

V tomto tutoriálu vám ukážeme, jak zadat do vaší rezervace příchozího hosta. Poznámka: Existují dva způsoby, jak zadat příchozího hosta.

<b>DISH</b> RESERVATION						Test Bistro Tra	aining 🕤 🛛	<u> 취</u> 분 ~	
Reservations	Have a walk-in cu reservation book!	ustomer? Received a rese	rvation request over pl	none / email? Don't forget to	add it to your		ADD RESERV	ATION	
🛏 Table plan				dan 20 Jun Mar 20 Jun					
🎢 Menu			ľ	Mon, 20 Jun - Mon, 20 Jun			_		
🚢 Guests		All				<b>2</b> 📽	511 <b>m</b> 2/50	С	
Feedback									
🗠 Reports	Mon, 20/06/2022								
🏟 Settings 👻	02:00 PM	Müller, Paul		3 guest(s)	G3 (Garten)		Confirmed	~	
⑦ Help	04:00 PM	Mustermann, Max	(	8 guest(s)	8 (Restaurant)	â	Confirmed	~	
	50% discount on	cocktails							
	Print								
Too many guests in house? Pause online reservations	Designed by Hospitality	Digital GmbH. All rights reserve	d.		FAQ	Terms of use   Impi	int   Data privacy	Privacy Se	ttings



### Prvním způsobem je kliknout na tlačítko WALK-IN a přidat hosty do rezervace.

<b>DISH</b> RESERVATION						Test Bistro Tra	aining 🕤	মুদ শ্রদ ~	
Reservations	Have a walk-in cu reservation book	ustomer? Received a rese !	rvation request over phone	e / email? Don't forget to	add it to your	WALK-IN	ADD RESERV	ATION	
🍽 Table plan									
🎢 Menu			Mon,	20 Jun - Mon, 20 Jun					
🚢 Guests		All				<b>2</b> 🖶	511 <b>m</b> 2/50	)	
Feedback									
🗠 Reports	Mon, 20/06/2022								
💠 Settings 👻	02:00 PM	Müller, Paul		3 guest(s)	G3 (Garten)		Confirmed	~	
⑦ Help	04:00 PM	Mustermann, Max		8 guest(s)	8 (Restaurant)	÷	Confirmed	~	
	50% discount on	cocktails							
	Print								
Too many guests in house? Pause online reservations	Designed by Hospitality	Digital GmbH. All rights reserve	d.		FAQ	Terms of use	int   Data privacy	Privacy Se	ettings
						1	, , ,,		



Objeví se okno. Zde můžete zadat informace o chůzi a také požadavky a poznámky vašeho hosta. Poznámka: Datum a čas jsou přednastaveny. Zdroj je také přednastaven.

<b>DISH</b> RESERVATION				Test Bistro Training 🕤	* * •
Reservations	Have a walk-in custo	mer? Received a reservation request over phone / email? Do	n't forget to add it to yo	ur reservation book!	Back
Ħ Table plan	Walkin informa	ation	Requests & not	es	
🎢 Menu	'#' Guests *		Internal note		
🚢 Guests	Date	Mon, 20/06/2022	Allergies		
Seedback	Time	Now	Gluten Sesa	me 🗌 Nuts 🗌 Crustacean 🗌 Eggs 🗌 Fisl	1 I
🗠 Reports	Duration	Please select capacity and time first	Mustard Lac	itose 🗌 Celery 🗌 Peanuts 🗌 Shellfish 🗌 hite	Soy
🌣 Settings 👻	Table(s)	Please select 👻	Diet	Helel — Kecher — Lecters free — Veran	
⑦ Help	Source	Walkin	<ul> <li>Oluteri-Iree</li> <li>Vegetarian</li> </ul>	maiai 🔄 Kosher 📋 Lactose-Iree 📋 Vegan	
					SAVE
Too many guests in house? Pause online reservations	Designed by Hospitality D	igital CmbH. All rights reserved.		FAQ   Terms of use   Imprint   Data priva	cy   Privacy Settings



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V části Požadavky a poznámky můžete zadat a vybrat informace, jako jsou alergie a diety vašeho hosta.

