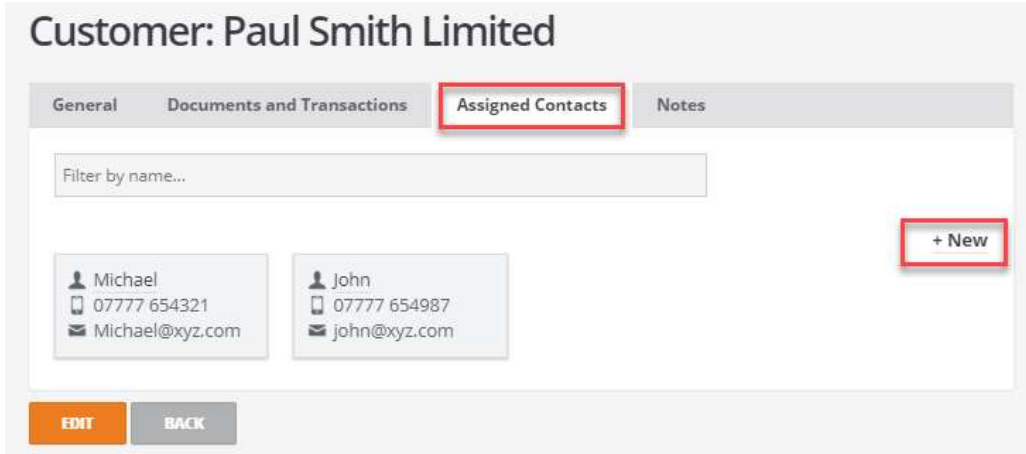
General Documents and Transactions Assigned Contacts Notes									
Complaints									+ New
Sales Quotes									+ New
Sales Orders									+ New
Sales Invoices (View More)									+ New
ID	Cust. Ref	SO Num.	Created Date	Invoice Date	Sent?	Paid?	Value	Currency	
29150			08/10/2019	06/10/2019	N	N	50.00	USD	
29149			08/10/2019	06/10/2019	N	N	220.01	AWG	
29148			08/10/2019	06/10/2019	N	N	240.11	INR	
29147			08/10/2019	07/10/2019	N	N	360.05	AED	
29146			08/10/2019	03/07/2019	N	N	2,000.00	GBP	
Credit Notes									+ New
Recent Events									+ New
Upcoming Events									+ New
Opportunities									+ New
Estimates									+ New

**NOTE:** The '+New link' is disabled if the account has a 'Closed Account' or 'In Dispute' status.

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## ASSIGNED CONTACT

For customer accounts, all contacts can be displayed from the 'Assigned Contacts' tab.



Customer: Paul Smith Limited

General Documents and Transactions **Assigned Contacts** Notes

Filter by name...

+ New

Michael  
07777 654321  
Michael@xyz.com

John  
07777 654987  
john@xyz.com

EDIT BACK

### Filter by name...

Users may search the list of contacts by entering all or part of a contact name returning all contacts containing the text entered:

