| PROJECT NAME: Lorem Ipsum Dolor Sit Amet Consectetur Adipiscing ElitCLIENT: Lorem Ipsum Dolor | | |
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| **SHOOT DATE(s):** | **LOCATION:** | **CALL TIME:** CREW: 8:00 AM |

| **CONTACT INFORMATION:** | | | |
| --- | --- | --- | --- |
| **CLIENT CONTACT:** | **ON-SITE CONTACT:** | **LIMELITE CONTACT:** | **LIMELITE CREATOR:** |



| **OBJECTIVE:** |
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| **SELECTED ADD-ONS:** | **DELIVERABLES:** |
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| **SCHEDULES:** |
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| **DATE**  8:00 AM Creator Arrival  8:00 AM - 8:30 AM Gear Set-Up  8:30 AM - 9:30 AM FILM: Interview  9:30 AM - 11:00 AM FILM: B-Roll  11:00 AM Wrap |

**HOW TO DRESS (For Employees Only)**

## Lorem Ipsum Dolor

**Suggestions to look your best on camera.**Here are a few good tips:

1. **Don't wear clothing with tight patterns or logos***Checks, hounds-tooth or pin stripes cause an optical illusion that looks bad on video.*
2. **Busy is bad***Don't wear clothing with bold patterns or geometric shapes. The audience will watch your clothes instead of you.*
3. **Colors to Avoid***Avoid wearing black, white, bright orange or bright reds. These colors can cause problems on video.*
4. **For dress shirts, avoid bright white if possible***Solid-color shirts are best: blue, beige, off-white, etc. If you wear a bright white shirt or blouse, make sure to wear a darker jacket over it.*
5. **Jewelry***Watch out for jewelry that reflects light or makes noise, like bangles. Also, don't get nervous and play with the jewelry or tap your ring on a table. The microphone will pick up this noise.*
6. **Eyeglasses***Wear them if you need them to see or if that is how people will recognize you. If your lenses are very shiny, the crew may adjust their position to avoid unwanted reflections.*
7. **Makeup and Hair***Wear makeup to cover up blemishes and reduce perspiration. You may want to bring a handkerchief or tissues to dab perspiration during breaks. Women should avoid vivid red lipstick or lip gloss; stick to softer tones and dab lips with a little powder.*
8. **If you'll be wearing a tie, simple is best***Bring several options. Avoid complex patterns, thin lines, or bright reds and oranges.*
9. **If you will be wearing a microphone***Be aware that a lavalier or lapel microphone is attached to your clothing. Keep that in mind when choosing your outfit.*

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**I am of lawful age and sound mind, and have read and understand this Authorization and Release:**

**Full Name**

**Signature**

**Date**