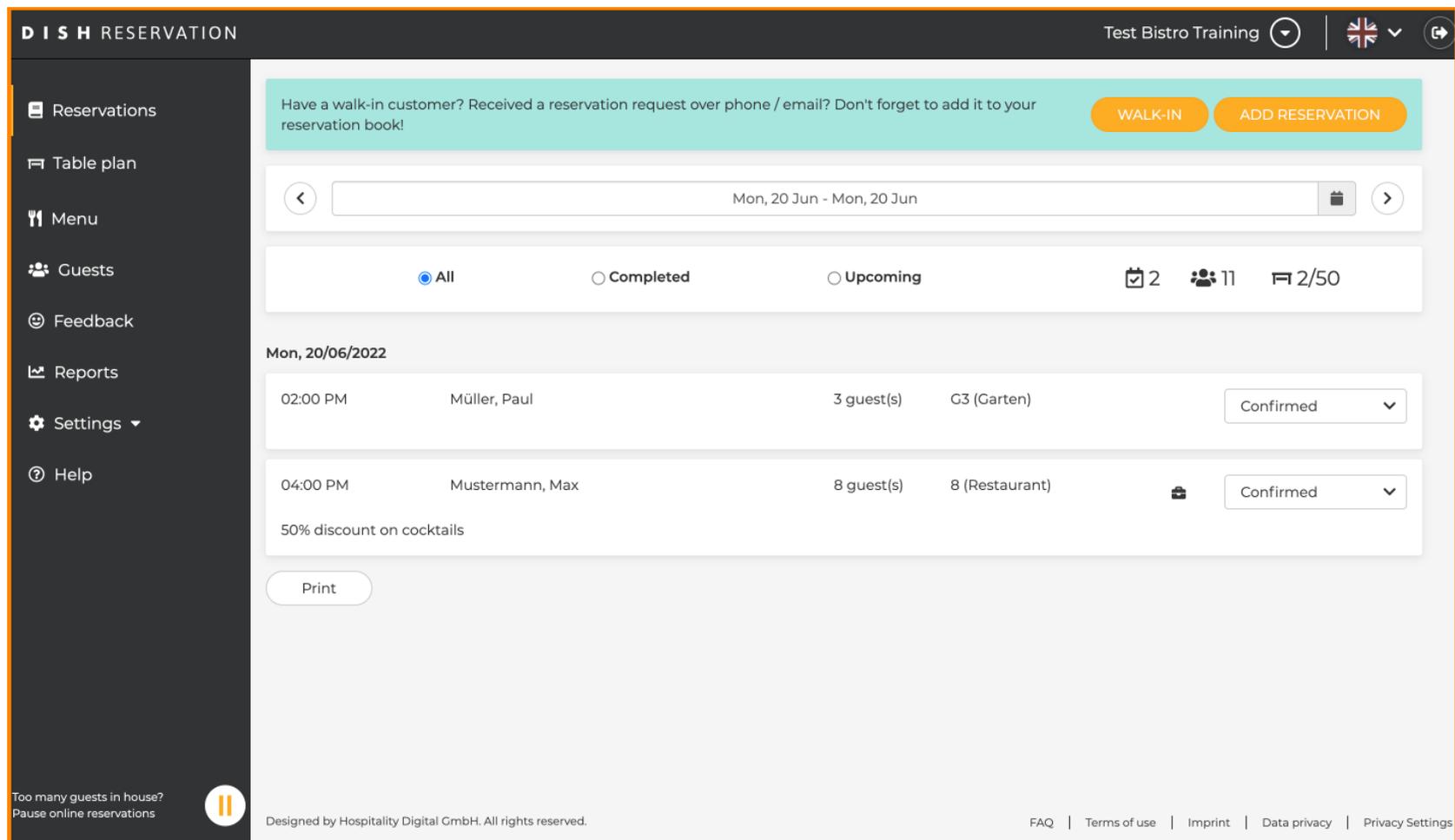




En este tutorial, le mostraremos cómo ingresar un invitado sin cita previa a su reserva. Nota: Hay dos formas de ingresar a un invitado sin cita previa.



The screenshot displays the DISH RESERVATION management interface. The top navigation bar includes the title "DISH RESERVATION", the user name "Test Bistro Training", and a language selector set to "GB". A teal banner at the top right prompts users to add walk-in customers with "WALK-IN" and "ADD RESERVATION" buttons. Below this is a date range selector for "Mon, 20 Jun - Mon, 20 Jun".

