





You are now in the **Admin Panel** under the section **Menu**. Here you can create an edit existing menus.

DISH RESERVATION

HD*Tutorial

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Did you know that a menu is the biggest driver for attracting diners to a restaurant? Most restaurant visitors said that the menu influenced their decision of selecting a restaurant. When you create your menu, you will be able to display it on your website similar to the reservation and feedback widgets. It will also be shared with your guests when they make a reservation.

Would you like to create another menu? Get started here. [ADD](#)

FIXED MENU

Business Lunch

Medium

Spaghetti Bolognese

1

€10.80

Salad

1

€6.20

Big

Spaghetti Bolognese

2

€16.90

Salad


2

€9.80

This menu is currently active

☒

Too many guests in house?
Pause online reservations



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Click on **Add** to add a new menu.

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Click on **Daily Menu** to add it, **select day(s)** on which the menu applies and type in the **title** of the new menu.

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Step 1: Choose Menu Type

Does your menu change often? You could decide to have a permanent menu, a daily menu or a limited time menu. The choice is all yours!

Fixed Menu

Your menu is fixed for now and is not changing daily.

Daily Menu

You have a different menu depending on the day of the week.

Mon, Tue, Wed, Thu, Fri

Time Menu

You have a different menu for breakfast, lunch, and dinner.

Select time

Special Menu

You have a special / season menu for a limited time period.

Wed, 25/03/2020 - Wed, 25/3

Give it a title: Daily Menu

Step 2: Define categories

Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.

Would you like to add more categories?

☐ My Menu doesn't have categories!

ADD

Too many guests in house? Pause online reservations

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Under **Define Categories** multiple categories can be added to the new menu. **Note: If the menu does not belong to a category click on "My Menu doesn't have categories!"**

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Give it a title:

Step 2: Define categories

Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.

Would you like to add more categories?

☐ My Menu doesn't have categories!

ADD

Step 3: Add dishes

Great job, rockstar! We are almost there. One final step and you will be ready to go. Add the dishes inside the categories (if defined) and a description or quantity if you have one. List the price and you are good to go!

You can re-order the categories and dishes as you please.

Salads

Dish name

Dish description

Select Diet

Quantity

Price

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Under **Add dishes** you add dishes to the new menu. Enter the following information: dish name, dish description, diet, quantity and price.

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Mon, Tue, Wed, Thu, Fri
Select time
Wed, 25/03/2020 - Wed, 25/03/2020

Give it a title: Daily Menu

Step 2: Define categories
Does your menu have different categories like Appetizers, Soft drinks, Cocktails, Main Course? If yes, list them below.
Salads
Would you like to add more categories?
ADD
My Menu doesn't have categories!

Step 3: Add dishes
Great job, rockstar! We are almost there. One final step and you will be ready to go. Add the dishes inside the categories (if defined) and a description or quantity if you have one. List the price and you are good to go!
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Salads
Green Salad
Salad with green vegetables
Vegan, Vegetarian
1
8,4
Would you like to add more dishes?
ADD




Too many guests in house?
Pause online reservations
SAVE





That's it. You are done. Click on **save**.


DISH RESERVATION


HD*Tutorial





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Mon, Tue, Wed, Thu, Fri

Select time

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Salads

Green Salad

Salad with green vegetables

Vegan, Vegetarian


1

8,4

Would you like to add more dishes?

ADD

Too many guests in house?
Pause online reservations



SAVE



The new **menu** will now be displayed at the **dashboard**. **Note: The menus can be set active or inactive which results in displaying them for the guest or not.**

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Big

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2
€16.90

Salad
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€9.80

This menu is currently active

DAILY MENU

Daily Menu

Available on Monday, Tuesday, Wednesday, Thursday, Friday

Salads

Green Salad
1
€8.40

This menu is currently inactive

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