

Access Rights for an Expert License (List level)

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IMPORTANT NOTE: What will my partners see depending on the access rights granted and the license they paid for.

	Subcontractor	Guest	Contributor	Manager	Admin
Points					
Create	×	×	×	✓ (if manager on project level)	✓
Edit	Status, add picture & comment ONLY THEIR TASKS	Status, add picture & comment	Same as guest + edit category, user in charge, due date + you need to be manager at project level	✓ (if author)	✓
Archive	×	×	×	✓ (if author)	✓
Move / Copy	√ (if at least manager in destination list)				
Delete	×	×	×	✓ (if author)	✓
Forms					
Create form	×	×	×	✓	✓
Edit form					
Fill in form	✓	✓	✓	✓	✓
Finalize form	✓	✓	✓	✓	✓
Reopen form					
Archive form	×	×	×	✓ (if author)	✓
Move / copy form	√ (if at least manager in destination list)				
Delete form	×	×	×	✓ (if author)	✓
Reports					
Create at list level	×	×	×	✓	✓
Edit information	×	×	×	✓	✓
Edit sort options	×	×	×	✓	✓
Edit layout options	×	×	×	×	×
Edit logo options	×	×	×	×	×
Generate report per user in charge		√ [B	ut only from the entire project, not from	om the list)	
Documents					
Add document	×	×	(if manager on project level)	✓	✓
Edit document	×	×	(if manager on project level)	✓ (if author)	✓
Archive document	×	×	(if manager on project level)	✓ (if author)	✓
Delete document	×	×	×	✓ (if author)	✓
Preload documents	✓	✓	✓	✓	✓
Participants					
Add participant to list	×	×	×	×	×
Manage access rights at list level	×	×	×	×	×