



Starting at the DISH Order dashboard, click on **sales** to manage the orders.





Click on **orders** to proceed.







All the orders will be listed here.


Orders											
Switch to assigned view Download CSV list Download Excel list											
	ID#	LOCATION	CUSTOMER NAME	EMAIL	TELEPHONE	TYPE	FULFILMENT TIME	FULFILMENT DATE	STATUS	PAYMENT STATUS	PAYMENT
<input type="checkbox"/>	284	Central Test				Delivery	18:30	21 03 2022	Pending	Captured	Paypal Payment
<input type="checkbox"/>	283	Central Test				Delivery	17:25	17 03 2022	Accepted	Captured	Online Card Payment
<input type="checkbox"/>	282	Central Test				Pick-up	16:47	17 03 2022	Pending	Open	Cash payment
<input type="checkbox"/>	281	Central Test				Pick-up	17:08	16 03 2022	Canceled	Captured	Paypal Payment
<input type="checkbox"/>	280	Central Test				Pick-up	17:04	16 03 2022	Canceled	Captured	Paypal Payment
<input type="checkbox"/>	279	Central Test				Pick-up	16:47	16 03 2022	Canceled	Refunded	Paypal Payment
<input type="checkbox"/>	278	Central Test				Pick-up	14:47	16 03 2022	Accepted	Open	Cash payment
<input type="checkbox"/>	277	Central Test				Pick-up	12:18	10 03 2022	Pending	Open	Cash payment





The orders can be filtered. To open the various filter options, click on the **filter icon**.


