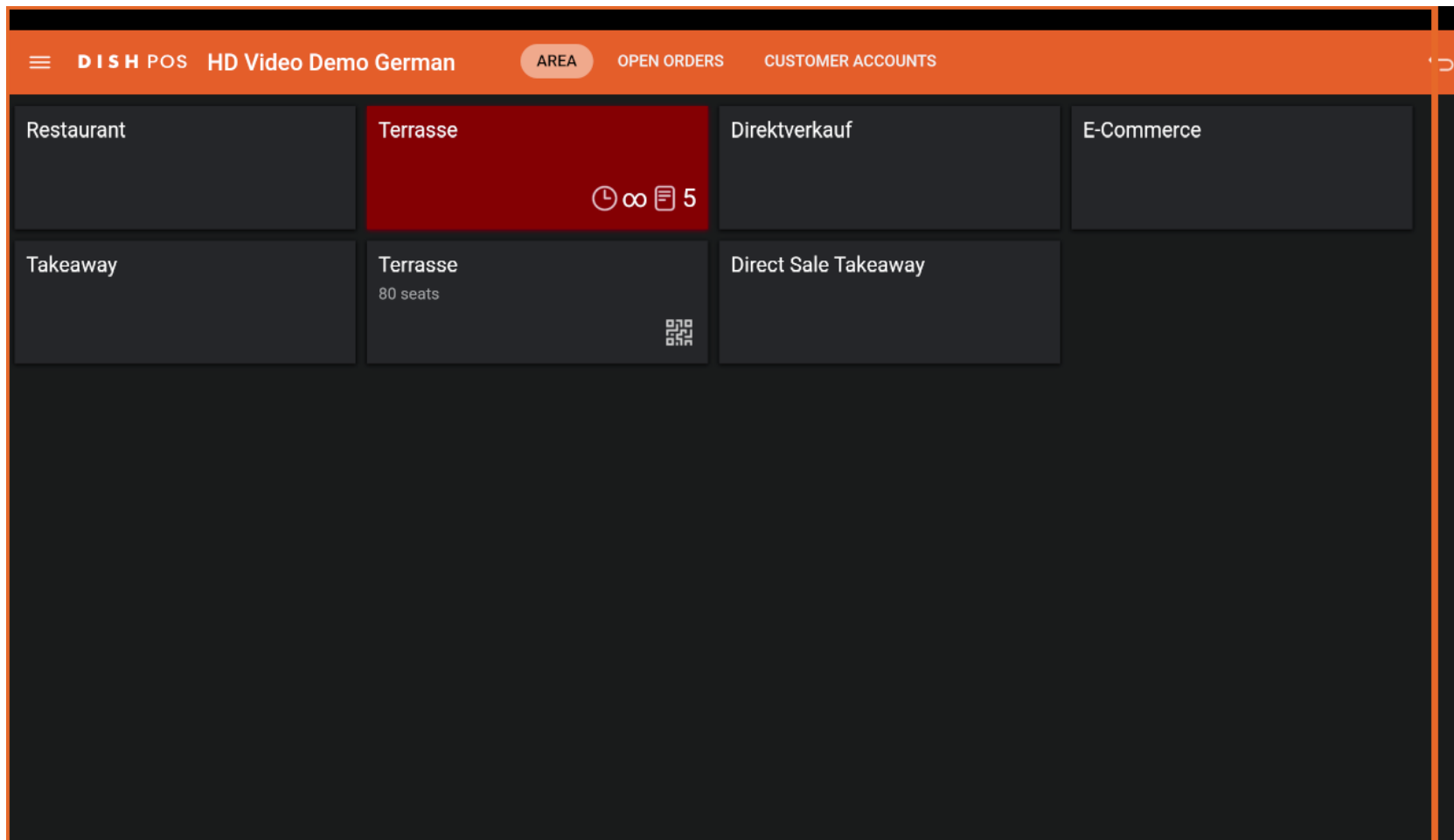
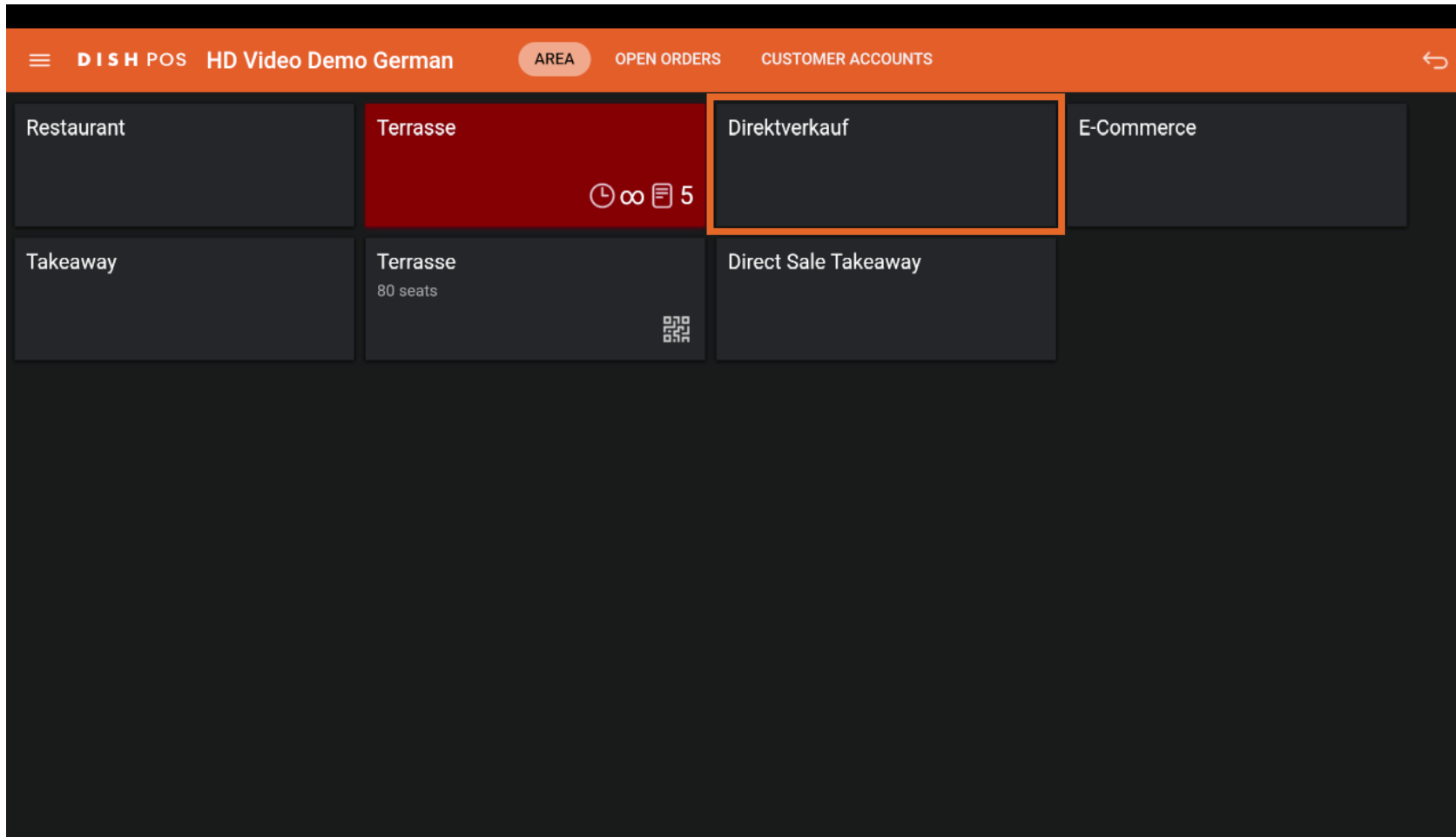




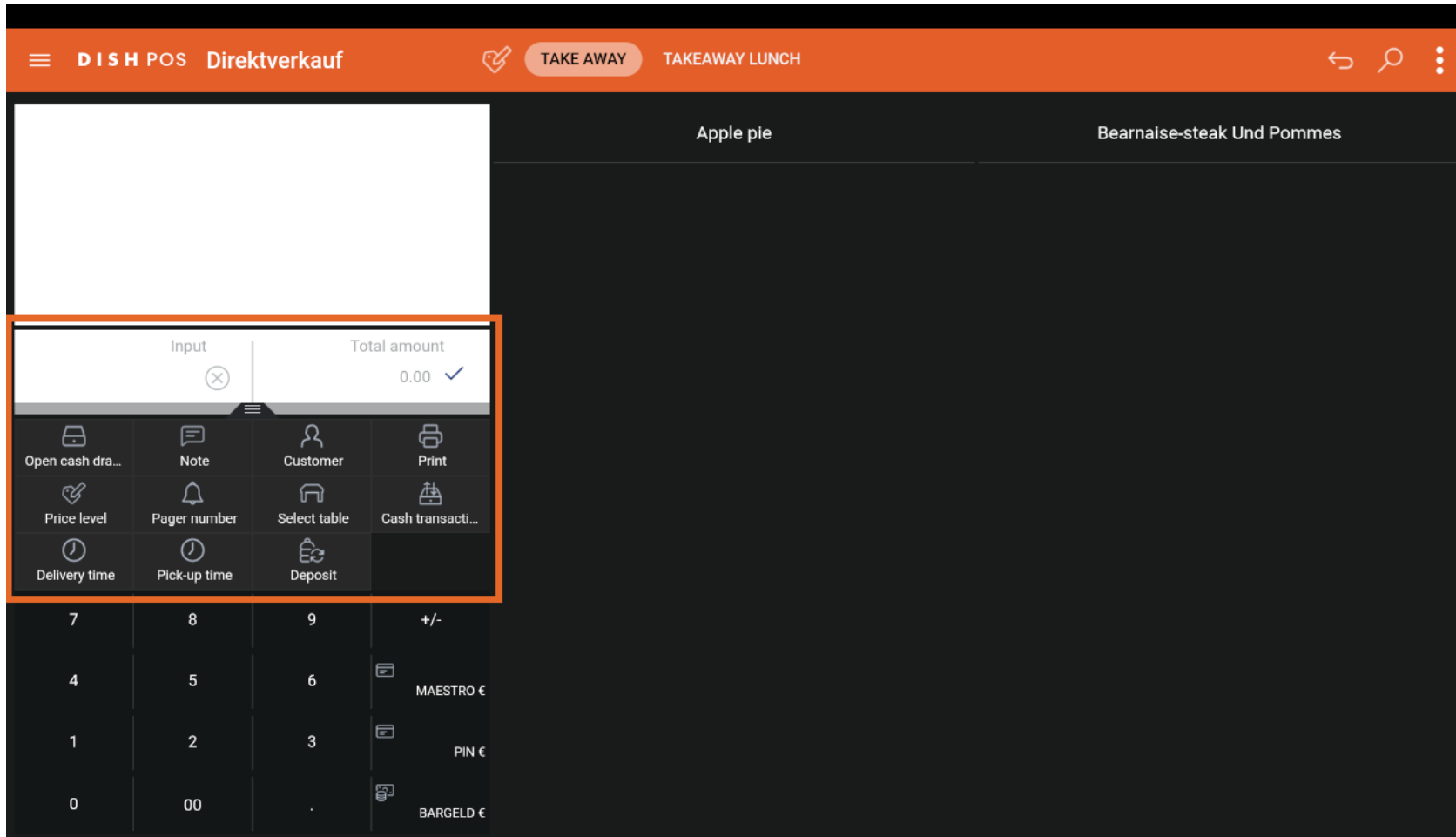
Welcome to the DISH POS app. In this tutorial, we show you how to register cash transactions for the "Kassenbuch" functionality. **Note: The transaction is registered in the previously selected drawer.**