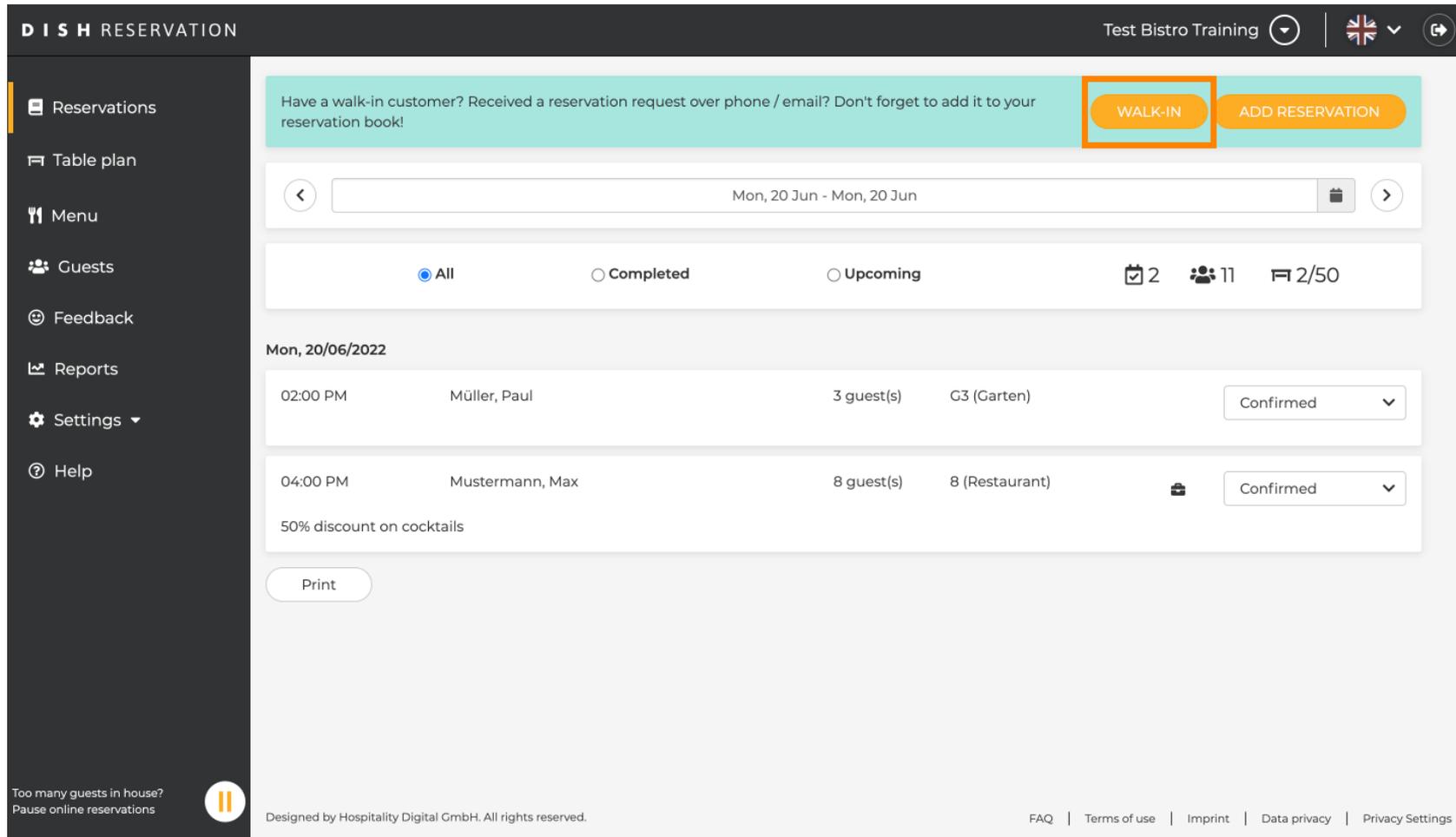
The main content area shows filter options: "All" (selected), "Completed", and "Upcoming". Summary statistics indicate 2 reservations, 11 guests, and 2/50 tables. The reservation list for "Mon, 20/06/2022" contains two entries:

Time	Guest Name	Guest Count	Location	Status
02:00 PM	Müller, Paul	3 guest(s)	G3 (Garten)	Confirmed
04:00 PM	Mustermann, Max	8 guest(s)	8 (Restaurant)	Confirmed

Additional details for the 04:00 PM reservation include a "50% discount on cocktails" note and a "Print" button. A footer notice states "Too many guests in house? Pause online reservations" with a pause icon. The footer also includes "Designed by Hospitality Digital GmbH. All rights reserved." and links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



La primera forma es hacer clic en el botón **WALK-IN** para agregar invitados sin cita previa a su reserva.



The screenshot displays the DISH RESERVATION interface. At the top, there is a navigation bar with the text "DISH RESERVATION" on the left and "Test Bistro Training" on the right. Below the navigation bar, a teal banner contains the text "Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book!" and two buttons: "WALK-IN" (highlighted with an orange border) and "ADD RESERVATION".

Below the banner is a date range selector showing "Mon, 20 Jun - Mon, 20 Jun". Underneath, there are filter options: "All" (selected), "Completed", and "Upcoming". To the right of these filters are icons for a calendar (2), a group of people (11), and a table (2/50).

The main content area shows a list of reservations for "Mon, 20/06/2022". The first reservation is at 02:00 PM for Müller, Paul, with 3 guest(s) at G3 (Garten), and is marked as "Confirmed". The second reservation is at 04:00 PM for Mustermann, Max, with 8 guest(s) at 8 (Restaurant), also marked as "Confirmed". Below the second reservation, there is a note: "50% discount on cocktails".

At the bottom left of the reservation list, there is a "Print" button. At the bottom right, there are links for "FAQ", "Terms of use", "Imprint", "Data privacy", and "Privacy Settings".



Aparecerá una ventana. Aquí puede ingresar la **información** de la caminata, así como las **solicitudes y notas** de su invitado. Nota: La fecha y la hora están predeterminadas. Además, la fuente también está preestablecida.

DISH RESERVATION
Test Bistro Training ▼ 🇬🇧 ▼ ↻

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

#' Guests *

Date

Time

Duration

Table(s)

Source

Requests & notes

Internal note

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

Vegetarian

SAVE

Reservations
Table plan
Menu
Guests
Feedback
Reports
Settings ▼
Help

Too many guests in house?
Pause online reservations

||

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En **Solicitudes y notas** puede ingresar y seleccionar información como **alergias** y **dietas** de su invitado.

DISH RESERVATION
Test Bistro Training ▼ ▼

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

#' Guests *

Date

Time

Duration

Table(s)

Source

Requests & notes

Internal note

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

Vegetarian

SAVE

Too many guests in house?
Pause online reservations

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Haz clic en el botón **GUARDAR** para añadir la información a tu libro de reservas.

