



# Making a student profile

The first step you'll need to do to register is to make a student profile. We will ask a few questions to best place your child for their demo.

#### Child's Information

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With this information we can provide a better tailored study plan for your child.

To protect you and your children's privacy, this information will not be disclosed.

Nick Name

Your child will be called this in-class name during class. For privacy reasons, do not use his/her full name. Please make sure your child is aware that she/he will use this "in-class name" during the class.

Gender

Age

Please remember currently we only teach children ages 5-12! Is your main home language Mandarin Chinese?

Please choose

Main home language is not Mandarin Chinese

Main home language is Mandarin Chinese

Listening and Speaking

Reading and Writing

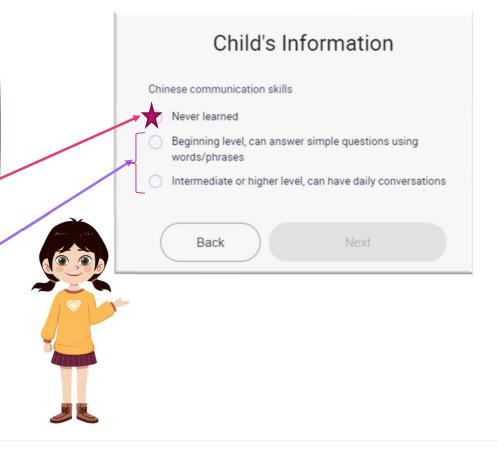


## Making a student profile, continued....

If you select "Main Home Language is not Mandarin", we will determine whether to place your child in a beginner demo or a placement demo.

The starred option will place your child in a **beginner demo**. This will show as "Level 0" when you schedule a demo.

The other choices will assign your child to a **placement demo**. This will show as "Level 1" when you schedule a demo.





## Scheduling a Demo Lesson

► You will have one free demo per account.

► If you have more than one child, you may purchase a demo for \$4.99

► Make sure that "CSL Demo" (or "CH Demo") is selected at the top of the screen.

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**OPEN** 

### Preparing for a demo

As soon as you book the demo, make sure to:

Download the app for your PC or Mac from the download center: <u>https://www.lingobus.com/appdownload/</u>

(or the app store if you have an iPad)

Set a reminder for the class time

Take class from a quiet location and use a wired internet connection

Note: you cannot take class from a phone:

https://support.lingobus.com/l/en/article /yhq58sdt4c-what-hardwareelectronics-can-i-use-for-class



#### Lingo Bus The gift of Chinese language ★★★★☆ 13

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## Before the Lesson

Read about the immersion techniques used in class:

https://support.lingobus.com/l/en/article/ghsppx3x9jwill-the-teacher-speak-english

Watch the preview materials with your child:

(they are under the lesson on the home page)

NOTE: Placement demos will not have preview materials.

#### ★ Will the teacher speak in English?

Our one-on-one classes are all 100% immersive. This will help your child to learn more effectively and to begin speaking more quickly

The words will be in the preview materials, and you will hear simple commands like:

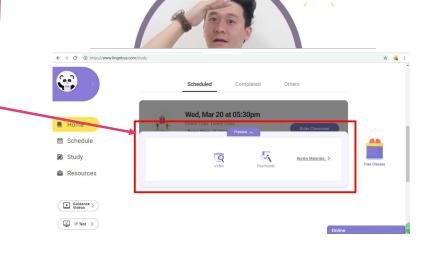
Shuō: this means "say". The teacher will say "Aiwen shuō...." meaning "Aiwen says...." or just "Shuō" to prompt your child to speak

**Chàng:** this means "sing". The teacher will say this before a song. Usually the teacher will sing first to model and then will teach the song, line by line, allowing your child to repeat.

Ting: this means "listen". For example, if the teacher is Mia and your child is Kevin, they might say "Mia shuō, Kevin tīng." (Mia says, Kevin listens). Or for a song, "Mia chàng, Kevin tīng."

Huà: this means "draw". Sometimes the teacher will want your child to draw a circle or a line around the correct answer.

Kàn: This means "look". The teacher wants your child to look at them or the screen. They will often do this gesture:





## During class

Help your child to enter the classroom early so that you can get comfortable.

Make sure you are using a wired internet connection or sitting close to a router and do not have other apps running in the background.

► You may enter 30 minutes in advance to test your equipment. There is a small settings icon at the bottom of the student screen. Click to open and test your camera and sound.