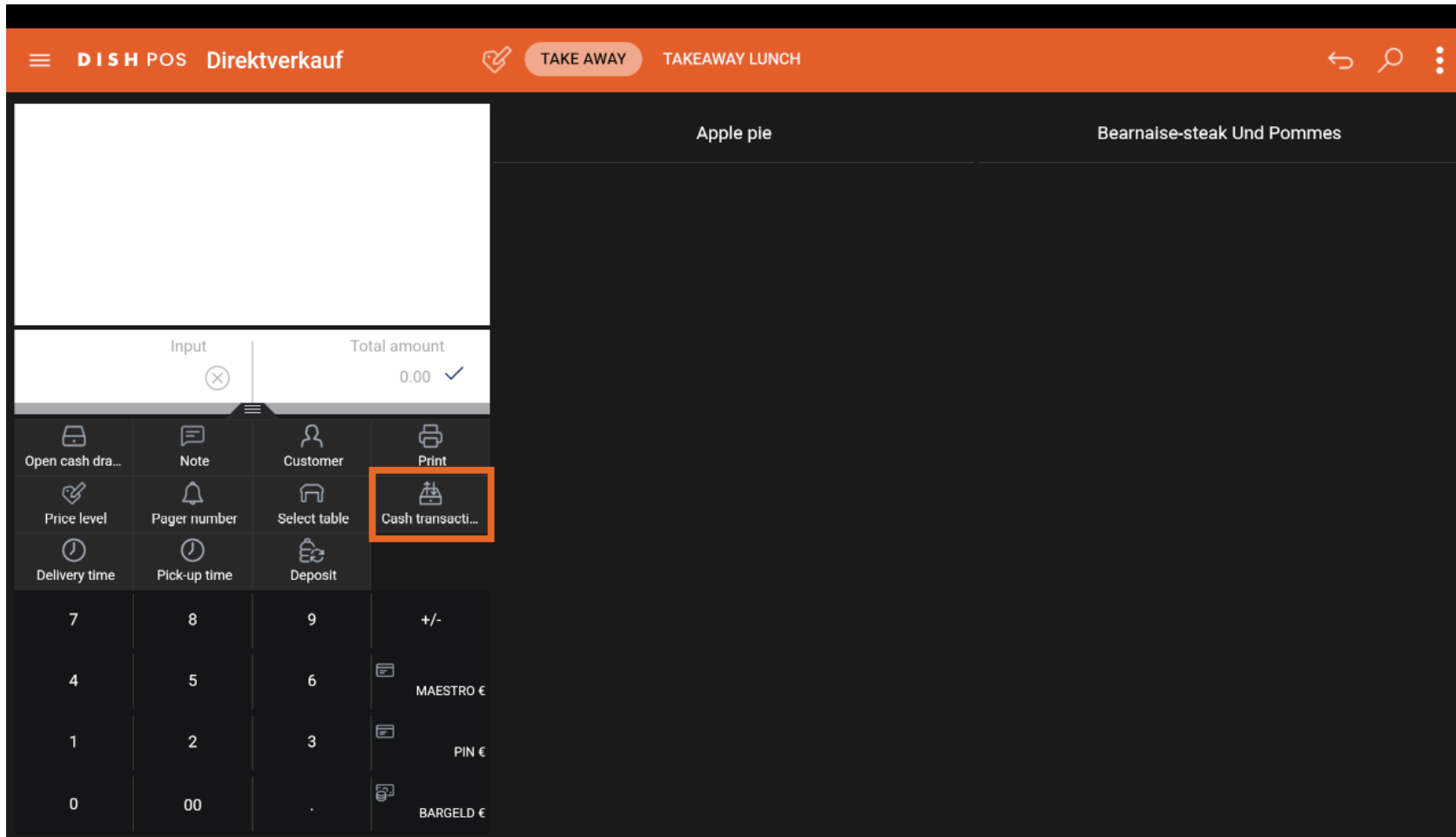
To start, navigate to **direct sales** or open an empty table.



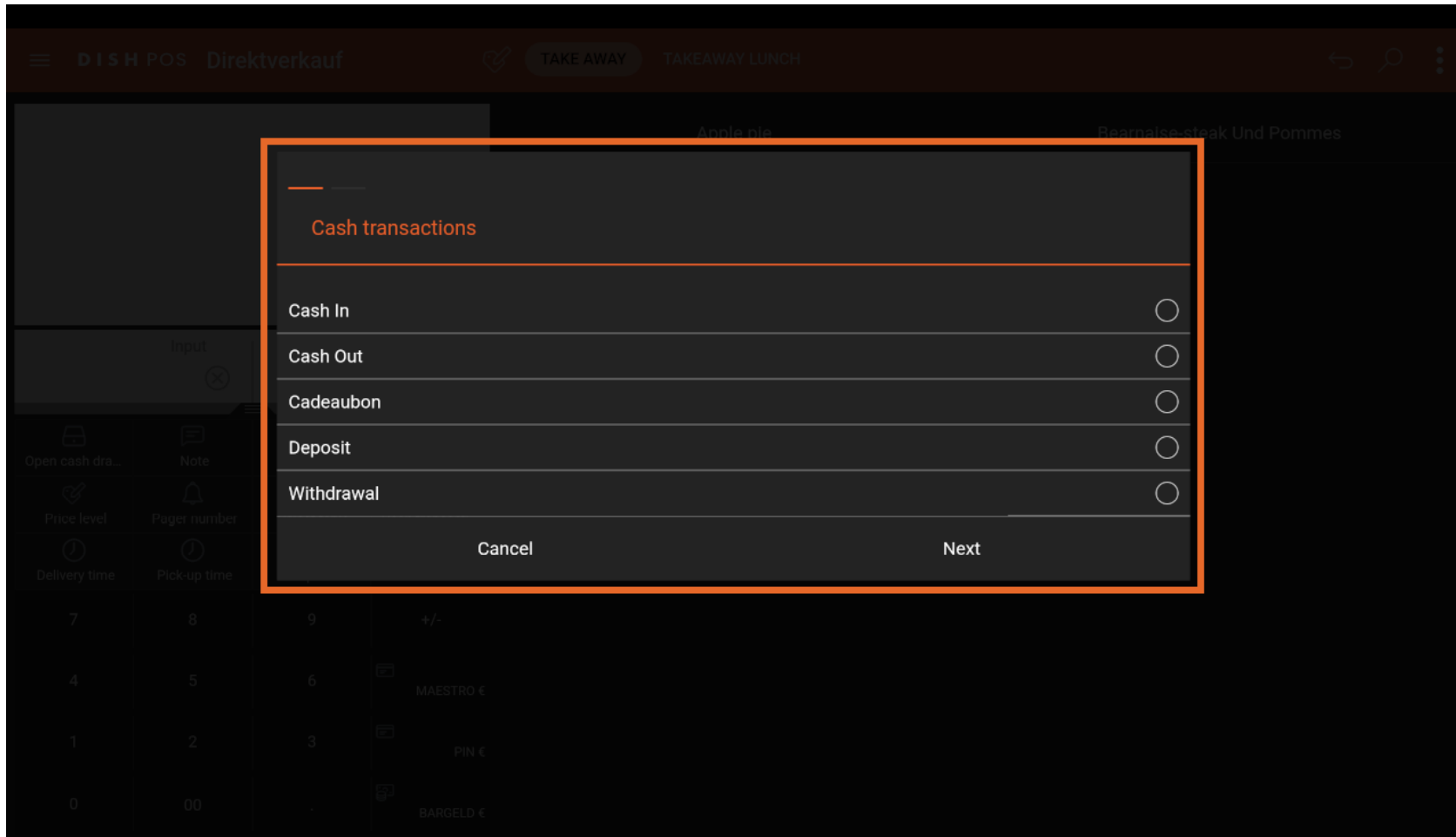
Proceed by expanding the **transaction menu**.



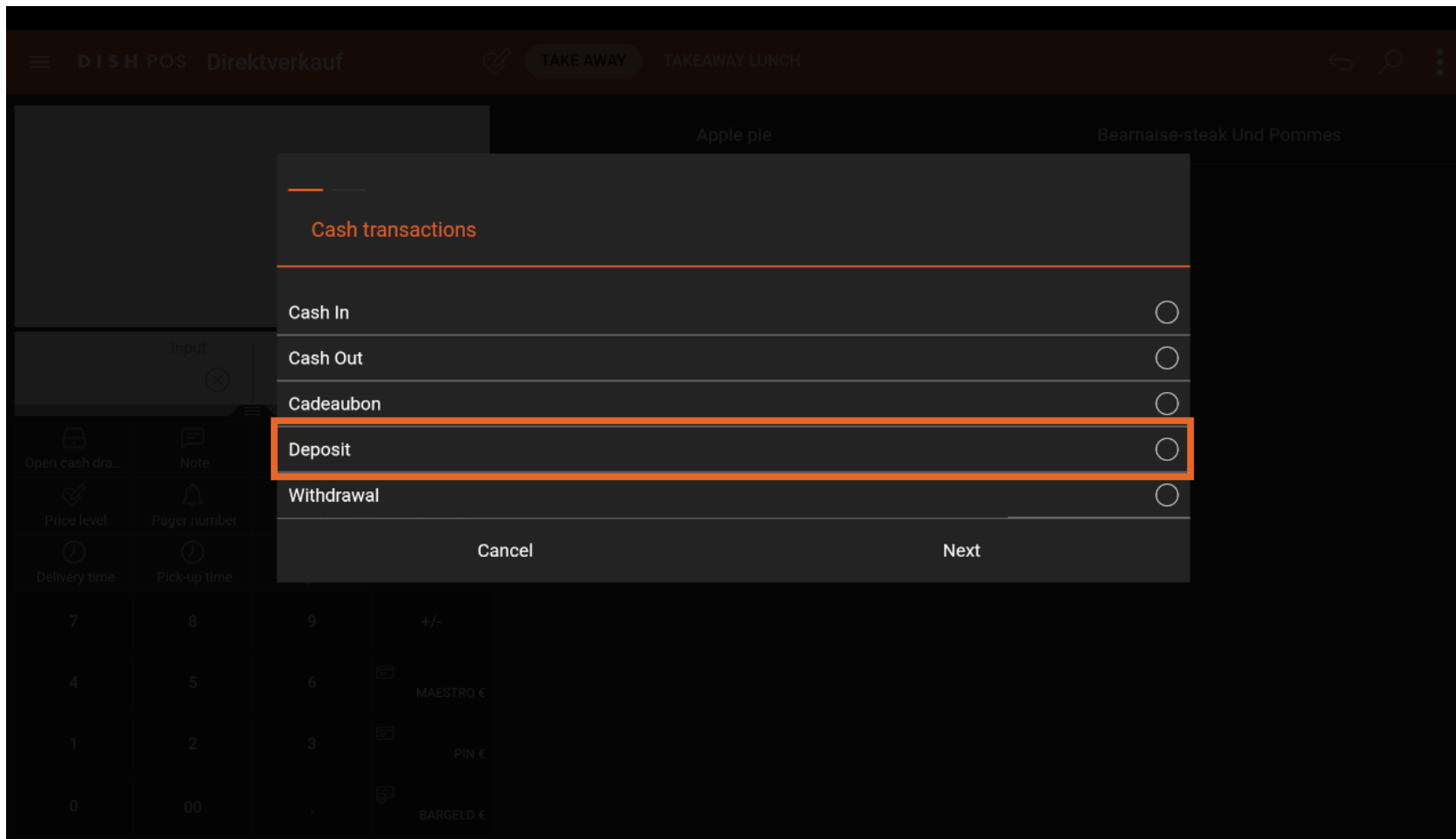
Now, click on **Cash transactions**.



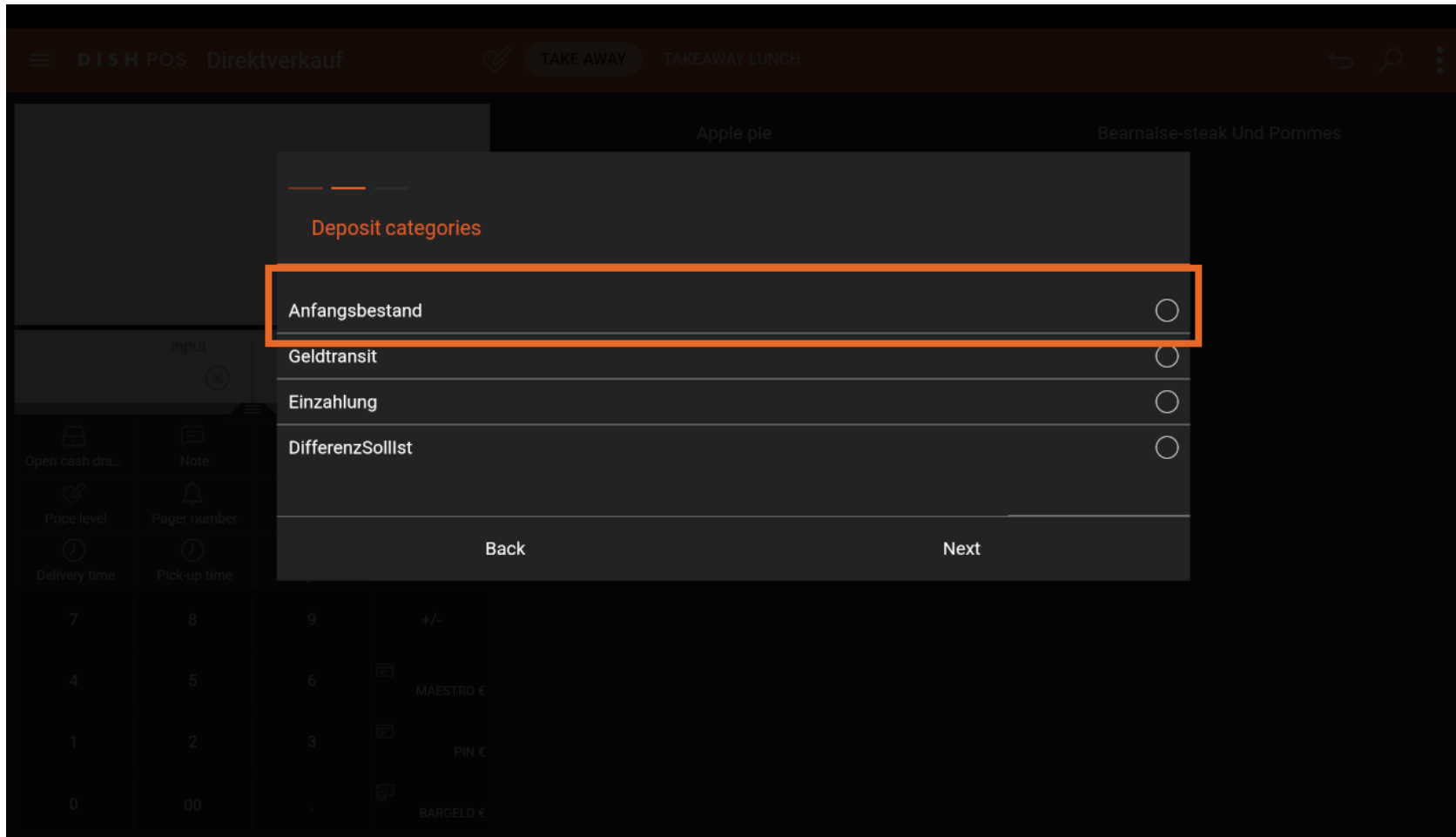
Now you see the overview of available **Cash transactions**.