DISH RESERVATION
Test Bistro Training ▼ ▼

- Reservations
- Table plan
- Menu
- Guests
- Feedback
- Reports
- Settings ▼
- Help

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! Back

Walkin information

#' Guests *

Date

Time

Duration

Table(s)

Source

Requests & notes

Internal note

Allergies

Gluten Sesame Nuts Crustacean Eggs Fish

Mustard Lactose Celery Peanuts Shellfish Soy

Lupins Sulphite

Diet

Gluten-free Halal Kosher Lactose-free Vegan

Vegetarian

SAVE

Too many guests in house?
Pause online reservations

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Recibirá una notificación de que su reserva ha sido creada.

The screenshot displays the DISH RESERVATION management interface. On the left is a dark sidebar with navigation options: Reservations, Table plan, Menu, Guests, Feedback, Reports, Settings, and Help. The main content area shows a reservation management screen for 'Mon, 20 Jun - Mon, 20 Jun'. At the top right, there's a user profile 'Test Bistro Training' and a language selector. A green notification box in the top right corner states 'Reservation has been created.' with a close button. Below this is a date range selector and filter tabs for 'All', 'Completed', and 'Upcoming'. Summary statistics show 3 confirmed reservations, 13 guests, and 3/50 tables. The reservation list for 'Mon, 20/06/2022' includes:

Time	Guest Name	Guests	Location	Status
09:25 AM	Walkin	2 guest(s)	L3 (Lounge)	Done
02:00 PM	Müller, Paul	3 guest(s)	G3 (Garten)	Confirmed
04:00 PM	Mustermann, Max	8 guest(s)	8 (Restaurant)	Confirmed

Additional details for the 04:00 PM reservation include a note: '50% discount on cocktails'. A 'Print' button is located at the bottom left of the reservation list. The footer contains a 'Too many guests in house? Pause online reservations' message, a 'Designed by Hospitality Digital GmbH. All rights reserved.' notice, and a list of links: FAQ, Terms of use, Imprint, Data privacy, and Privacy Settings.

Sus invitados sin cita previa se incluirán en sus reservas.

DISH RESERVATION | Test Bistro Training |

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! WALK-IN Reservation has been created.

Mon, 20 Jun - Mon, 20 Jun

All Completed Upcoming 3 13 3/50

Mon, 20/06/2022

09:25 AM	Walkin	2 guest(s)	L3 (Lounge)		Done
<i>"Here you can enter notes of your walk in guest" (Note)</i>					
Diet: Vegetarian					
Allergies: Nuts, Lactose					
02:00 PM	Müller, Paul	3 guest(s)	G3 (Garten)		Confirmed
04:00 PM	Mustermann, Max	8 guest(s)	8 (Restaurant)		Confirmed
50% discount on cocktails					

