



Owner's Portal Login Instructions

To access the HOALife Owner's Portal, navigate to portal.hoalife.com via your web browser of choice:

Property Owner Portal Access

Welcome to the Association Portal. Let's begin by looking up your property by its street address.

Start entering your property's street address and selecting one of the suggested results.

Your Property Street Address

e.g. 123 Wander's Way New York, New York 555555

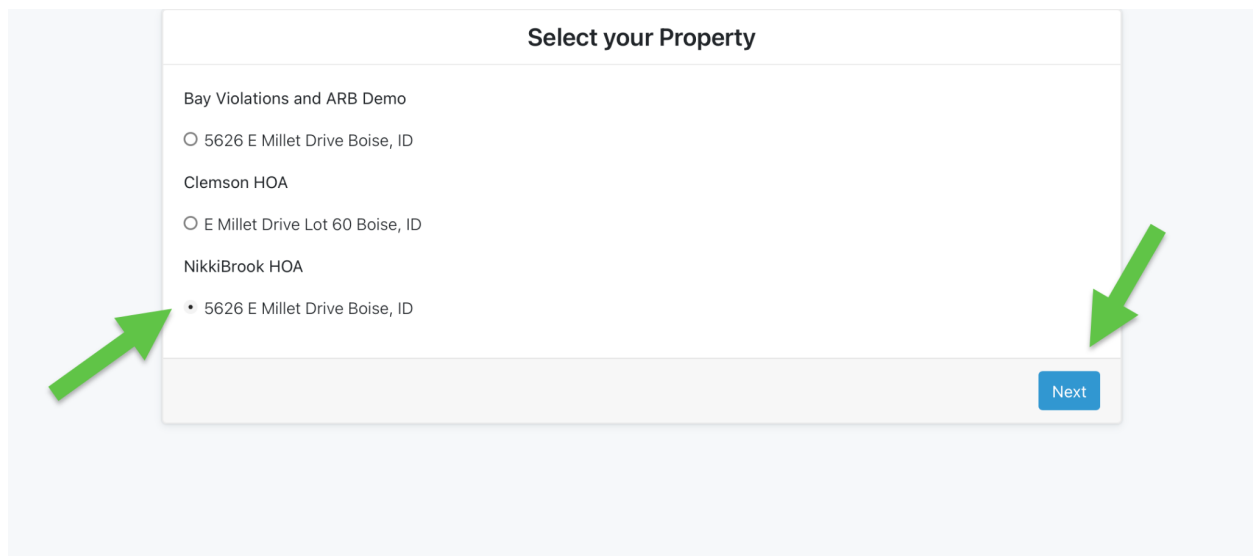
Complete address including city, state, and postal code

OR

[Login with Email](#)

[Property Portal Help Guide](#)

Please enter the address of the property that you will be accessing. Select your address from the drop down menu and if necessary choose your correct Association.