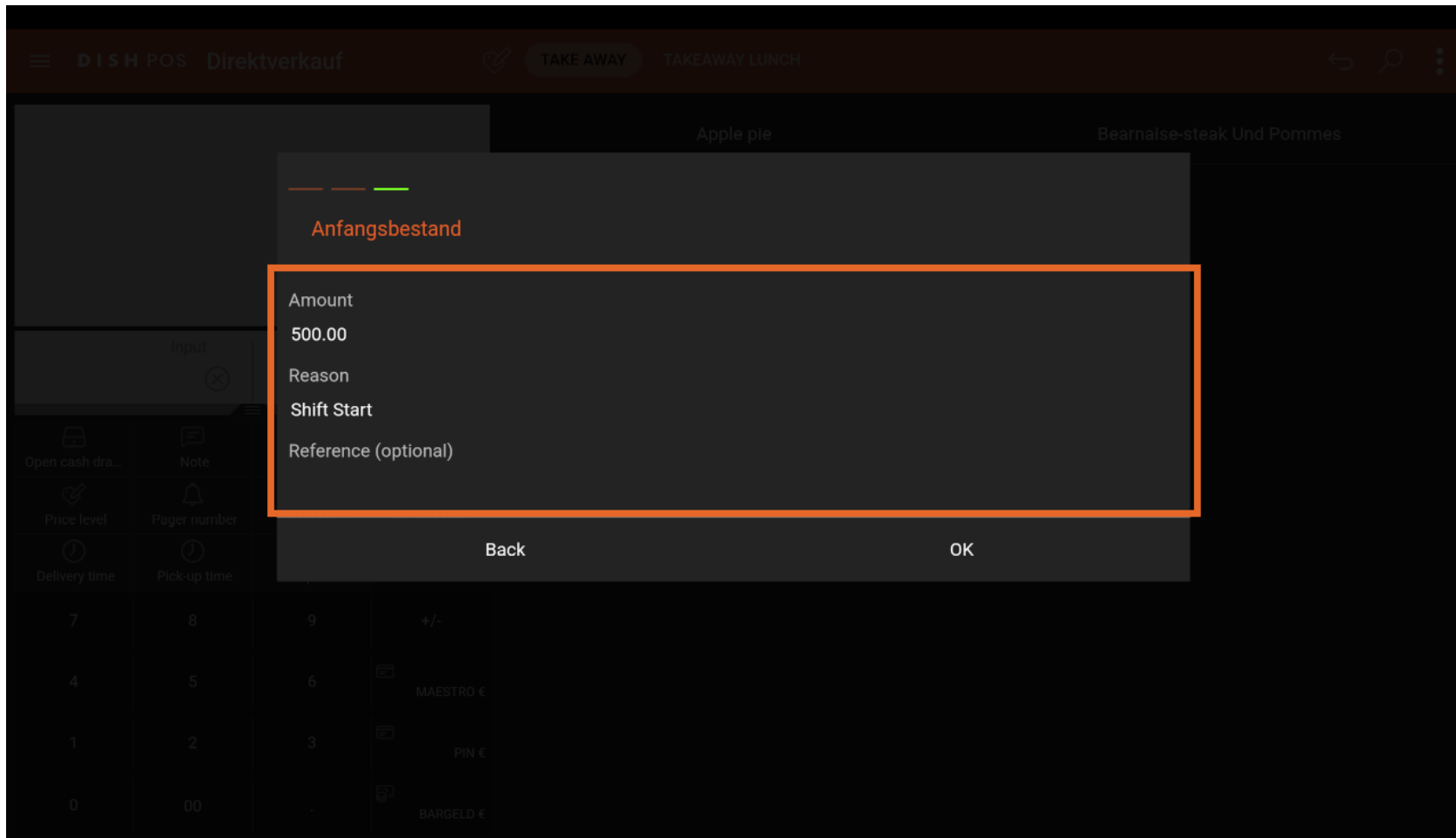
- Before you can register any general transaction, it's needed to register the initial amount. To do so, choose **Deposit**.



Then select **Anfangsbestand**.

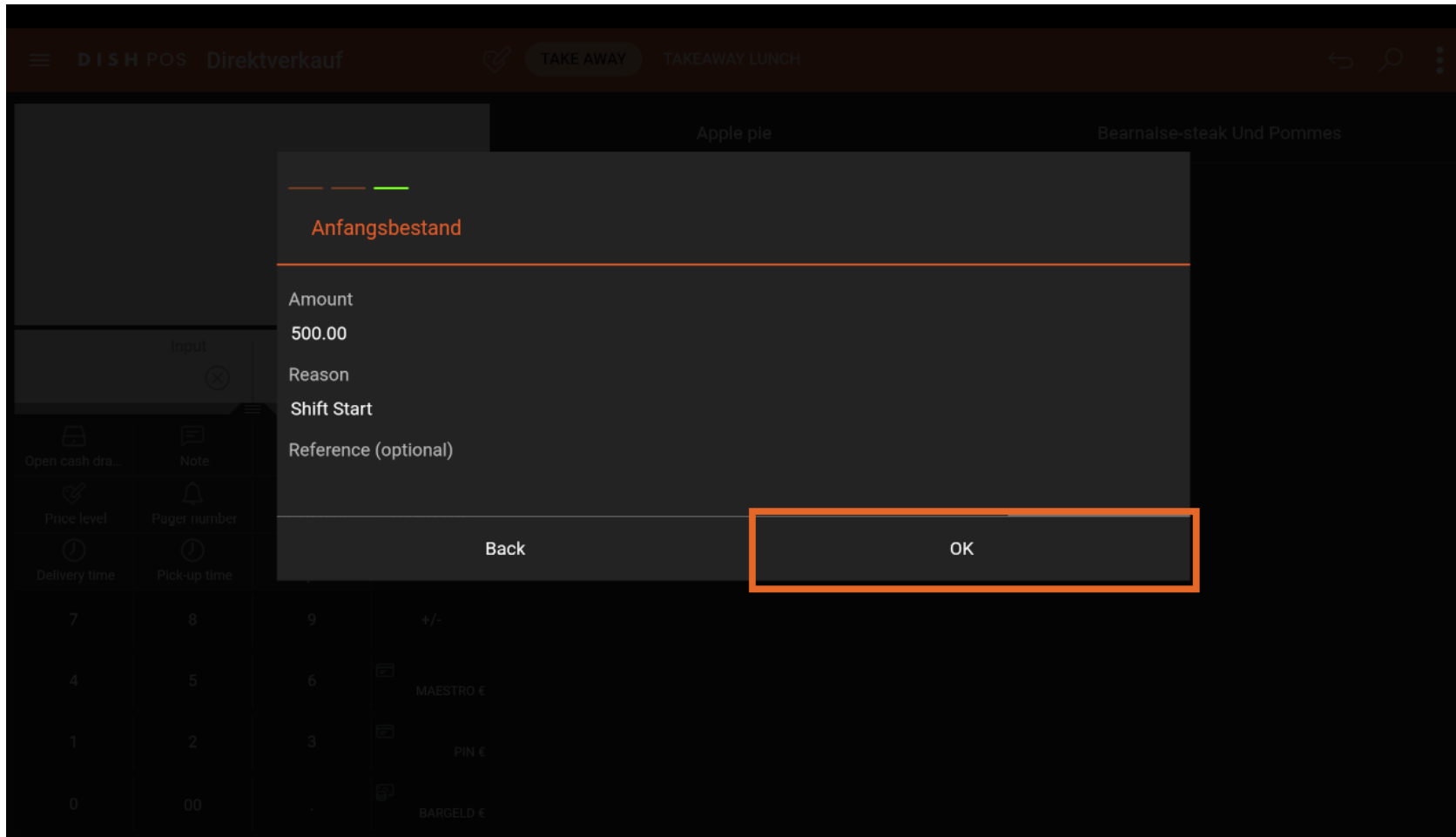


- Type the **amount** of cash which is currently in the drawer. In addition, provide a **reason** for the entry.





Next, confirm by selecting **ok**.



Now you can see the transaction details. Choose **cash** as payment method to register the initial deposit.

The screenshot shows the DISH POS interface for 'Direktverkauf'. The main area displays a list of items:

Description	Quantity	Price	Total
*Deposit - Anfangsbestand	x1	500.00	500.00
VAT amount	x1	0	0
Shift Start			

The total amount is 500.00. The payment method 'BARGELD €' is highlighted with an orange box. The interface also shows a numeric keypad and a total amount of 500.00 at the bottom.

Confirm the transaction by clicking on the **checkmark**.

The screenshot shows the DISH POS interface for 'Direktverkauf'. The main area displays a list of transactions:

Description	Quantity	Amount	Total
Deposit - Anfangsbestand			
VAT amount	x1	500.00	500.00
Shift Start	x1	0	0
<hr/>			
Bargeld			500.00

Below the list, there is a large empty white area. To the right, a payment method selection panel is visible with options: BARGELD €, PIN €, and MAESTRO €. At the bottom right, there is a numeric keypad with buttons for digits 0-9, '+/-', 'C', and a delete button.

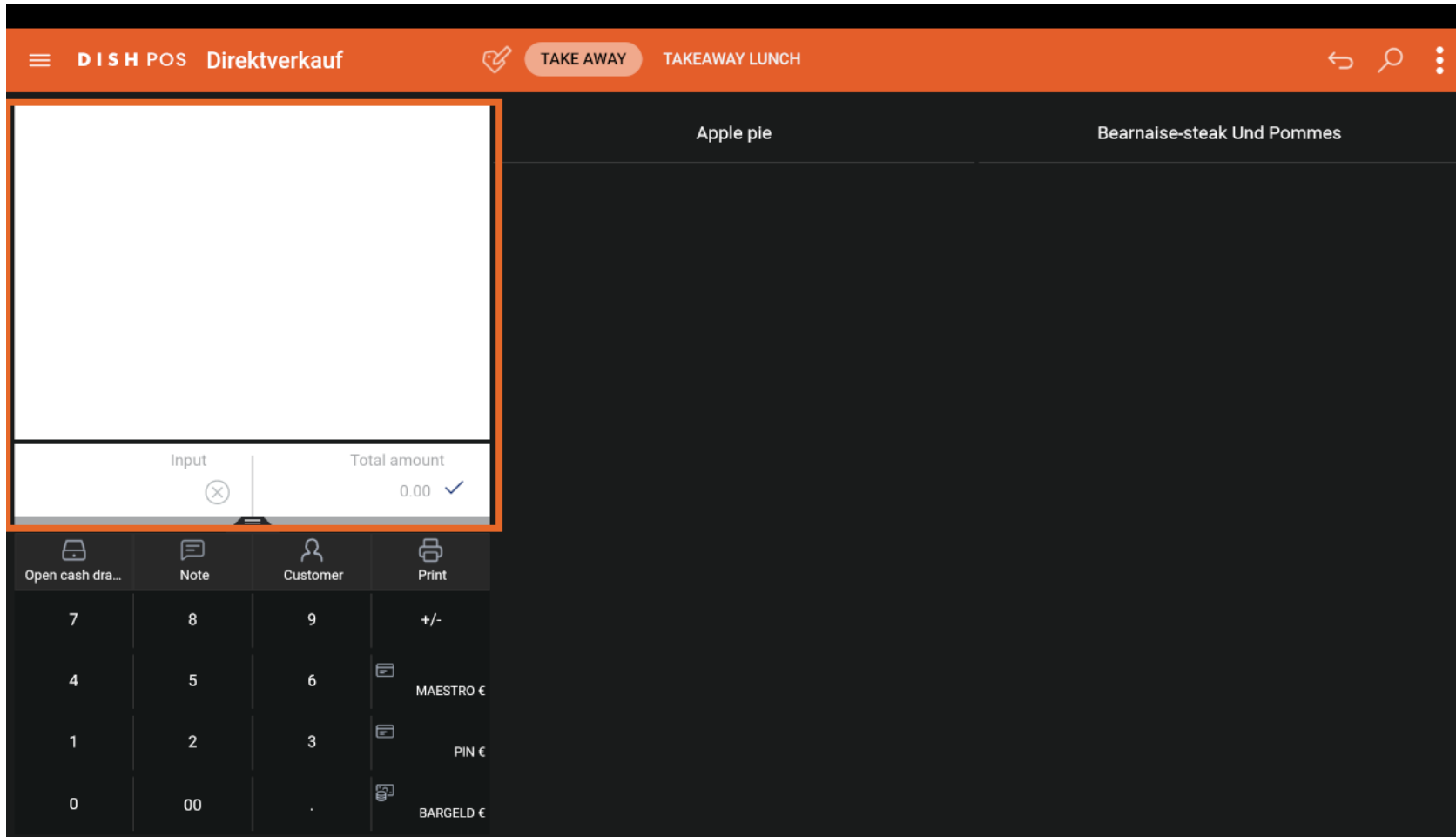
The top right corner of the interface features a navigation bar with icons for back, confirm (checkmark), print, and menu. The checkmark icon is highlighted with an orange box.