Orders


 DASHBOARD


 RESTAURANT


 KITCHEN

 SALES


Orders
 Deliveries

 MARKETING


 LOCALISATION

 TOOLS

Switch to assigned view
Download CSV list
Download Excel list

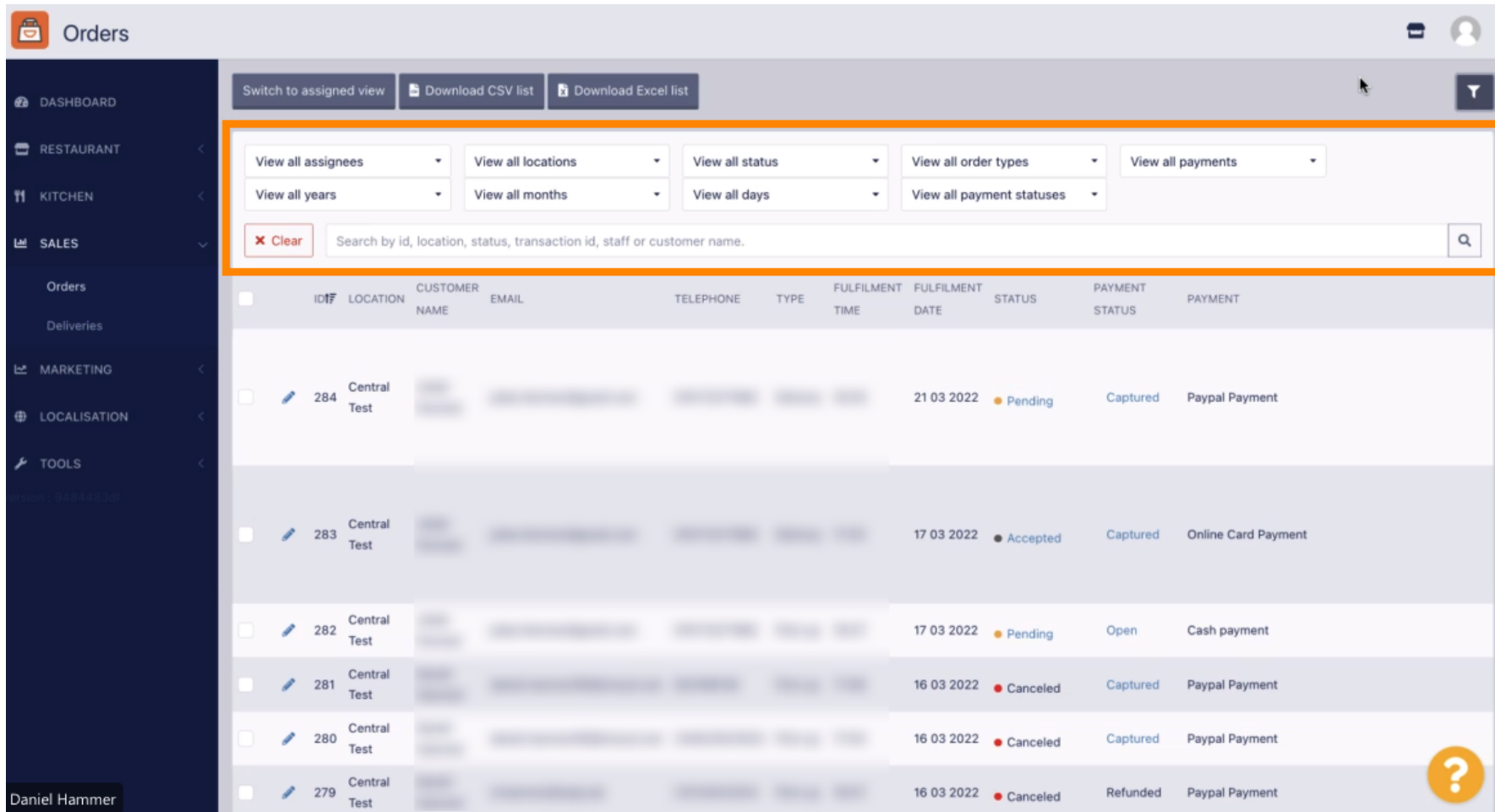


ID#	LOCATION	CUSTOMER NAME	EMAIL	TELEPHONE	TYPE	FULFILMENT TIME	FULFILMENT DATE	STATUS	PAYMENT STATUS	PAYMENT
284	Central Test				Delivery	18:30	21 03 2022	Pending	Captured	Paypal Payment
283	Central Test				Delivery	17:25	17 03 2022	Accepted	Captured	Online Card Payment
282	Central Test				Pick-up	16:47	17 03 2022	Pending	Open	Cash payment
281	Central Test				Pick-up	17:08	16 03 2022	Canceled	Captured	Paypal Payment
280	Central Test				Pick-up	17:04	16 03 2022	Canceled	Captured	Paypal Payment
279	Central Test				Pick-up	16:47	16 03 2022	Canceled	Refunded	Paypal Payment
278	Central Test				Pick-up	14:47	16 03 2022	Accepted	Open	Cash payment
277	Central Test				Pick-up	12:18	10 03 2022	Pending	Open	Cash payment
276	Central Test				Pick-up	11:00	04 03 2022	Canceled	Canceled	Cash payment



Daniel Hammer

Several **filters** can be chosen to specify the results.