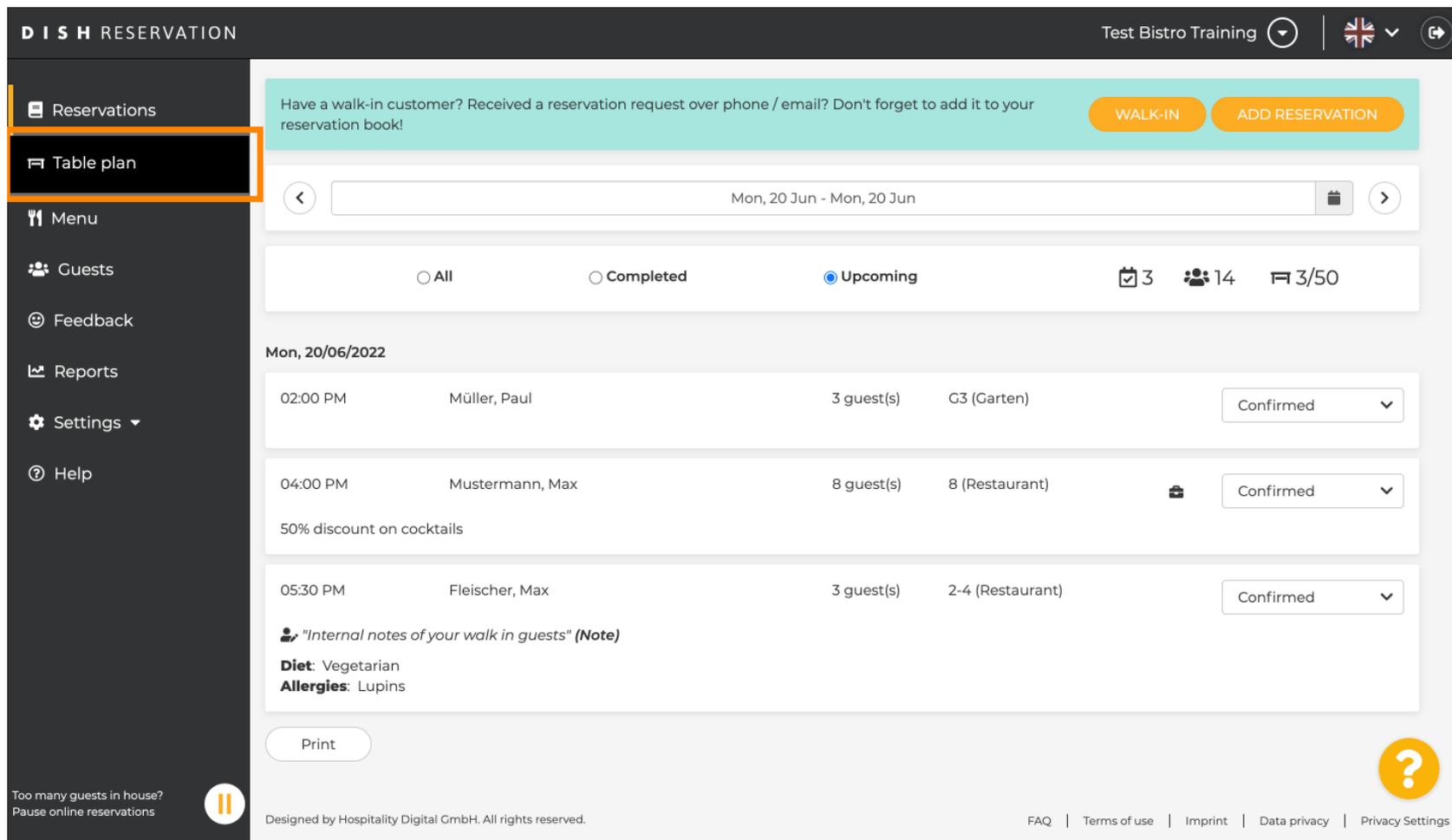
Print

Too many guests in house? Pause online reservations

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Ahora le mostraremos una segunda forma de agregar invitados sin cita previa a sus reservas. Haga clic en **Plano de mesa** para continuar.



DISH RESERVATION Test Bistro Training

Have a walk-in customer? Received a reservation request over phone / email? Don't forget to add it to your reservation book! [WALK-IN](#) [ADD RESERVATION](#)

Mon, 20 Jun - Mon, 20 Jun

All Completed Upcoming 📅 3 👤 14 🍴 3/50

Mon, 20/06/2022

02:00 PM	Müller, Paul	3 guest(s)	G3 (Garten)	Confirmed
04:00 PM	Mustermann, Max	8 guest(s)	8 (Restaurant)	Confirmed
50% discount on cocktails				
05:30 PM	Fleischer, Max	3 guest(s)	2-4 (Restaurant)	Confirmed

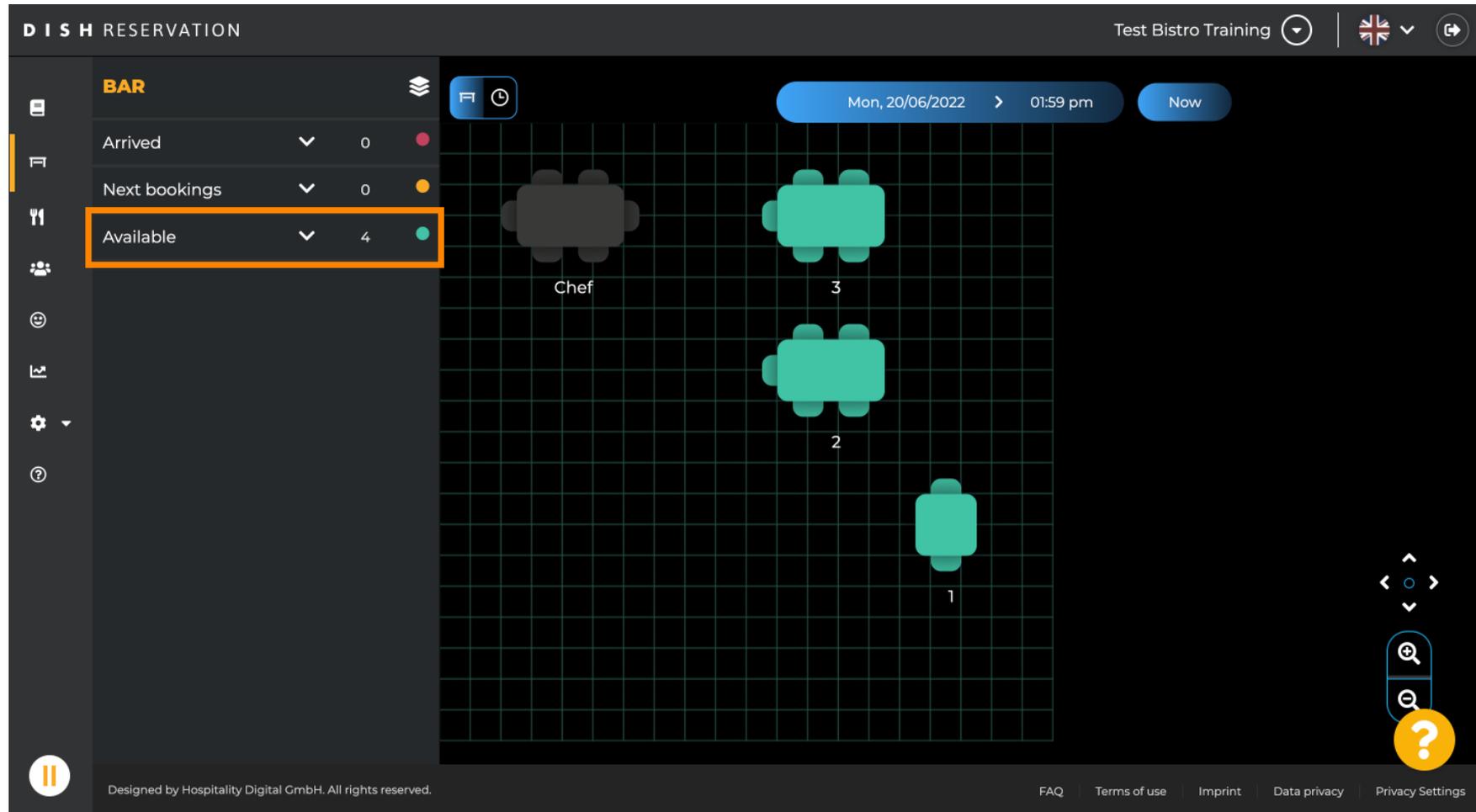
"Internal notes of your walk in guests" (Note)
Diet: Vegetarian
Allergies: Lupins