Now you can return back to a blank table by clicking on the **arrow**.

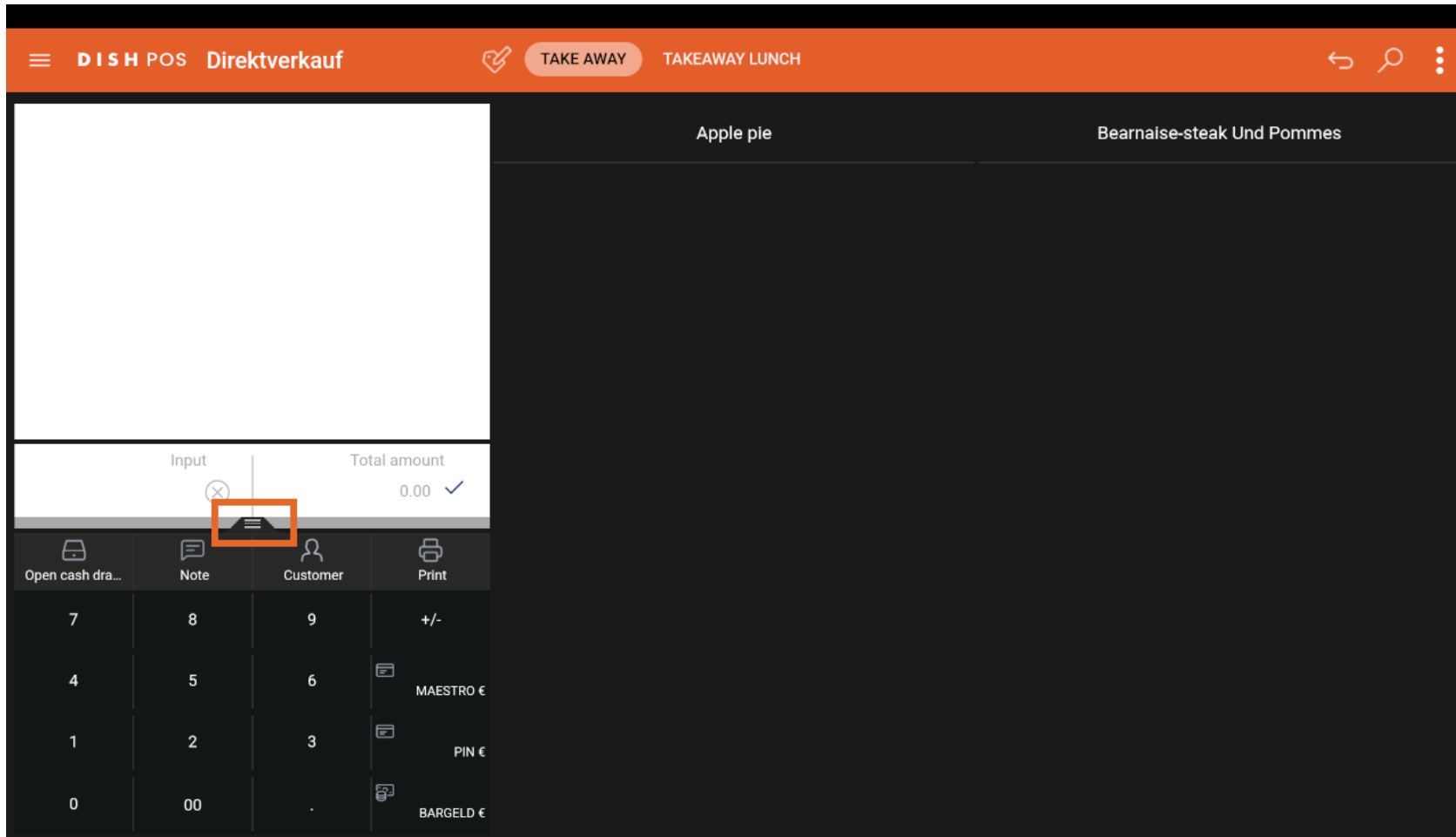
The screenshot displays the DISH POS interface for 'Direktverkauf'. The top header bar is orange and contains a menu icon, the text 'DISH POS Direktverkauf', and a back arrow icon highlighted with an orange box. Below the header, the main area is split into a table on the left and a payment panel on the right. The table shows a 'Deposit - Anfangsbestand' of 500.00, with VAT amount and Shift Start both at 0. Below this, 'Bargeld' is listed with a total of 500.00. The payment panel on the right includes options for 'BARGELD €', 'MAESTRO €', and 'PIN €'. At the bottom right, there is a numeric keypad with buttons for digits 0-9, '+/-', 'C', and a delete button. The bottom status bar shows a Euro symbol and a total of 0.00.

Description	Quantity	Amount	Total
Deposit - Anfangsbestand			
VAT amount	x1	500.00	500.00
Shift Start	x1	0	0
<hr/>			
Bargeld			500.00

You're back at an **empty table** to register the cash transaction.

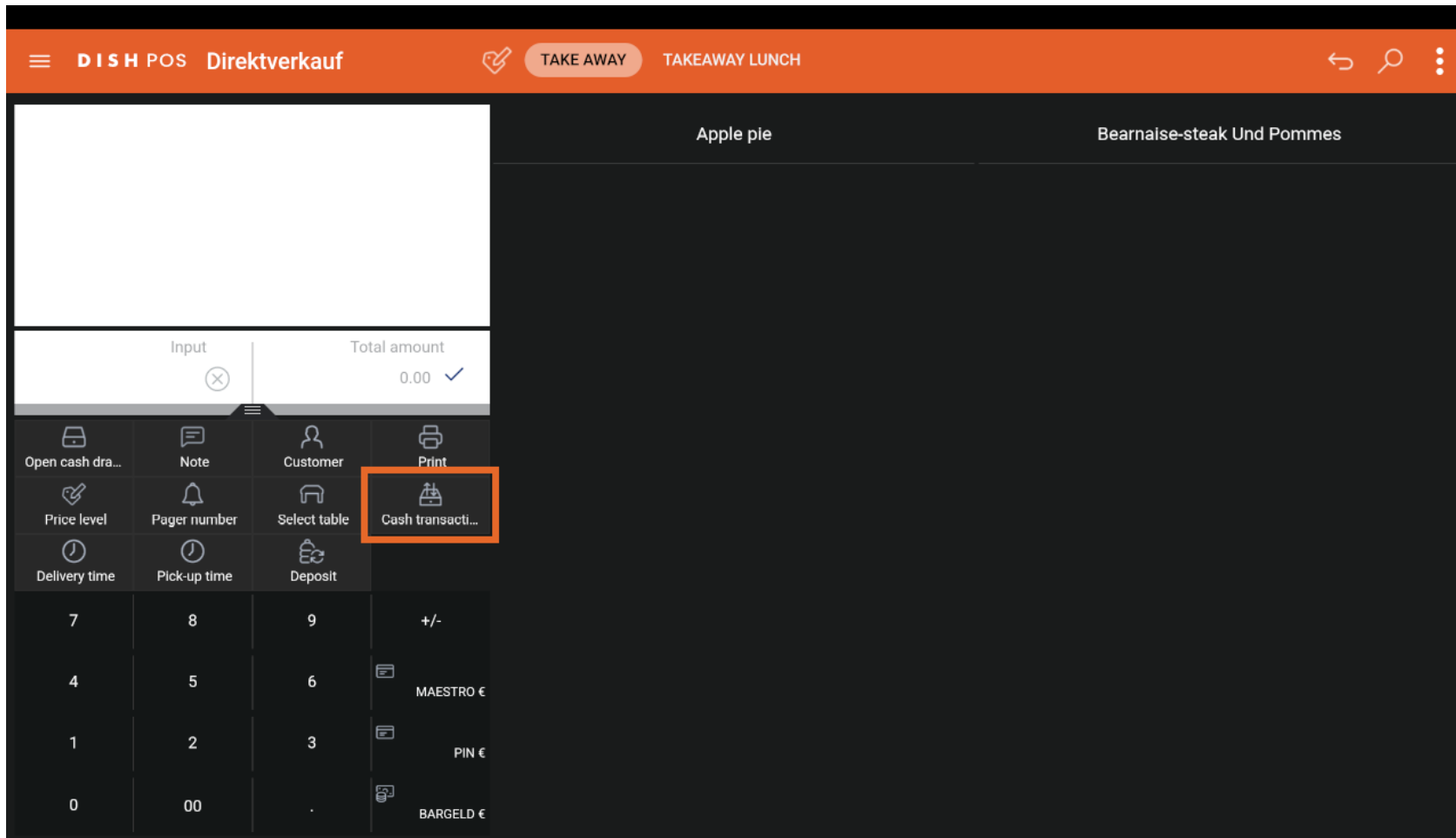


Again, proceed by expanding the **transaction menu** to have all options visible.