<b>DISH</b> RESERVATION					Test Bistro Training 🕤	불 ~	
Reservations	Have a walk-in custo	mer? Received a reservation requ	uest over phone / email? Dor	n't forget to add it to you	ur reservation book!	Back	)
🛏 Table plan	Walkin informa	tion		Requests & note	es		
<b>۳۱</b> Menu	'#' Guests *	2		Internal note	1		
📇 Guests	Date	Mon, 20/06/2022		Allergies		li	
Feedback	Time	Now		🗌 Gluten 🗌 Sesar	me 🗌 Nuts 🗌 Crustacean 🗌 Eggs 🗌 Fisł	ı	
🗠 Reports	Duration	3 hours	·	□ Mustard □ Lac	tose 🗌 Celery 🗌 Peanuts 🗌 Shellfish 📄 nite	Soy	
🗢 Settings 🗸	Table(s)	L3	•	Diet			
				🗌 Gluten-free 🔲 H	Halal 🗌 Kosher 🗌 Lactose-free 🗌 Vegan		
⑦ Help	Source	Walkin		🗌 Vegetarian			
						SAVE	
Too many guests in house? Pause online reservations	Designed by Hospitality D	igital GmbH. All rights reserved.			FAQ   Terms of use   Imprint   Data priva	cy   Privacy Se	ttings



# • Kliknutím na tlačítko ULOŽIT přidáte informace do své rezervační knihy.

<b>DISH</b> RESERVATION				Test Bistro Training 🕤 🛛 🎽 🗸 🚱
Reservations	Have a walk-in custo	mer? Received a reservation request over phone / email? Do	n't forget to add it to you	ur reservation book! Back
Ħ Table plan	Walkin informa	tion	Requests & note	es
🎢 Menu	'#' Guests *	2	Internal note	Here you can enter notes of your walk in guest
📇 Guests	Date	Mon, 20/06/2022	Allergies	
Feedback	Time	Now	Gluten 🗌 Sesar	ne 🗹 Nuts 🗌 Crustacean 🗌 Eggs 🗌 Fish
🗠 Reports	Duration	3 hours 🔹	<ul> <li>☐ Mustard</li></ul>	tose 🗌 Celery 🗌 Peanuts 🗌 Shellfish 📄 Soy iite
🔅 Settings 👻	Table(s)	L3 •	Diet	
⑦ Help	Source	Walkin	□ Gluten-free □ H ✓ Vegetarian	Halal 🗌 Kosher 🗌 Lactose-free 🗌 Vegan
				SAVE
Too many guests in house? Pause online reservations	Designed by Hospitality Di	gital GmbH. All rights reserved.		FAQ   Terms of use   Imprint   Data privacy   Privacy Settings



# () Obdržíte upozornění, že vaše rezervace byla vytvořena.

DISH RESERVATION						Test Bistro Tra	ining 🕤	4k ~ (•	$\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{\mathbf{$
Reservations	Have a walk-in custo reservation book!	mer? Received a rese	ervation request over p	ohone / email? Don't forget to	add it to your	WALK-IN		has been <b>'</b>	•
🎮 Table plan									
🍴 Menu	<			Mon, 20 Jun - Mon, 20 Jun					
🛎 Guests		All				<b>过</b> 3 😩	13 <b>m</b> 3/50		
Feedback									
🗠 Reports	Mon, 20/06/2022							_	
🌣 Settings 👻	09:25 AM	Walkin er notes of your walk	k in guest" <b>(Note)</b>	2 guest(s)	L3 (Lounge)	6	Done	~	
⑦ Help	Diet: Vegetarian Allergies: Nuts, Lact	ose							
	02:00 PM	Müller, Paul		3 guest(s)	G3 (Garten)		Confirmed	~	
	04:00 PM	Mustermann, Max	ĸ	8 guest(s)	8 (Restaurant)	a	Confirmed	~	
	50% discount on coc	ktails							
	Print							2	
Too many guests in house? Pause online reservations	Designed by Hospitality Digi	al GmbH. All rights reserve	ed.		FAQ	Terms of use   Impri	int   Data privacy	Privacy Setting	gs