▶ If the "enter class" button is grey, please **refresh the** screen.

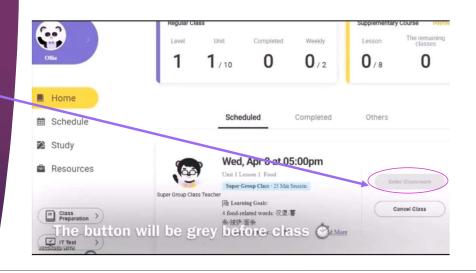
▶ For other technical problems/questions, please go to:

https://support.lingobus.com/l/en

Or click on the chat button





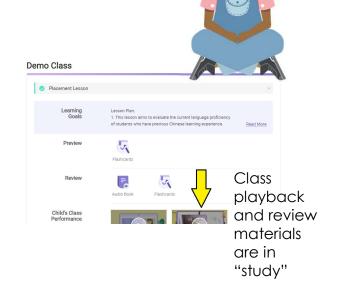


## After class

- ► You will receive an email with feedback from the demo teacher.
- ► You may reply to the email with questions you might have about classes, making a purchase, etc.
- ► Your child's class playback will be available for you to watch 12 hours after class.
- ▶ Take a peek through the Resources tab
- ► You can click on the chat button to contact your child's learning advisor with questions about the class, teachers, or curriculum.



► Here is a link to some Frequently-Asked Questions (and their answers) : <u>https://support.lingobus.com/l/en</u>



Home

🛱 Schedule

Resources

E Class

IT Test

Study



## Choosing teachers

After your child has had two (or more) teachers at their current level, you will see a section called "Frequently Used Teachers".— This will show you schedules for the teachers you have used, or you can opt to choose from "All Teachers".

► We highly recommend alternating between 2-3 (or more teachers) to expose your child to different teaching styles and to give yourself more scheduling flexibility. Sometimes teachers change schedules, take vacations, or take maternity/paternity leave. We do not want your child to suddenly be without a favorite teacher.

▶ If your child **changes levels**, their favorite teacher may no longer be available. This would happen if the teacher on their list does not teach the new level. If this happens, once your child has taken 2 (or more) teachers at the new level, they will have frequently used teachers again.

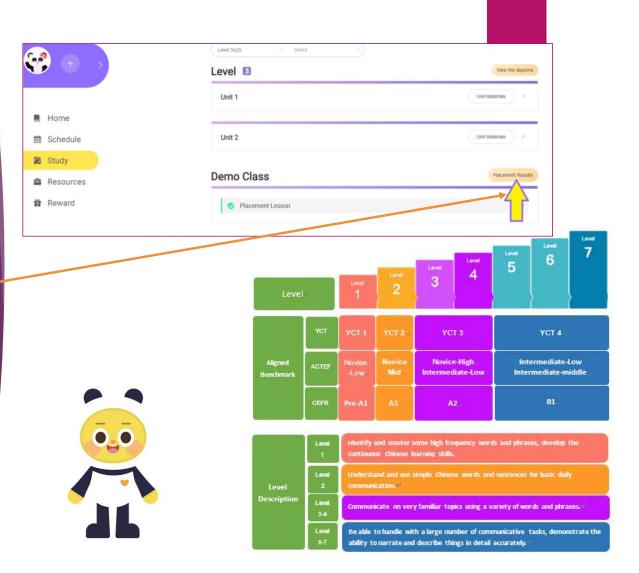
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## If your child took a placement demo....

Your child's teacher will place them in the most appropriate level for their current skills. You should receive an email with the results within 24 hours after the class. If not, you can find the placement results in the Study tab.

• Our goal is to place your child at a level where they can feel comfortable speaking in full sentences and express themselves well. The goal is not simply to memorize the vocabulary, but to be able to converse naturally and comfortably. Teachers will extend the lesson, when appropriate, to provide extra challenges.



## Other questions?

► For any other questions, you can contact your child's learning advisor by clicking on the Panda icon in the app/website once you have logged in. They will be able to reply and leave you a message if they are not currently active. It is like your personal message box.

► We also have a Frequently-Asked Question section with many tutorials and troubleshooting guides.

https://support.lingobus.com/l/en

For additional help in English, please contact the new parent liaison in WhatsApp.

► For additional help in Chinese, please contact the new parent liaison in WeChat.