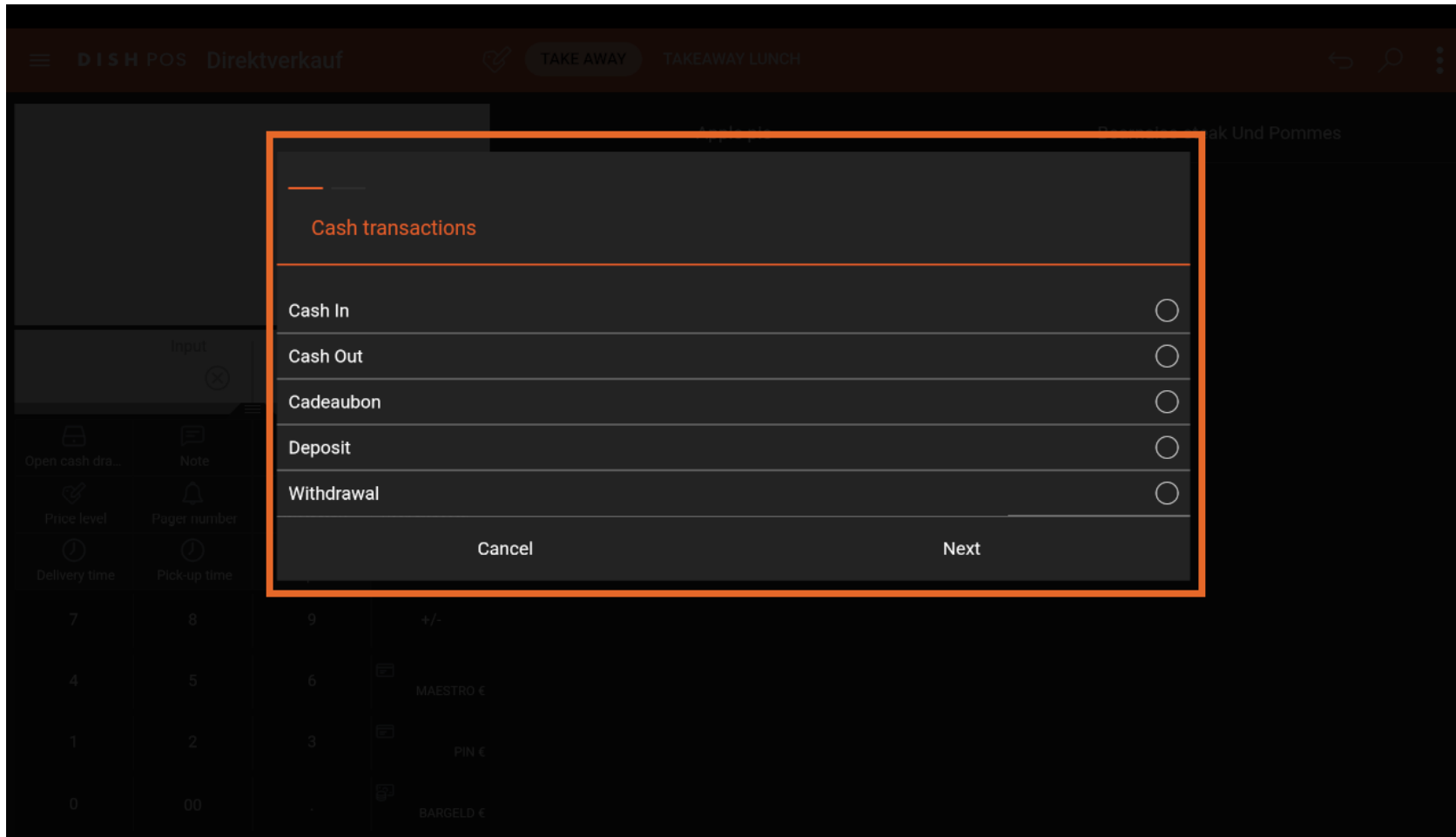




Click on **Cash transactions.**

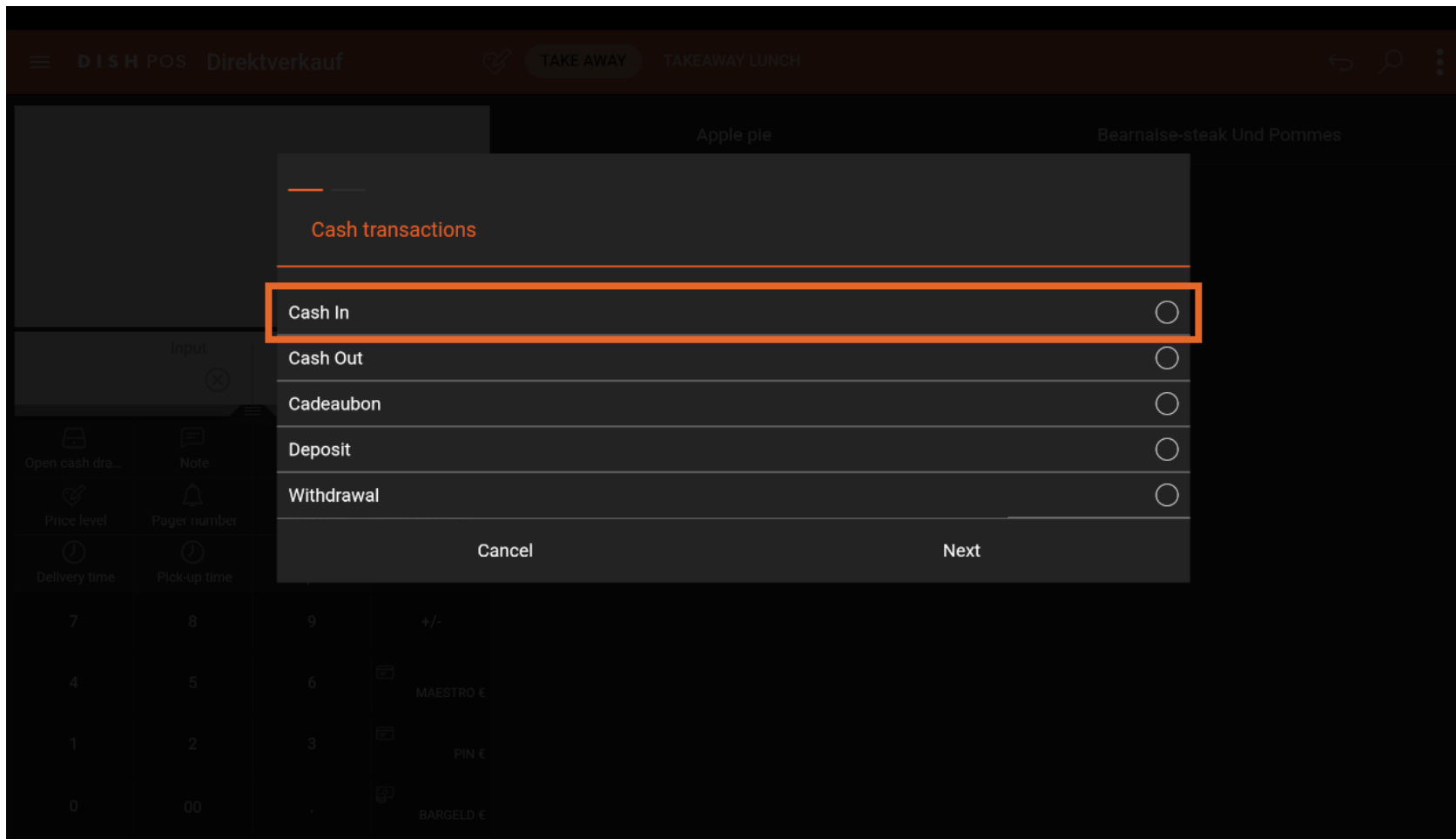



 Now you can see all types of possible **Cash transactions**.

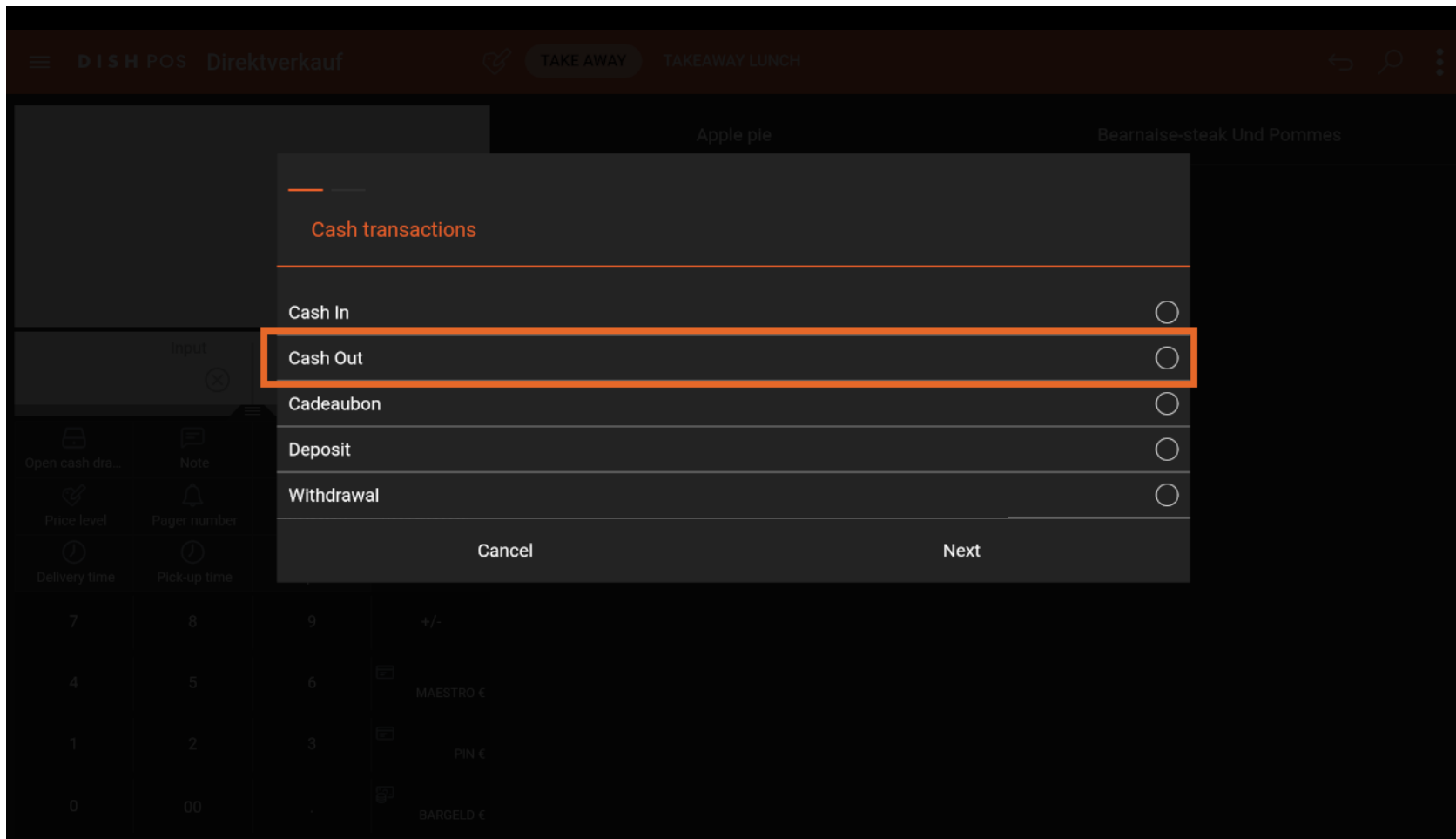




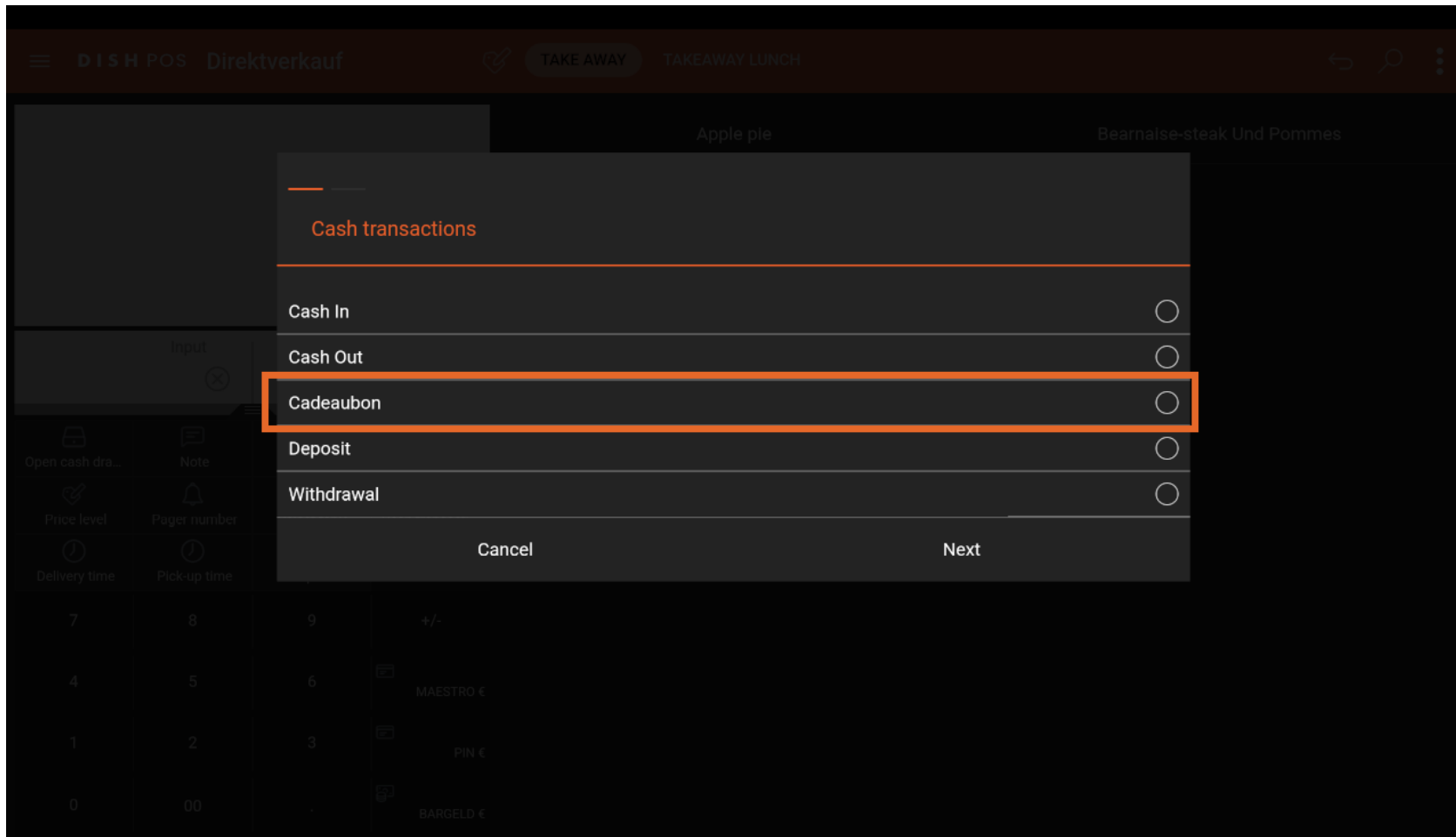
-  If you have cash coming in the drawer, choose **Cash In**. This can be the case when you receive a refund from a supplier.