Print

Too many guests in house? Pause online reservations

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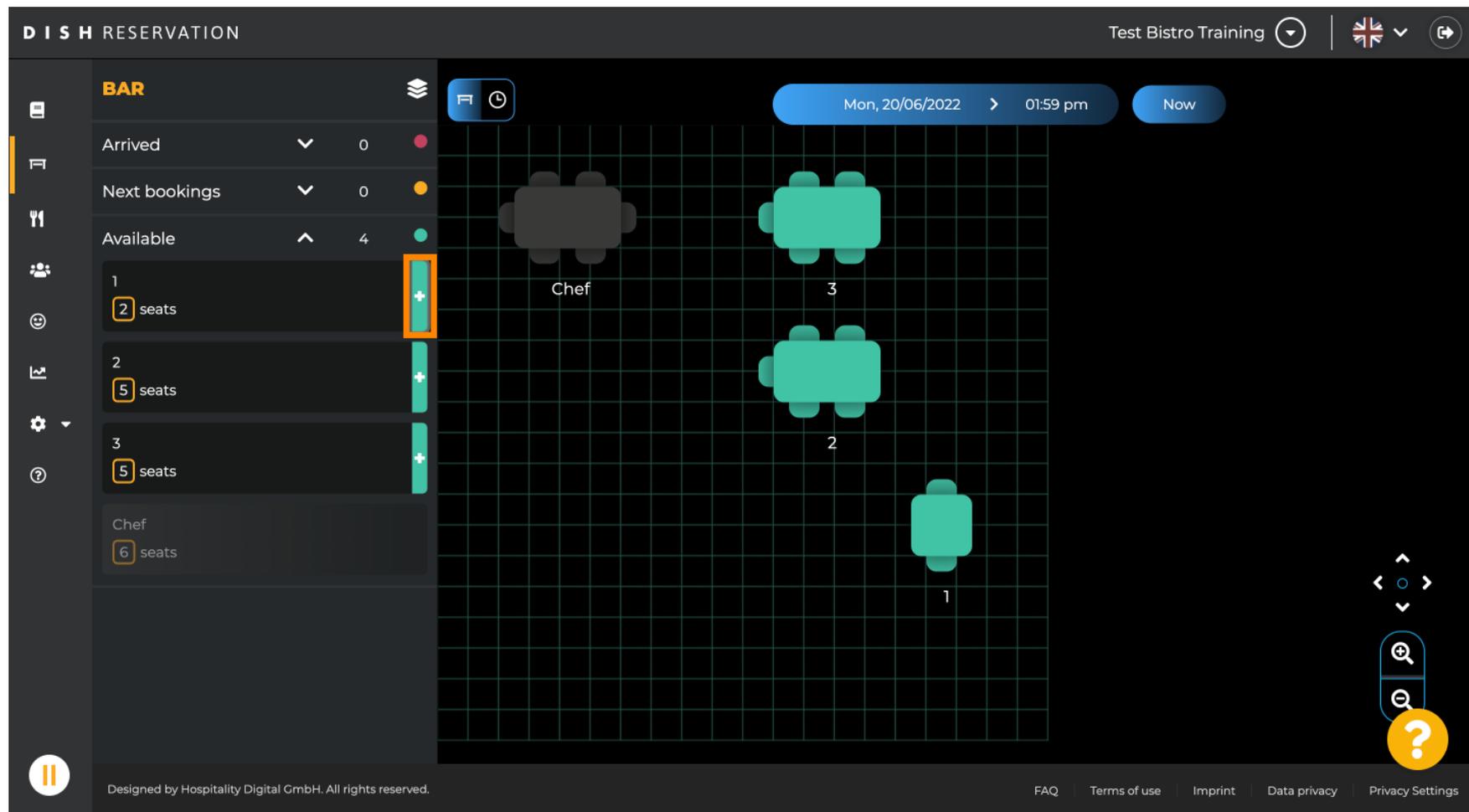
Ahora haga clic en **Disponible** para agregar una reserva sin cita previa.



The screenshot displays the DISH RESERVATION interface. The top bar shows "DISH RESERVATION" on the left, "Test Bistro Training" with a dropdown arrow in the center, and a UK flag with a dropdown arrow and a refresh icon on the right. Below the top bar, there is a date and time selector showing "Mon, 20/06/2022" and "01:59 pm", along with a "Now" button. The main area is a reservation grid with a dark background and a light grid. A "Chef" icon is visible on the left side of the grid. Three reservation icons are shown: a grey one labeled "3", a teal one labeled "2", and a teal one labeled "1". On the left side, there is a sidebar menu with the following items: "Arrived" (0), "Next bookings" (0), and "Available" (4). The "Available" item is highlighted with an orange border. At the bottom of the sidebar, there is a "Designed by Hospitality Digital GmbH. All rights reserved." text. In the bottom right corner of the grid, there are navigation icons: a search icon, a magnifying glass icon, and a question mark icon.