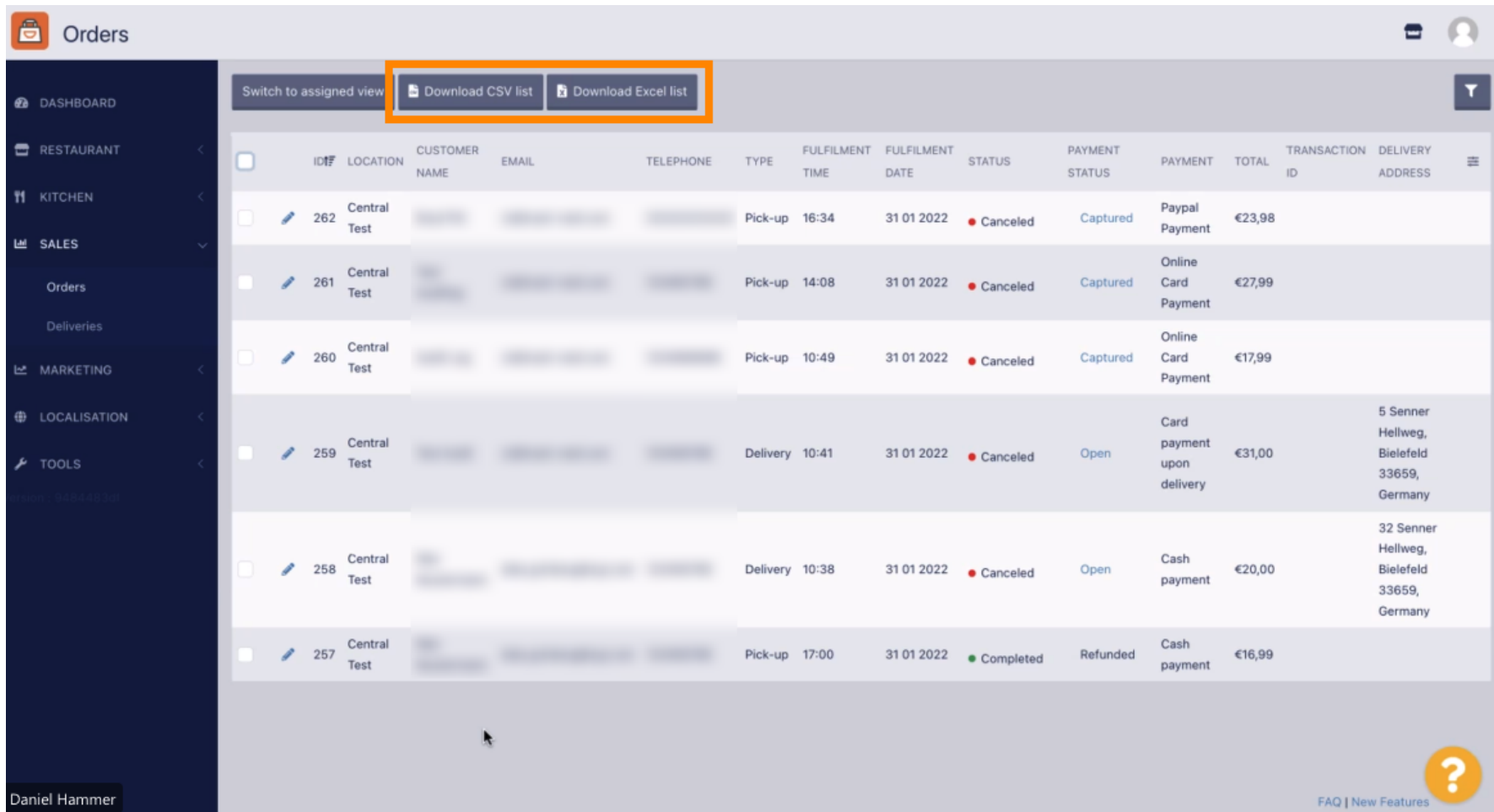


The screenshot shows the 'Orders' management interface. A sidebar on the left contains navigation links: DASHBOARD, RESTAURANT, KITCHEN, SALES, MARKETING, LOCALISATION, and TOOLS. The main area features a filter section with dropdowns for assignees, locations, status, order types, payments, years, months, and days. A search bar is also present. Below the filters is a table of orders with columns for ID, location, customer name, email, telephone, type, fulfillment time, fulfillment date, status, payment status, and payment. The table lists several orders, including one with ID 284 in a 'Pending' state and others in 'Accepted', 'Canceled', and 'Refunded' states.

ID	LOCATION	CUSTOMER NAME	EMAIL	TELEPHONE	TYPE	FULFILMENT TIME	FULFILMENT DATE	STATUS	PAYMENT STATUS	PAYMENT
284	Central Test						21 03 2022	Pending	Captured	Paypal Payment
283	Central Test						17 03 2022	Accepted	Captured	Online Card Payment
282	Central Test						17 03 2022	Pending	Open	Cash payment
281	Central Test						16 03 2022	Canceled	Captured	Paypal Payment
280	Central Test						16 03 2022	Canceled	Captured	Paypal Payment
279	Central Test						16 03 2022	Canceled	Refunded	Paypal Payment



The result can be exported as a CSV file or Excel list. For that, click on **download CSV list** or **download Excel list**.



The screenshot shows the 'Orders' management interface. A sidebar on the left contains navigation links: DASHBOARD, RESTAURANT, KITCHEN, SALES (with sub-links for Orders and Deliveries), MARKETING, LOCALISATION, and TOOLS. The main area displays a table of orders. Above the table, there are buttons for 'Download CSV list' and 'Download Excel list', which are highlighted with an orange box. The table has columns for ID, LOCATION, CUSTOMER NAME, EMAIL, TELEPHONE, TYPE, FULFILMENT TIME, FULFILMENT DATE, STATUS, PAYMENT STATUS, PAYMENT, TOTAL, TRANSACTION ID, and DELIVERY ADDRESS. The table lists six orders, all from 'Central Test'.

ID	LOCATION	CUSTOMER NAME	EMAIL	TELEPHONE	TYPE	FULFILMENT TIME	FULFILMENT DATE	STATUS	PAYMENT STATUS	PAYMENT	TOTAL	TRANSACTION ID	DELIVERY ADDRESS
262	Central Test				Pick-up	16:34	31 01 2022	Canceled	Captured	Paypal Payment	€23,98		
261	Central Test				Pick-up	14:08	31 01 2022	Canceled	Captured	Online Card Payment	€27,99		
260	Central Test				Pick-up	10:49	31 01 2022	Canceled	Captured	Online Card Payment	€17,99		
259	Central Test				Delivery	10:41	31 01 2022	Canceled	Open	Card payment upon delivery	€31,00		5 Senner Hellweg, Bielefeld 33659, Germany
258	Central Test				Delivery	10:38	31 01 2022	Canceled	Open	Cash payment	€20,00		32 Senner Hellweg, Bielefeld 33659, Germany
257	Central Test				Pick-up	17:00	31 01 2022	Completed	Refunded	Cash payment	€16,99		

At the bottom left, the user name 'Daniel Hammer' is visible. At the bottom right, there is a 'FAQ | New Features' link and a help icon.