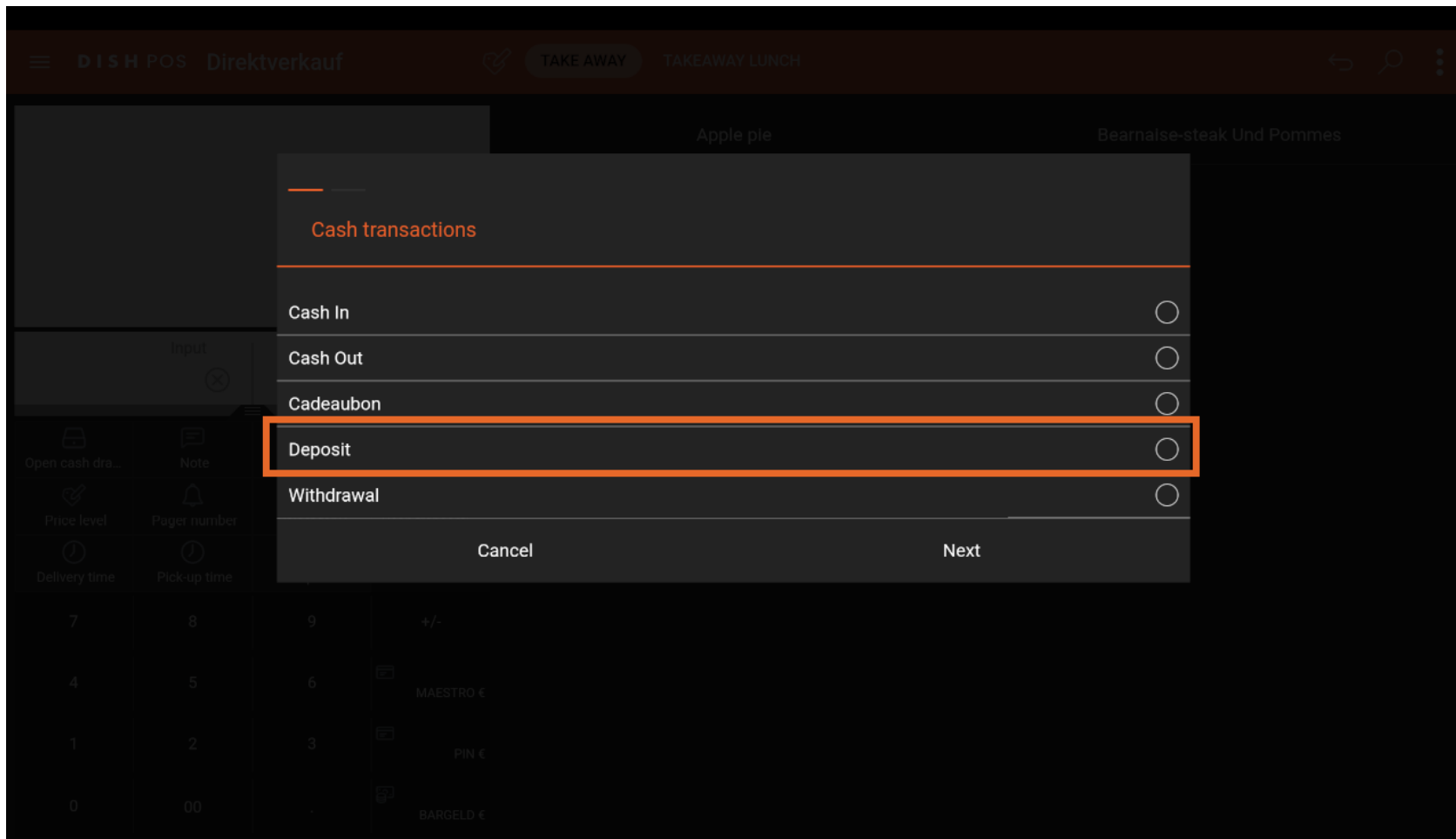
-  Click on **Cash Out** if you take money out of the drawer. This may be used when paying a supplier directly or giving a guest a cash refund.



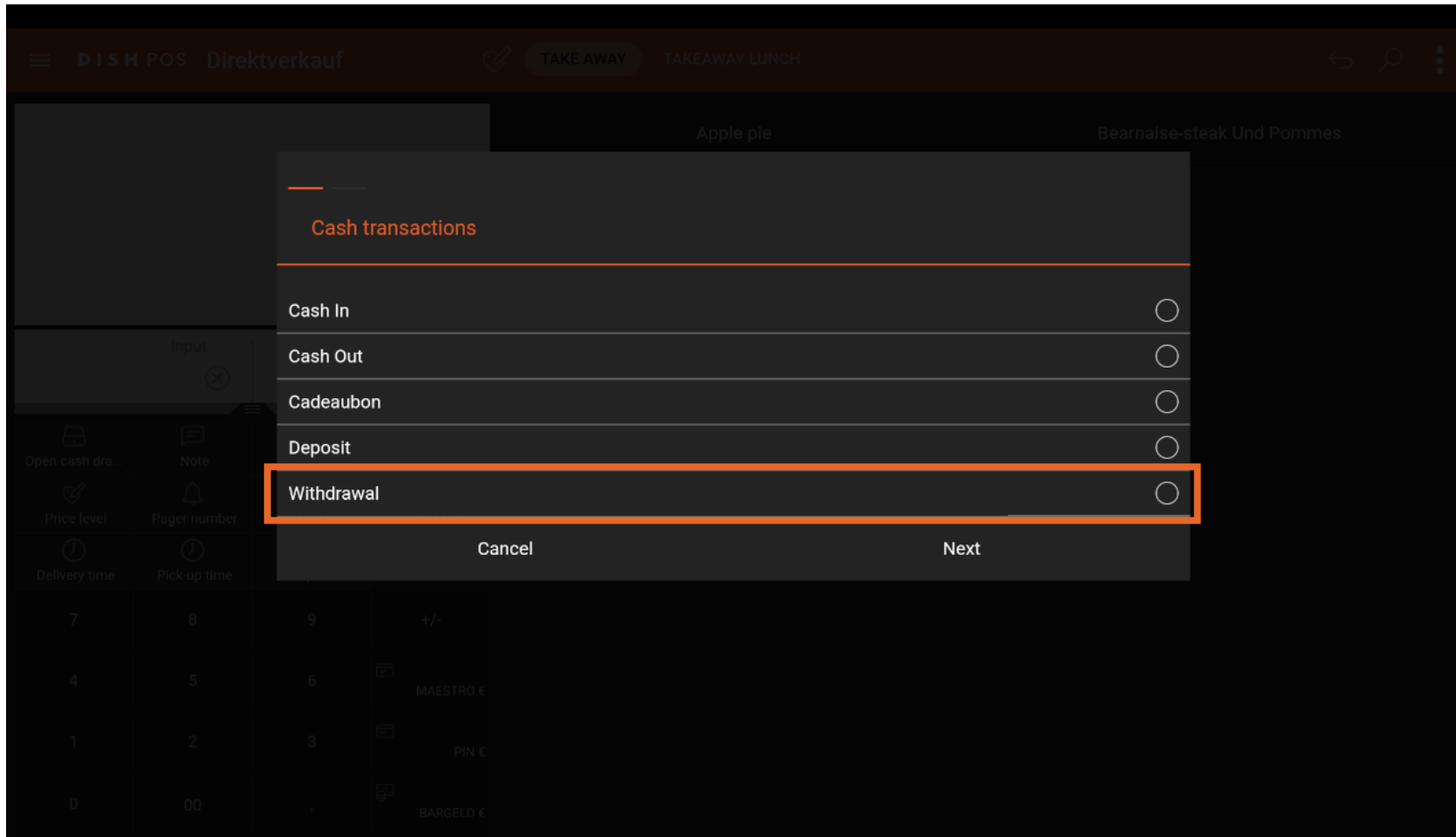
Choose **Cadeaubon** if you make some cash transactions related to a giftcard.



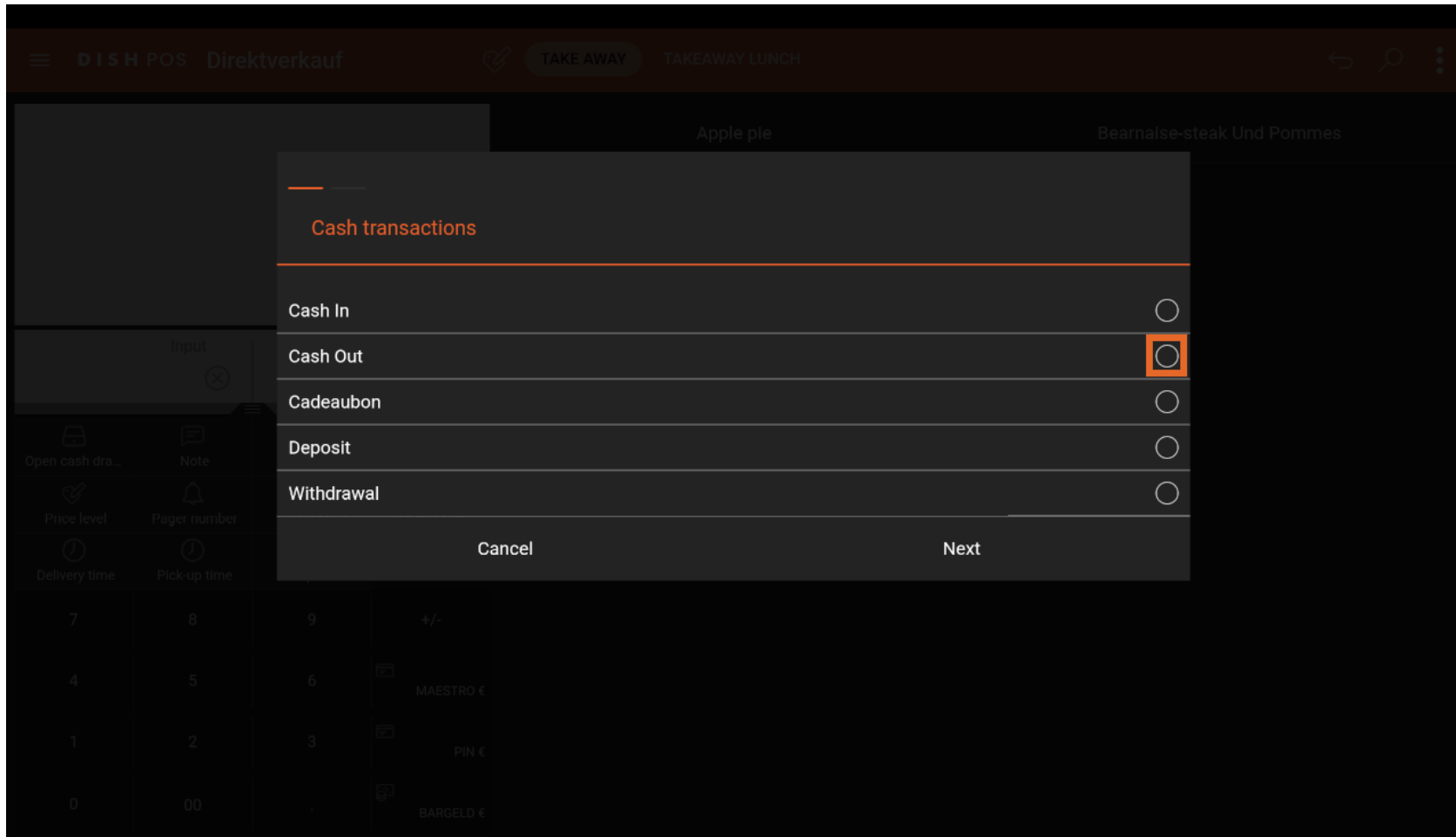
-  As already done in this tutorial, the **Deposit** is to be used to register the initial cash amount at the beginning of the shift.