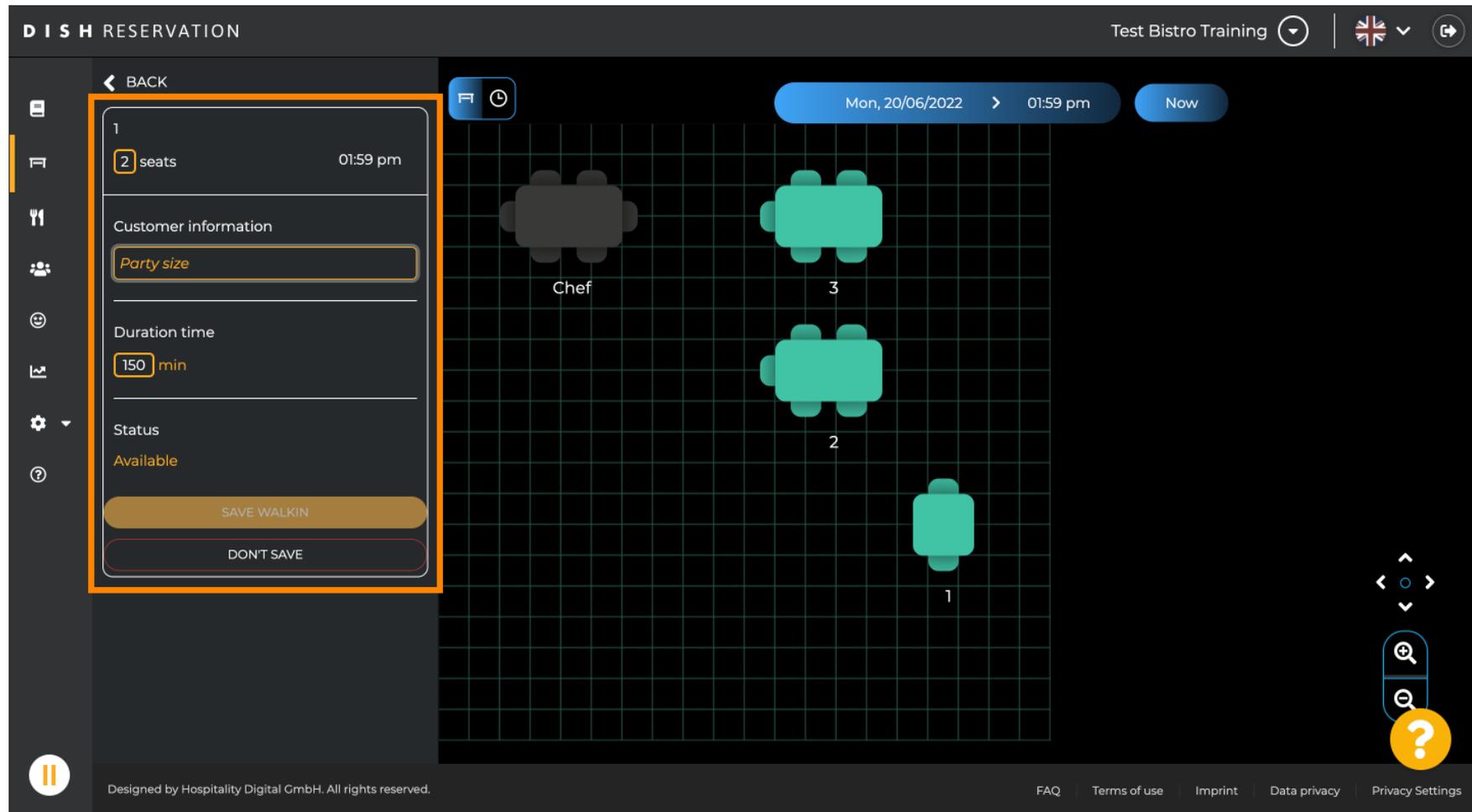


Todas las mesas disponibles se le mostrarán aquí. Ahora seleccione los asientos preferidos haciendo clic en el **ícono más**.