### () Vaši hosté budou uvedeni ve vašich rezervacích.

<b>DISH</b> RESERVATION					Test Bistro Trai	ining 🕤		
Reservations	Have a walk-in customer? Recei reservation book!	ved a reservation request over ph	none / email? Don't forget to	add it to your	WALK-IN	⊘ Reservation ha	as been 🗶	
🛏 Table plan								
🎢 Menu		N	1on, 20 Jun - Mon, 20 Jun			Ē		
🐣 Guests	All	⊖ Completed			<b>7</b> 3 🔹	13 <b>= 3/5</b> 0		
Feedback								
🗠 Reports	Mon, 20/06/2022							
🕸 Settings 👻	S.25 AM Walkin	vour walk in auest" <b>(Note)</b>	2 guest(s)	LS (Lounge)	6	Done		
⑦ Help	Diet: Vegetarian Allergies: Nuts, Lactose	,						
	02:00 PM Müller, F	aul	3 guest(s)	G3 (Garten)		Confirmed	~	
	04:00 PM Mustern	nann, Max	8 guest(s)	8 (Restaurant)	۵	Confirmed	~	
	50% discount on cocktails							
	Print						0	
Too many guests in house? Pause online reservations	Designed by Hospitality Digital GmbH. All rights reserved.			FAQ	Terms of use   Imprir	nt   Data privacy	Privacy Settings	



### Nyní vám ukážeme druhý způsob, jak přidat do rezervací hosty. Pokračujte kliknutím na plán tabulky .

<b>DISH</b> RESERVATION						Test Bistro Trair	ning 🕤 🛛	<u> 4</u> 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4	
Reservations	Have a walk-in co reservation book	ustomer? Received a ro	eservation request over ph	none / email? Don't forget to	add it to your	WALK-IN	ADD RESERV	ATION	
Table plan	<ul> <li></li> </ul>		N	1on, 20 Jun - Mon, 20 Jun			1		
Menu	-								
🛎 Guests			⊖ Completed	Opcoming		😇 3 🛛 🚢 14	4 <b>m</b> 3/50	0	
Feedback	Mon, 20/06/2022								
🗠 Reports	02:00 PM	Müller, Paul		3 guest(s)	G3 (Garten)		Confirmed	~	
🌣 Settings 👻									
⑦ Help	04:00 PM	Mustermann, N	1ax	8 guest(s)	8 (Restaurant)	<b>a</b>	Confirmed	~	
	50% discount on	cocktails							
	05:30 PM	Fleischer, Max		3 guest(s)	2-4 (Restaurant)		Confirmed	~	
	🛃 "Internal note	s of your walk in gues	s" <b>(Note)</b>						
	Diet: Vegetarian Allergies: Lupin	S							
-	Print							6	5
Too many guests in house? Pause online reservations	Designed by Hospitality	Digital GmbH. All rights rese	erved.		FAQ	Terms of use   Imprint	:   Data privacy	Privacy S	ettings



# Nyní klikněte na Dostupné a přidejte rezervaci.





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Zde se vám zobrazí všechny dostupné tabulky. Nyní vyberte preferovaná sedadla kliknutím na ikonu plus .





#### Objeví se okno, ve kterém musíte zadat požadované informace a také velikost party a dobu trvání .





# Chcete-li dokončit rezervaci, klikněte na SAFE WALKIN.





#### () Obdržíte upozornění, že vaše rezervace byla úspěšně vytvořena.





Rezervovaná procházka bude zapsána do knihy rezervací vybraného prostoru restaurace. Stejně jako na plánu stolu.







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