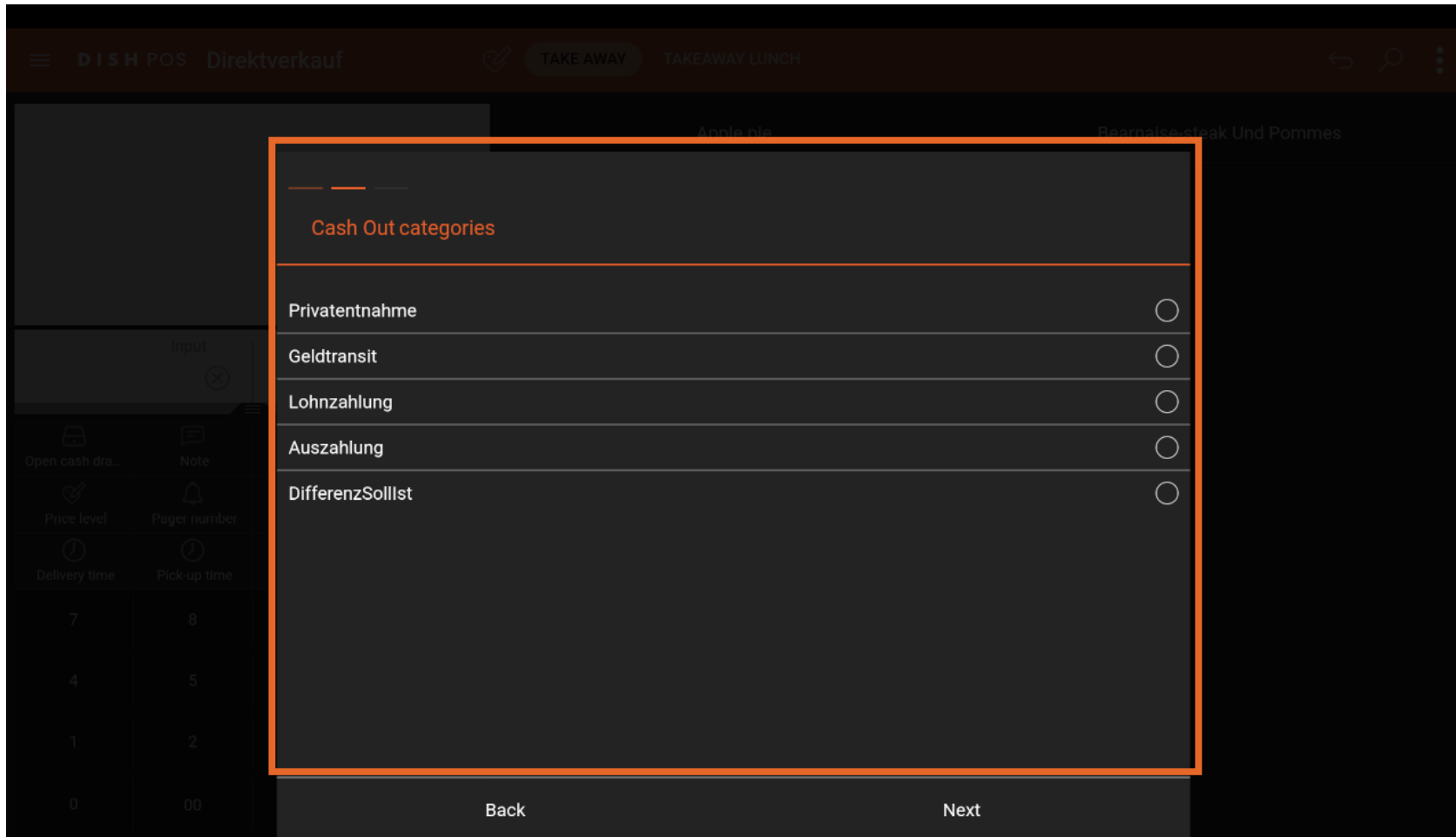
 If you want to register a withdrawal transaction, click on **Withdrawal**.



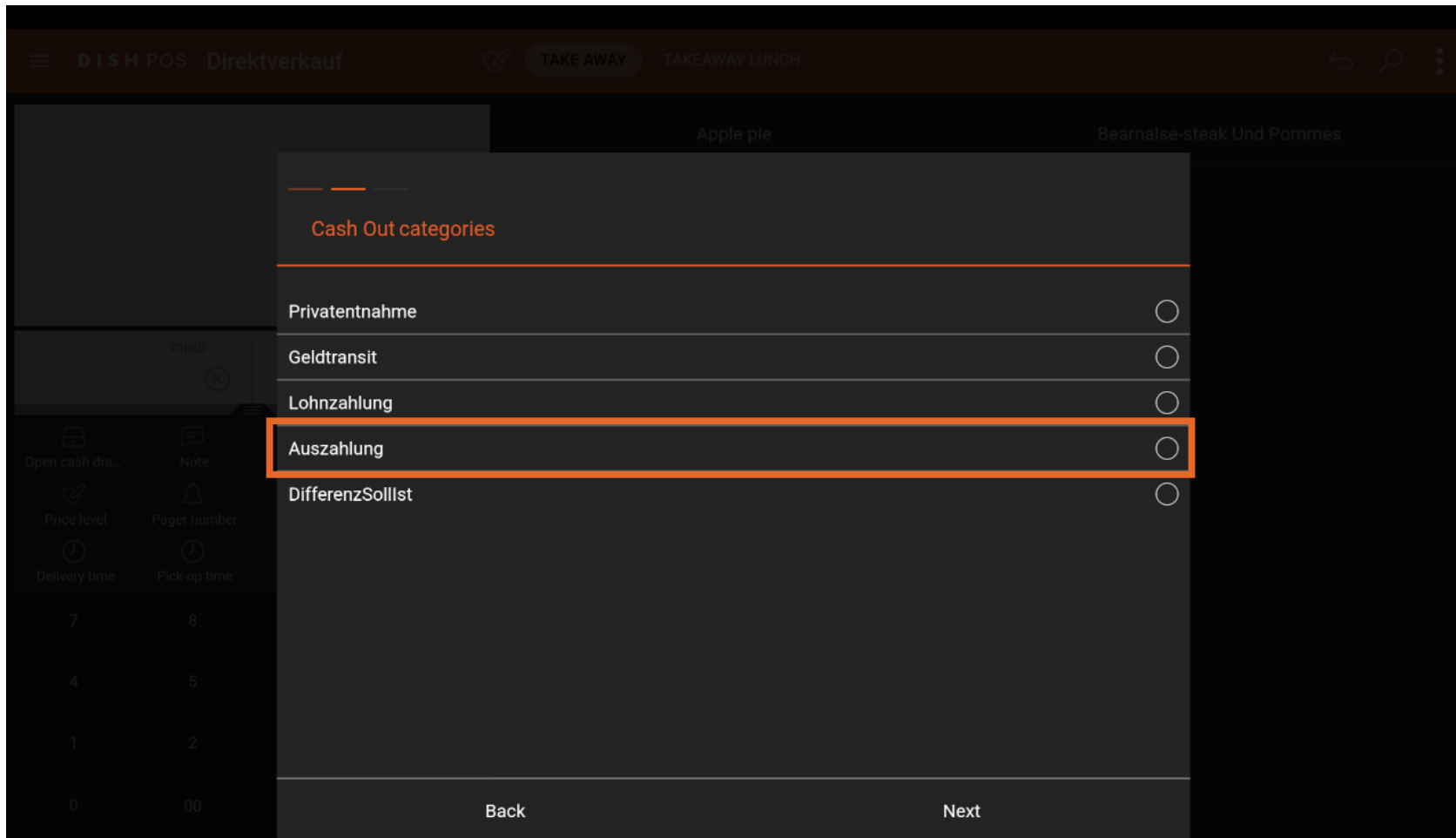
In this tutorial you will learn one of the most common transactions, the **Cash Out**.



 You will now see an overview of all available **Cash Out categories**.



- Choose the one which applies to your situation, in this case **Auszahlung**. This may be the case when paying an invoice from your supplier.





Type in the **Gross amount (incl. VAT)** of the cash out transaction.

The screenshot displays the DISH POS interface for a cash out transaction. The main form is titled "Auszahlung" (Cash out) and includes the following fields:

- Gross amount (incl. VAT):** 130.60 (highlighted with an orange border)
- VAT rate:**  Normal (19.0 %)
- VAT amount:** 20.85
- Reason:**
- Reference (optional):**

At the bottom of the form, there are "Back" and "OK" buttons. The background shows a menu with items like "Apple pie" and "Bearnaise-steak Und Pommes".

- Now choose the respective **VAT rate** which fits your pay out. Note: The VAT amount will be calculated automatically.

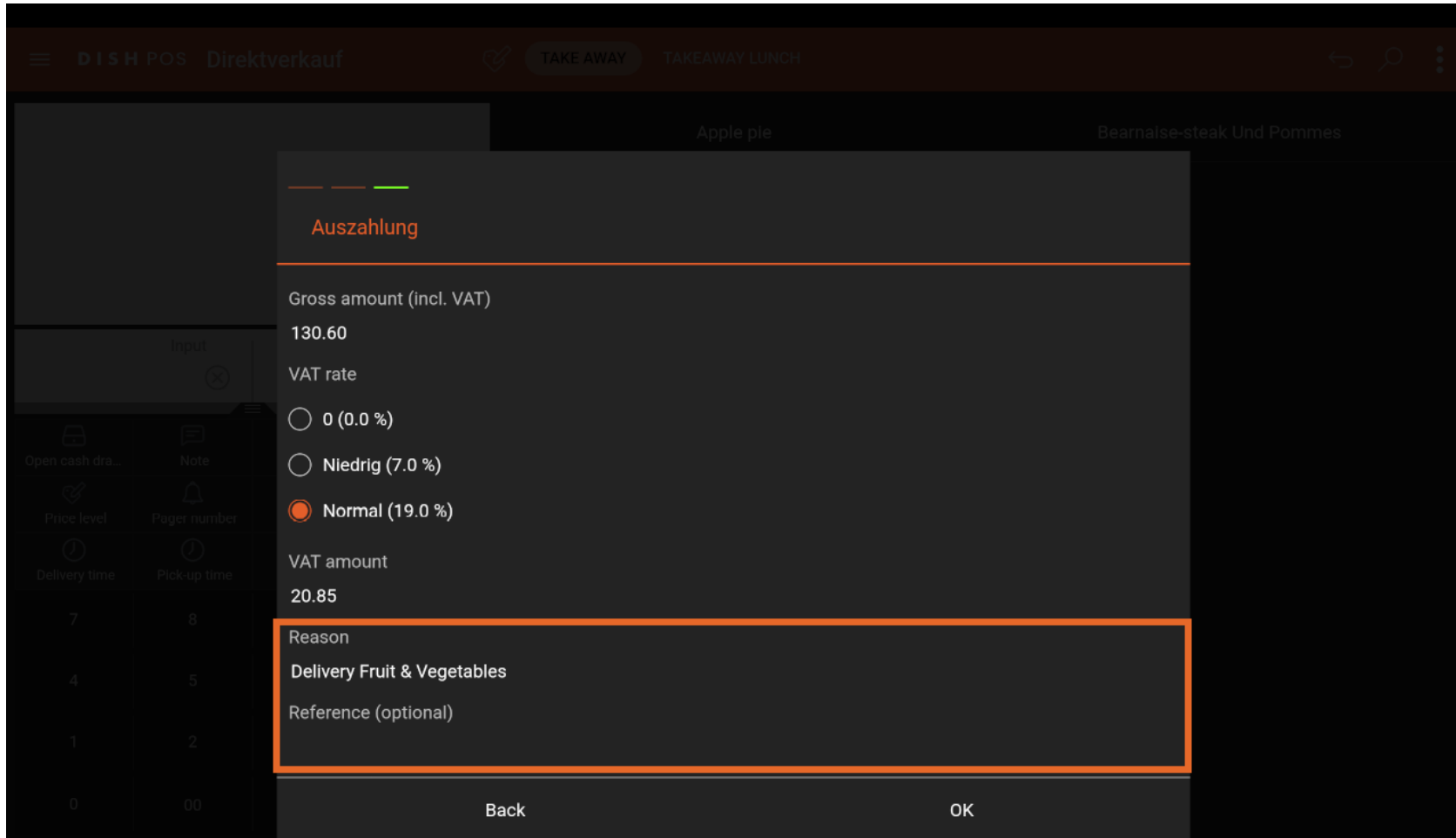
The screenshot shows the DISH POS interface with a modal dialog box for selecting a VAT rate. The dialog box is titled "Auszahlung" and contains the following information:

- Gross amount (incl. VAT): 130.60
- VAT rate selection:
  - 0 (0.0 %)
  - Niedrig (7.0 %)
  - Normal (19.0 %)
- VAT amount: 20.85
- Reason:
- Reference (optional):