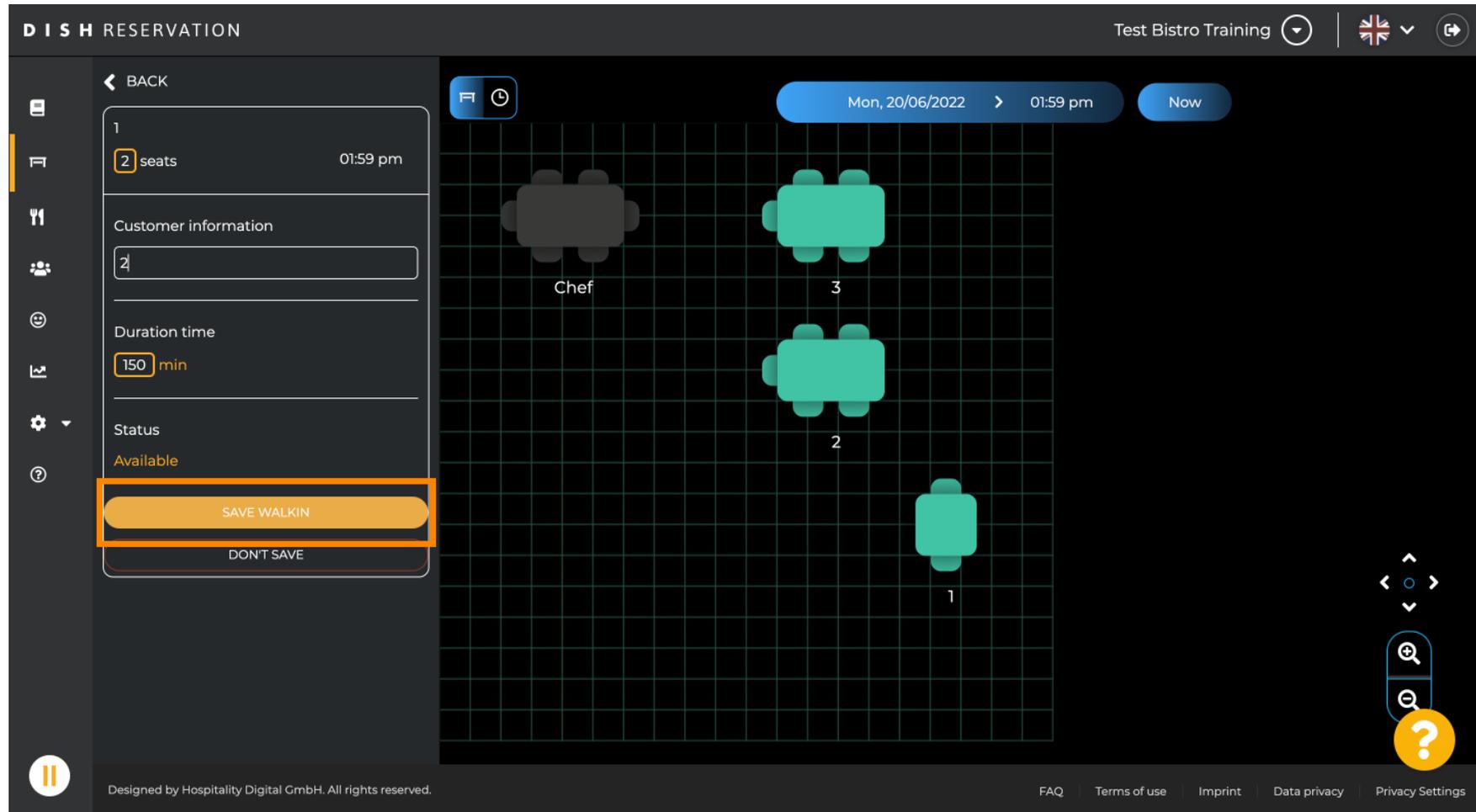


The screenshot displays the DISH RESERVATION interface. On the left, a sidebar lists available tables under the heading "Available" (4 tables). The first table, labeled "1", has "2 seats" and a plus sign icon highlighted with an orange box. The main area shows a grid of tables on a dark background. A "Chef" table is shown in grey, and several other tables are shown in teal with their respective seat counts: 3, 2, and 1. The top right corner shows the restaurant name "Test Bistro Training", a date and time "Mon, 20/06/2022 01:59 pm", and a "Now" button. The bottom right corner contains navigation icons and a help icon.

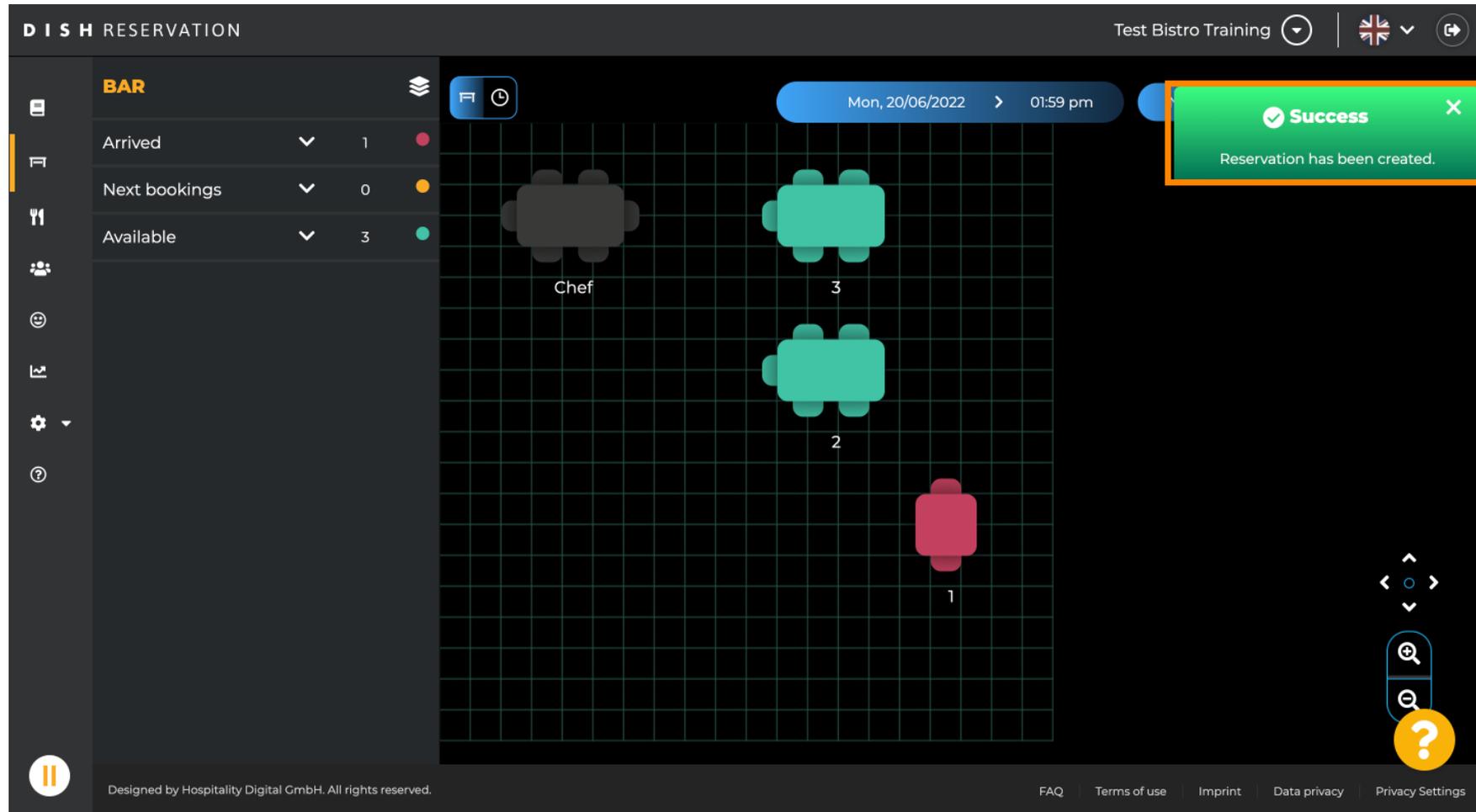
- 👉 Aparecerá una ventana en la que debe ingresar la información requerida, así como el tamaño del grupo y el tiempo de duración .