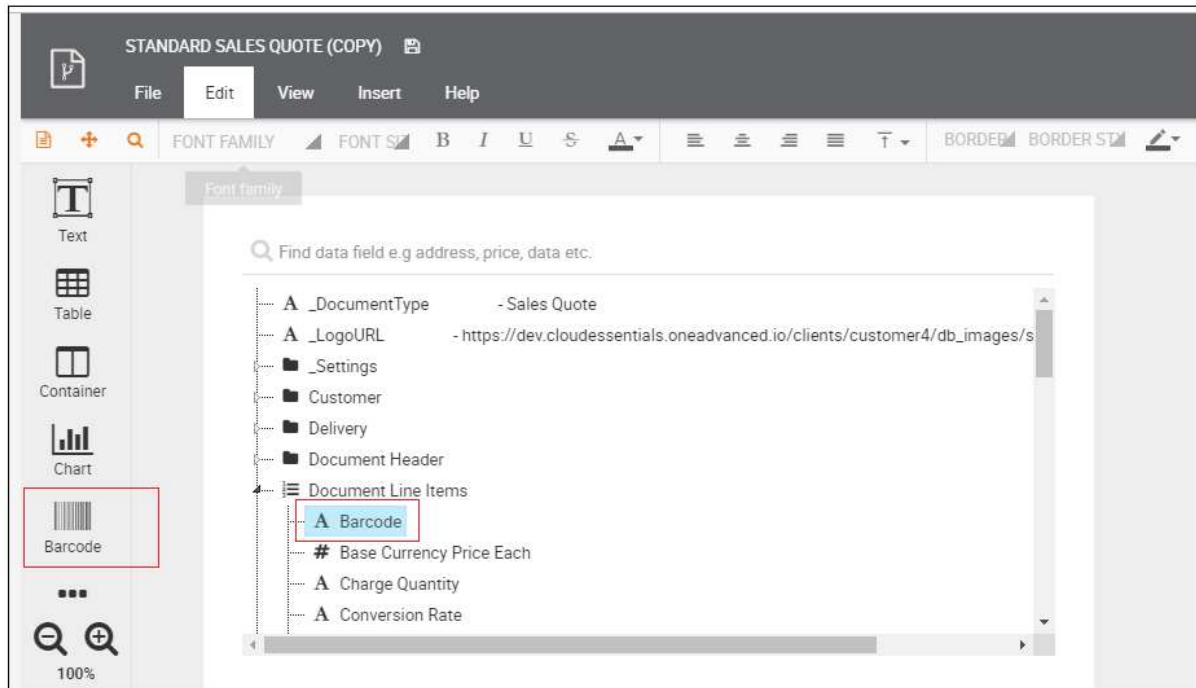
### +New

New contacts can be created using the '+New' link to open the new contact screen. When used, the selected link is opened as a separate tab.

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## CUSTOM DOCUMENTS - STOCK ITEM BARCODE IN DATASET FOR SALES

For custom document design a 'Barcode' data field has been included within 'Document Line Items' for use with Sales type custom documents.



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## CUSTOM DOCUMENTS - JOB CARD

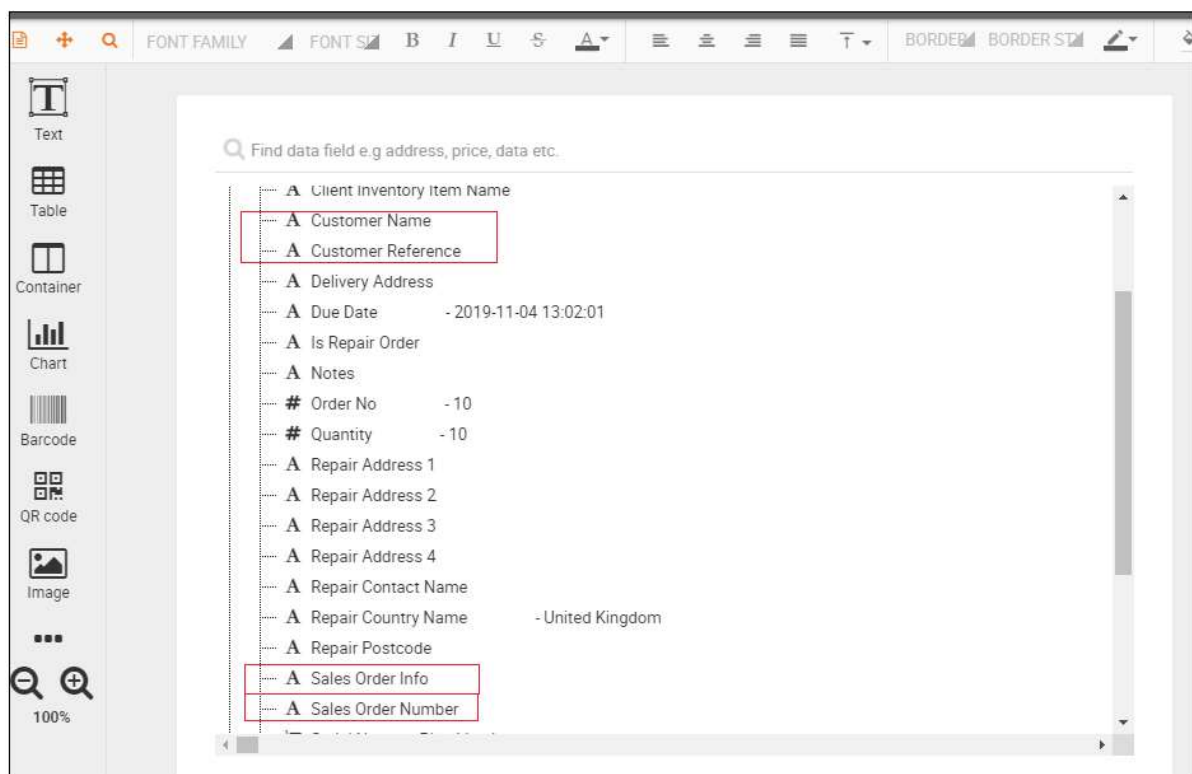
For Works orders, all sales order related data can be specified individually by selecting from the following data fields:

Customer Name

Customer Reference

Sales order Info

Sales Order Number



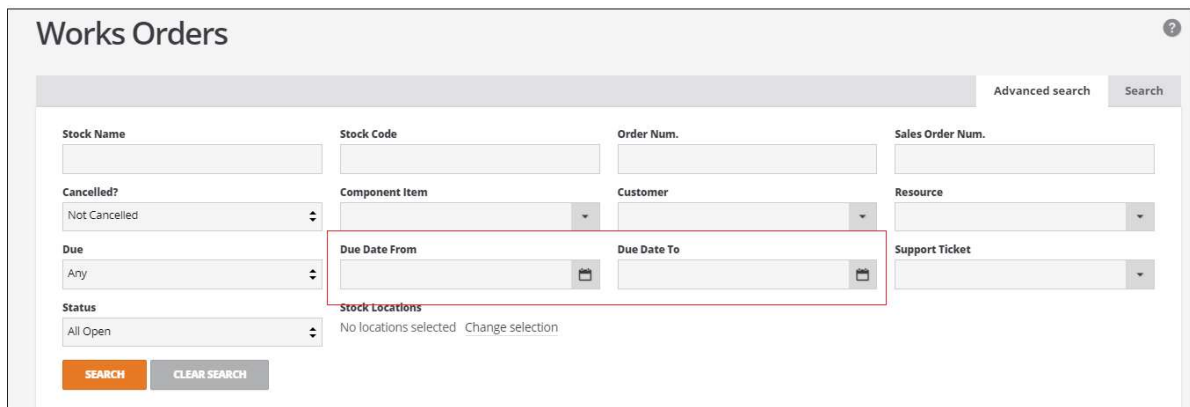
## SMALL ENHANCEMENT

### WORKS ORDER SEARCH FILTER - 'DUE DATE FROM' / 'DUE DATE TO'

New search Works Order filters have been introduced:

Due Date From

Due Date To



**NOTE:** When initially entering dates to a blank 'Due Date From' or 'Due Date To' field, both fields will be populated with the same date.

### BOM IMPORTS - COMMENTS COLUMN

The BOM Import template has been extended to include 'Comments'.

Parent Stock Code (Required.)	Component Stock Code (Required.)	Quantity (Required.)	Comments
Item 3556	70734	1	Test comments1
Item 3556	53556		Test comments2
Item 3556	JOURNAL	2	

## DUPLICATE SUPPLIER REFERENCE

A warning message has been introduced to inform the user if the Purchase Invoice supplier reference entered for this supplier account has been used before.

Supplier (required) (new)
ABC Ltd

Payment due date

Credit Limit  
no credit limit set

Current Balance  
-59,219.55 GBP

VAT Type  
EU Import

Bank account  
Petty Cash Account

Currency  
GBP: Home Currency (GBP)

Supplier reference  
001

Exchange rate  
1

Additional reference  
001

Contract

Invoice date  
04/10/2019

☐ Query?

☒ Create GRN?

Financial Period  
27/2020

1 purchase invoice has the same supplier and supplier reference.

Order Items

Item name	Supplier ref.	Price Type	VAT	Qty.	UoM	UoM Conv. Rate	Stock Location
<div> NEW LINE CREATE ITEM CALC DISCOUNTS </div> <div>With selected</div>							

## DEFECTS

JIRA ID	TITLE	RESOLUTION
HBCE-3476	User Permissions preventing related options	<p><b>Problem:</b> Several user permissions were found not to fully support their related actions.</p> <p>A) When editing stock, from the manufacturing tab; process routing drop down was not showing options if user was a Sales Administration user and not operator.</p> <p>B) From CRM, the Contacts was not available from the dropdown menu, if the GDPR pack permission was not selected.</p> <p><b>Solution:</b> Modified to correctly display the drop-down options.</p>



HBCE-3527	Saving Stock items with a blank Stock Code	<p><b><u>Problem:</u></b> Stock items could be created with a blank Stock Code.</p> <p><b><u>Solution:</u></b> Introduced a warning message to inform users the Stock Code is a required field and cannot be left blank.</p>
HBCE-3837	Custom Documents – Using the 'Make a Copy' function from edit mode was not saving the copied document	<p><b><u>Problem:</u></b> From the Custom Documents edit mode, it was possible to access document template functions to Copy, Open, New and Remove.</p> <p><b><u>Solution:</u></b> The Copy, Open, New and Remove options have been removed from Custom Documents edit mode.</p> <p>Functions to Create new templates, Edit, Copy and Disable templates are available from the listing page of the Custom Documents.</p>
HBCE-3838	Incorrect Sales Invoice format	<p><b><u>Problem:</u></b> When previewing a Sales Invoice the system correctly returned an 'Invoice'. However, when printing, the sales Invoice was showing as a 'Payment application'.</p> <p><b><u>Solution:</u></b> Modified to return the correct format type.</p>
HBCE-3839	Print job card not updating printed status	<p><b><u>Problem:</u></b> After printing a job card, status of the print column did not update the status to show as 'Y'.</p> <p><b><u>Solution:</u></b> Corrected to ensure 'Prnt' column is updated to 'Y'.</p>

## BUG

JIRA ID	TITLE	RESOLUTION
HBCE-614	System permitted stock adjustments to be created for service, consumables and asset order item types.	<p><b><u>Problem:</u></b></p> <p>The dropdown selection permitted non stock Items to be selected for stock adjustments.</p> <p><b><u>Solution:</u></b></p> <p>All non-stock items have been suppressed from the 'Stock/Order Item' dropdown on Stock Adjustments.</p>