Select your Property

Bay Violations and ARB Demo

☐ 5626 E Millet Drive Boise, ID

Clemson HOA

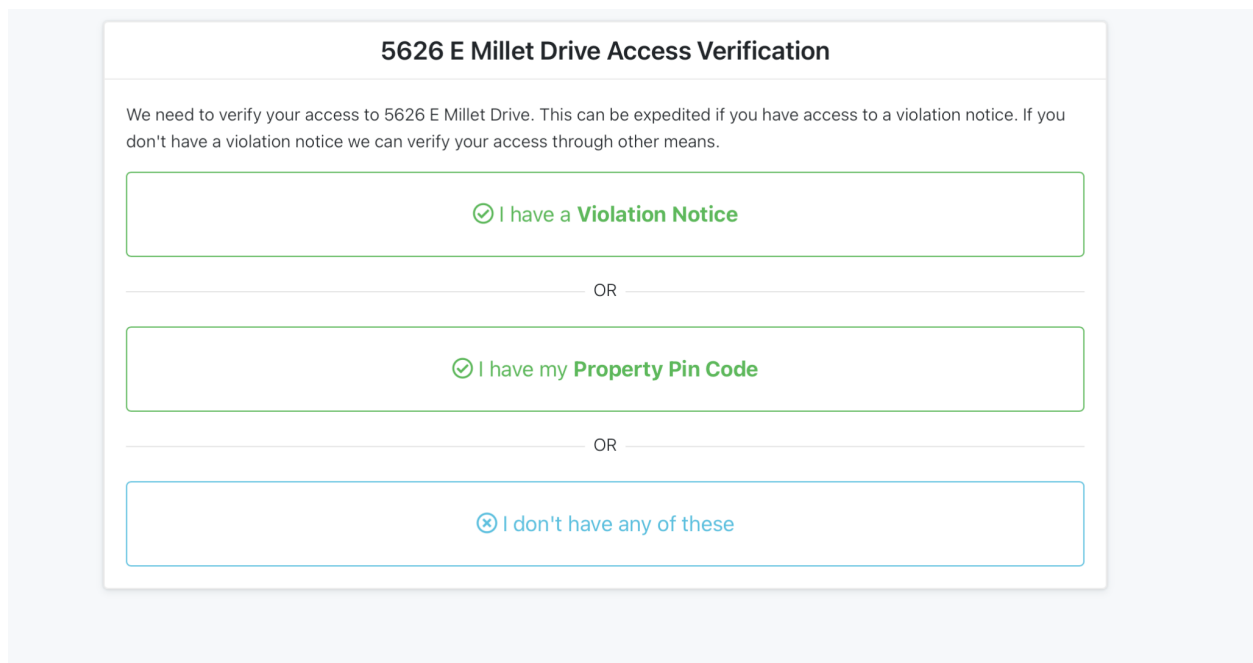
☐ E Millet Drive Lot 60 Boise, ID

NikkiBrook HOA

☒ 5626 E Millet Drive Boise, ID

Next

For verification purposes, if you have a recent Violation Notice or your Association has provided a Property Pin Code to you, you may enter either one to gain access to the portal. If you do not have either of these, please choose “I do not have any of these”.



5626 E Millet Drive Access Verification

We need to verify your access to 5626 E Millet Drive. This can be expedited if you have access to a violation notice. If you don't have a violation notice we can verify your access through other means.

☒ I have a **Violation Notice**

OR

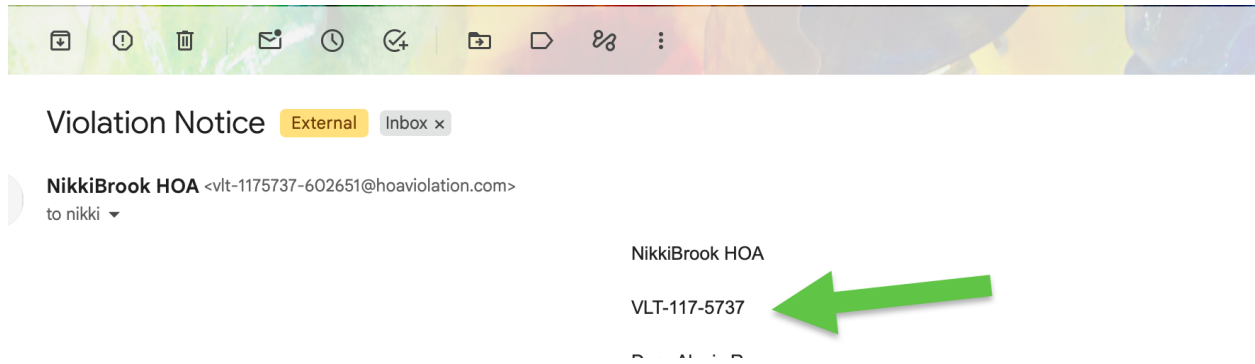
☒ I have my **Property Pin Code**

OR

☐ I don't have any of these

Violation Notice:

From the email that you received or letter that was mailed informing you of a violation, you can quickly enter the owner's portal with this identifying number. Look for the sequence starting with VLT:

A screenshot of a web portal titled "5626 E Millet Drive Access Verification". The page instructs the user to "Enter the Violation Notice ID from a violation notice addressed to this property." Below this, it says "Violation Notice ID:" followed by a text input field containing "VLT-117-5737". To the right of the input field is a small icon with a lock and a key. At the bottom right of the form is a blue "Continue" button.

Property Pin Code

Your Association Management Team or Board of Directors can provide you with a unique property pin for portal entry. This information is usually contained within your welcome letter or email.

A screenshot of a web portal titled "5626 E Millet Drive Access Verification". The page instructs the user to "Enter your Property Pin Code assigned to this property. If you don't already know your Property Pin Code you will need to contact your Association Manager." Below this, it says "Property Pin Code:" followed by a text input field. At the bottom right of the form is a blue "Continue" button.

If you do not have either of these items, please click “I do not have these items”. The information provided for a verification process is what is currently listed as the email and phone numbers for your property. Please choose your preferred method for verification and either receive a link via email, text message with code, or a phone call to confirm your access to the Owner’s Portal. If this information is not correct, you will need to reach out to your Association to ensure updates and changes are made.

5626 E Millet Drive Access Verification

In order to verify your identity, we will need to contact you via one of the contact methods your Association Manager has registered for your property.

Choose a method of contact which you have access to currently. We'll send an automated email, TXT Message, or Voice Recording which contains a verification code.

None of these methods work for you?
Please contact your Association manager to update your contact information.

Email:
☐ ni**l@hoa**fe.com

TXT Message
☐ +1 (8**) 4**-**-37

Voice
☐ +1 (8**) 4**-**-37

[I know my Property Pin Code ->](#)

[Begin Verification](#)

If you have accessed the portal for your property before and you are aware that your contact information is correct, you may select “login with email” from the login page.

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Once your email is submitted, a link for each property your email is associated with will be sent to your inbox. You can simply click the link and access your portal!

Please reach out to your Association Management Team or Board of Directors if you are still experiencing any issues with accessing your HOALife Owner’s Portal.