

Configuring SellerCloud for FBA Inbound Shipments (Alpha)

Configuring SellerCloud to allow for and optimize FBA Inbound Shipments requires several simple configurations:

1 Warehouse Configurations

- Ship To - FBA, Interim
- Ship From

2 Product Configurations

- Fulfilled by Amazon
- Get FNSKU

3 Configuring Amazon Label Service

Warehouse Configurations

Configuring Ship To Warehouses

SellerCloud tracks inventory through warehouses, so you'll need to set up two warehouses to track FBA Inbound Shipments - one to track inventory at the Amazon Fulfillment Center, and another warehouse for inventory while in transit to FBA. The process will then work as follows: When the items are added to a shipment, their quantity become reserved in the regular

warehouse. After the shipment gets marked as shipped, the inventory moves to the "In-transit Warehouse" As it gets received by FBA it automatically moves from the in-transit warehouse to the FBA warehouse.

- 1 **Settings > Warehouse.**
- 2 Press **Add Warehouse** above the grid.
- 3 Give a name to your warehouse, like "FBA Warehouse"
- 4 Select **FBA** as the warehouse type and save.
- 5 Add another warehouse and give it a name, like "In-Transit to FBA"
- 6 Select **Interim** as the warehouse type.

Configuring Ship From warehouse

By default you will be able to add items to your shipment even if it has no inventory in your catalog. This is sometimes done when you expect a purchase order to arrive shortly, and would like to set up the shipment even before it arrives. If you want a check on this, enable the client setting **Enable Validate Inventory For FBA Inbound Shipments**. When enabled, the shipment will not preview if product has less inventory than the quantity you are adding to the shipment. A second client setting - **Validate FBA Shipment Inventory per warehouse** - only should be enabled if you want to narrow the validation tot the ship from warehouse. If you do require inventory validation you would need to allow inventory for that product to be available from specific warehouses. On the warehouse enable the setting **Allow to use qty for FBA Shipments**.

The warehouse from which you are shipping to FBA should have its address filled in correctly, because the Ship From address on the FBA Inbound Shipment gets pulled from the warehouse address, not from the company address.

Channel warehouse configuration - By matching the FBA warehouse to the channel, FBA inventory reports will update the inventory of the correct warehouse.

- Company Settings > Toolbox > Channel warehouse.
- Locate the FBA channel row. Then select the FBA warehouse.

Product Configurations

Fulfilled by Amazon

Just like creating a shipping plan on FBA, the items added to the FBA inbound shipment need be in your Amazon catalog as a "Fulfilled by Amazon" product. On the Amazon properties page if set as "Merchant Fulfilled" open the Action Menu and select **Change Fulfilled by**.

- If the product has already been posted to Amazon, press **Change and Update Amazon**.
- If the product has not been posted to Amazon, press **Change and do not update Amazon**.
- Launch the product to Amazon as an Amazon Fulfilled product. In either case, it can take up to fifteen minutes before Amazon process your product and puts it in to FBA inventor

Default status

By default, new items that are created in SellerCloud will be created with a Merchant Fulfilled status. However, this can be controlled by the following Amazon setting. Open the toolbox and hover over Amazon Settings > Product Defaults. Set the default Fulfilled by Status.

To update multiple product as fulfilled by Amazon, select the products on the Manage Inventory page, then open the Action Menu and click **Switch to AFN** and click **GO**. This action will change the product in SellerCloud and also update Amazon, so it should only be done for products already posted to Amazon.

To update the fulfilled by status in SellerCloud with a bulk update file use the column header **FulfilledBy** and enter the values Amazon or Merchant. A bulk update file will only update the status in SellerCloud. The products' status will not change on Seller Central through the bulk update.

Getting the FNSKU

After the products are in the FBA Inventory, you will be able to retrieve the FNSKU which is required for creating FBA Inbound Shipments. The FNSKU, or FBA SKU, is an Amazon product identifier that Amazon uses for FBA Inventory.

- On the Amazon Properties page open the action menu and click **Get FNSKU**
- You can also retrieve the FNSKU's in bulk by selecting the products on the Manage Inventory page and selecting "**Get FNSKU**" from the action menu.

Amazon labeling service

Items shipped to FBA must have unit labels affixed to each item unless they are eligible for commingling. You can sticker on the labels yourself or you can request to use the Amazon Label Service to have Amazon apply the labels on your behalf.

Enabling labeling services and setting default option

- 1 Go to your Seller Central account.
- 2 Open the Settings drop down and scroll down to Fulfillment by Amazon.
- 3 Press the Edit button on the Optional Services section and enable the MWS service.
- 4 Select the default labeling preference. This will determine the default preference of who will label the items in the Shipment. The following three options only apply to items that require labeling. This sets the default labeling option but it can be overridden on each shipment individually.

• **Amazon should label the items and reject items that cannot be labeled.** Be aware that Amazon charges a fee per item for labeling.

• **FBA should label my items, however I will label my items as necessary.** This means that Amazon will label any items that you have not labeled.

• **I will label my items.** This means that you will label your items and Amazon should reject any items that are not labeled