Para finalizar la reserva sin cita previa, haga clic en **WALKIN SEGURO**.

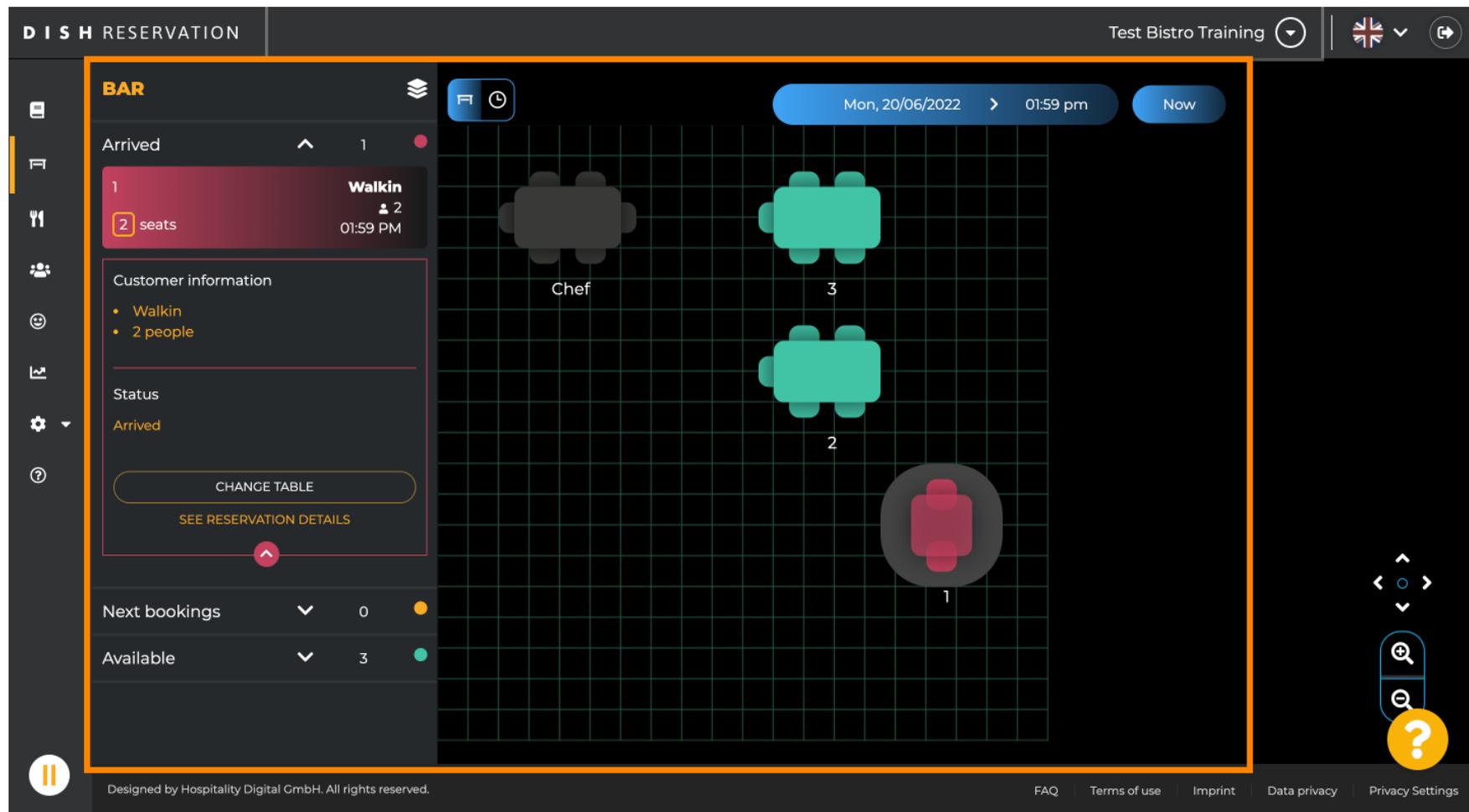


 Recibirá una notificación de que su reserva se ha creado correctamente.





La reserva previa se incluirá en el libro de reservas del área seleccionada del restaurante. Así como en el plano de la mesa.



The screenshot displays the DISH reservation management interface. At the top, it shows 'DISH RESERVATION' and 'Test Bistro Training'. The main area is divided into a reservation details panel on the left and a table plan grid on the right.

Reservation Details Panel:

- Arrived:** 1 reservation.
- Reservation 1:** Walkin, 2 seats, 01:59 PM.
- Customer information:** Walkin, 2 people.
- Status:** Arrived.
- Actions:** CHANGE TABLE, SEE RESERVATION DETAILS.
- Next bookings:** 0.
- Available:** 3.

Table Plan Grid:

- Shows a grid with various table icons.
- Icons are labeled: 'Chef', '3', '2', and '1'.
- The '1' icon is highlighted with a red circle.

Footer:

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Scan to go to the interactive player