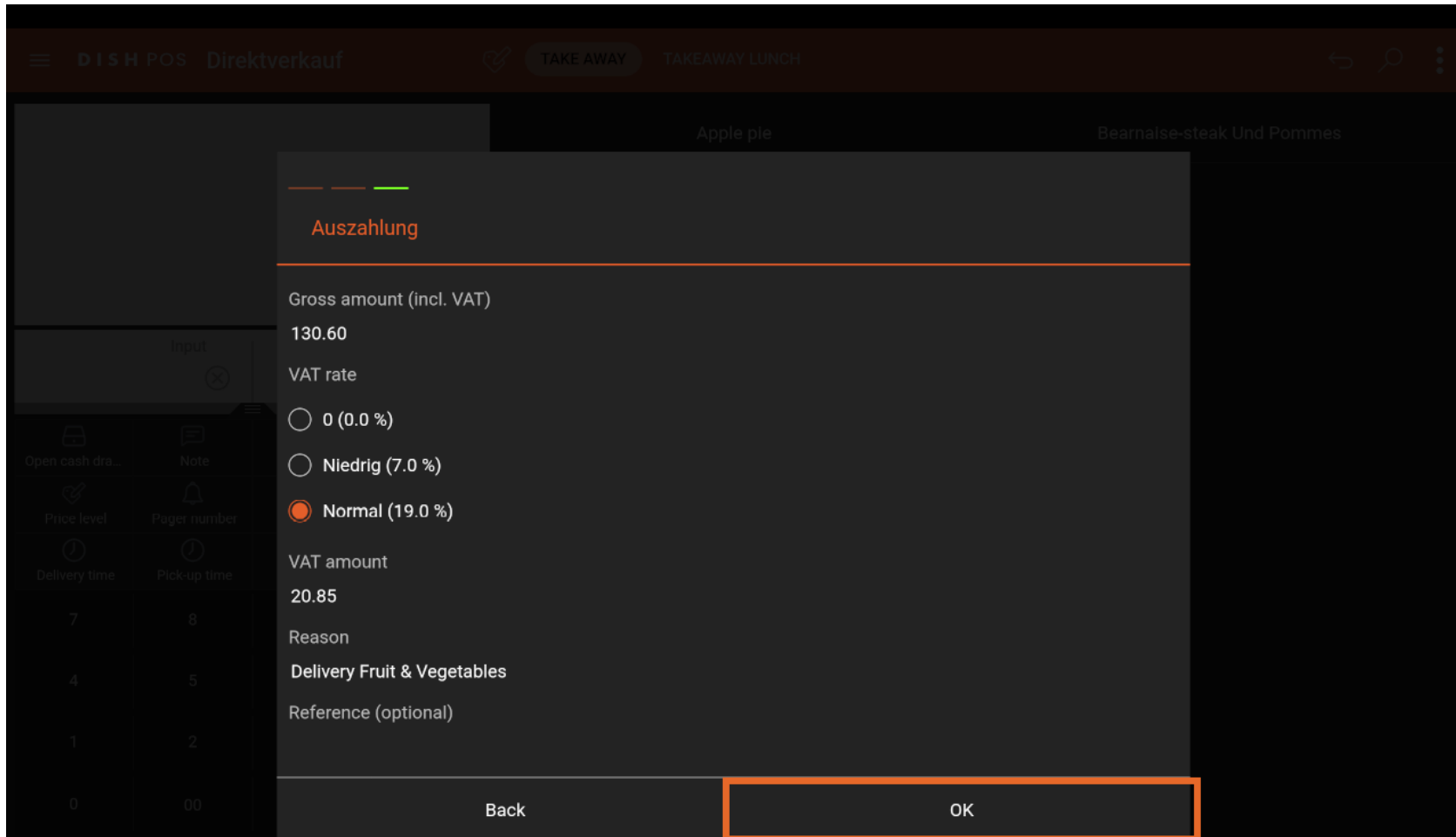
At the bottom of the dialog box, there are two buttons: "Back" and "OK".



Last, provide a **Reason** (mandatory) for this cash out transaction. It's also possible to add a **Reference**, e.g. invoice number. **Note: The more detailed info is provided, the easier it is for authorities or tax advisors to match the transactions.**



Confirm your entry by clicking **OK**.



Now you can see the transaction details. Choose **cash/Bargeld** as payment method to register the cash out transaction.

The screenshot shows the DISH POS interface for a 'Direktverkauf' (Direct Sale) transaction. The main display area shows a list of items with their quantities and prices. The total amount is -130.60. The payment method 'BARGELD €' is selected and highlighted with an orange box. Other options include 'PIN €' and 'MAESTRO €'. A numeric keypad is visible at the bottom right.

Description	Quantity	Price	Total
*Cash Out - Auszahlung	x1	-130.60	-130.60
VAT amount	x1	-20.85	-20.85
Delivery Fruit	x1	-20.85	-20.85

Payment Method: **BARGELD €** (selected), PIN €, MAESTRO €

Amount: € -130.60

Confirm the transaction by clicking on the **checkmark**.

The screenshot shows the DISH POS interface for 'Direktverkauf'. The transaction list is as follows:

Description	Quantity	Amount	Total
Cash Out - Auszahlung			
VAT amount	x1	-130.60	-130.60
Delivery Fruit	x1	-20.85	-20.85
<hr/>			
Bargeld Refund			-130.60

The interface also features a payment selection panel with options for 'BARGELD €', 'PIN €', and 'MAESTRO €'. A numeric keypad is visible at the bottom right, and the current total amount is displayed as 0.00 €.

To finish the transaction and go back to a blank table, tab on the **arrow**.

The screenshot displays the DISH POS interface for a 'Direktverkauf' (Direct Sale) transaction. The main area shows a summary of 'Cash Out - Auszahlung' with the following items:

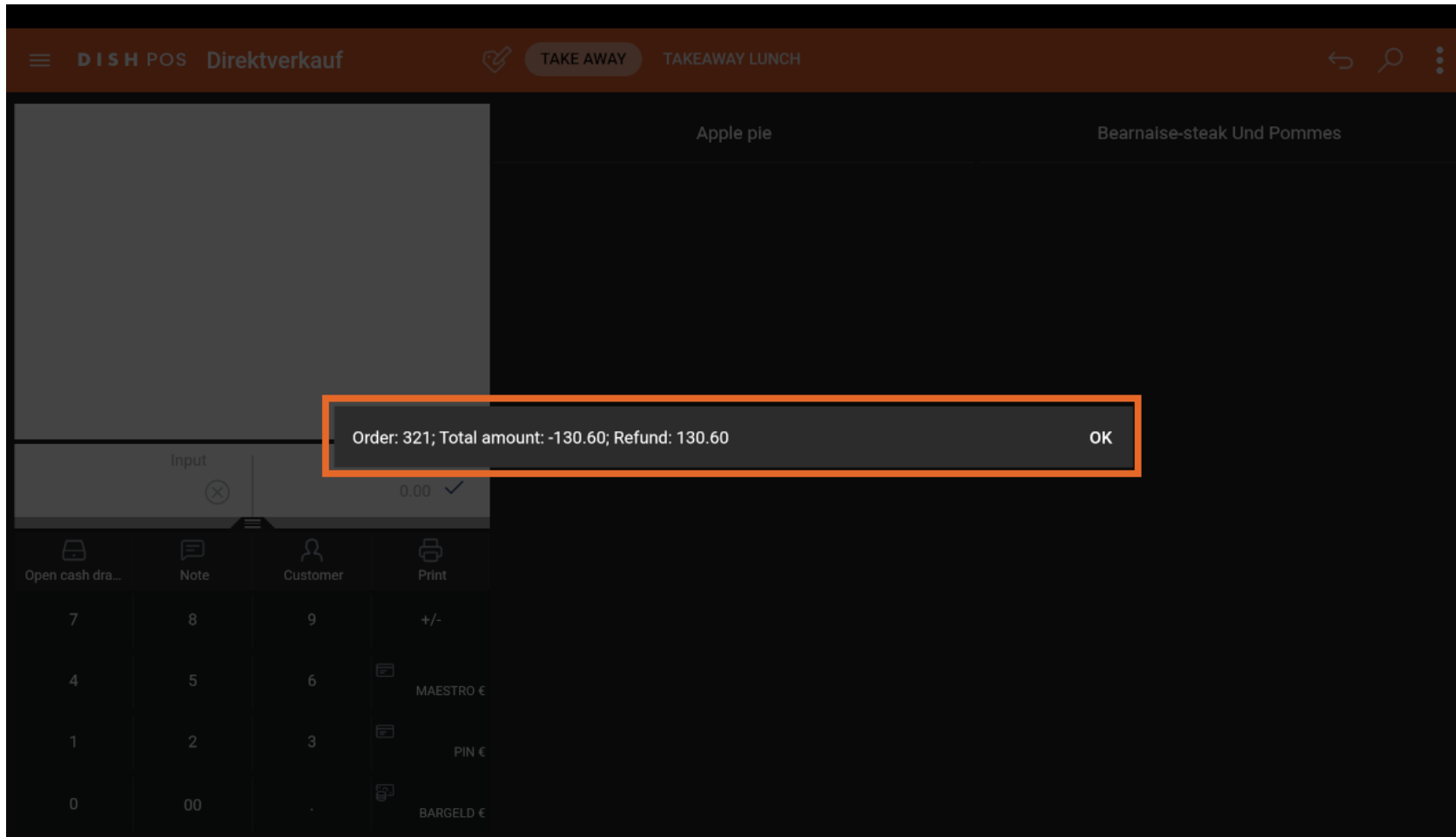
Description	Quantity	Amount	Total
Cash Out - Auszahlung			
VAT amount	x1	-130.60	-130.60
Delivery Fruit	x1	-20.85	-20.85
<hr/>			
Bargeld Refund			-130.60

Below the summary is a large empty white area. On the right side, there are payment options: 'BARGELD €' and 'PIN €' (both with a checkmark icon), and 'MAESTRO €' (with a card icon). At the bottom right is a numeric keypad with buttons for 7, 8, 9, +/-, 4, 5, 6, C, 1, 2, 3, and a delete button (X). At the bottom left, there is a currency display showing '€' and '0.00'.

An orange box highlights a back arrow icon in the top right corner of the interface, next to a checkmark, a printer icon, and a menu icon.

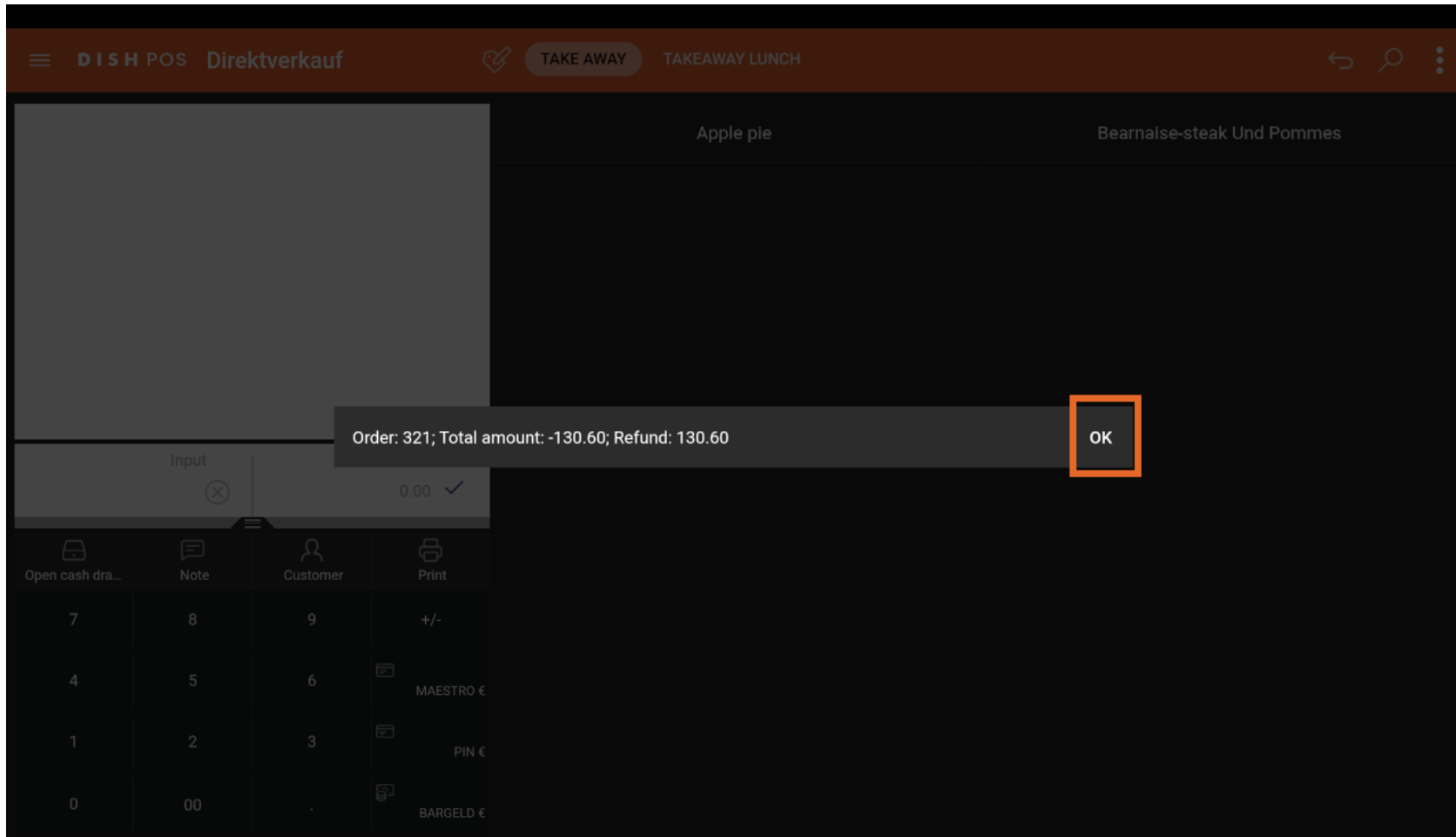


 A confirmation window will be displayed.



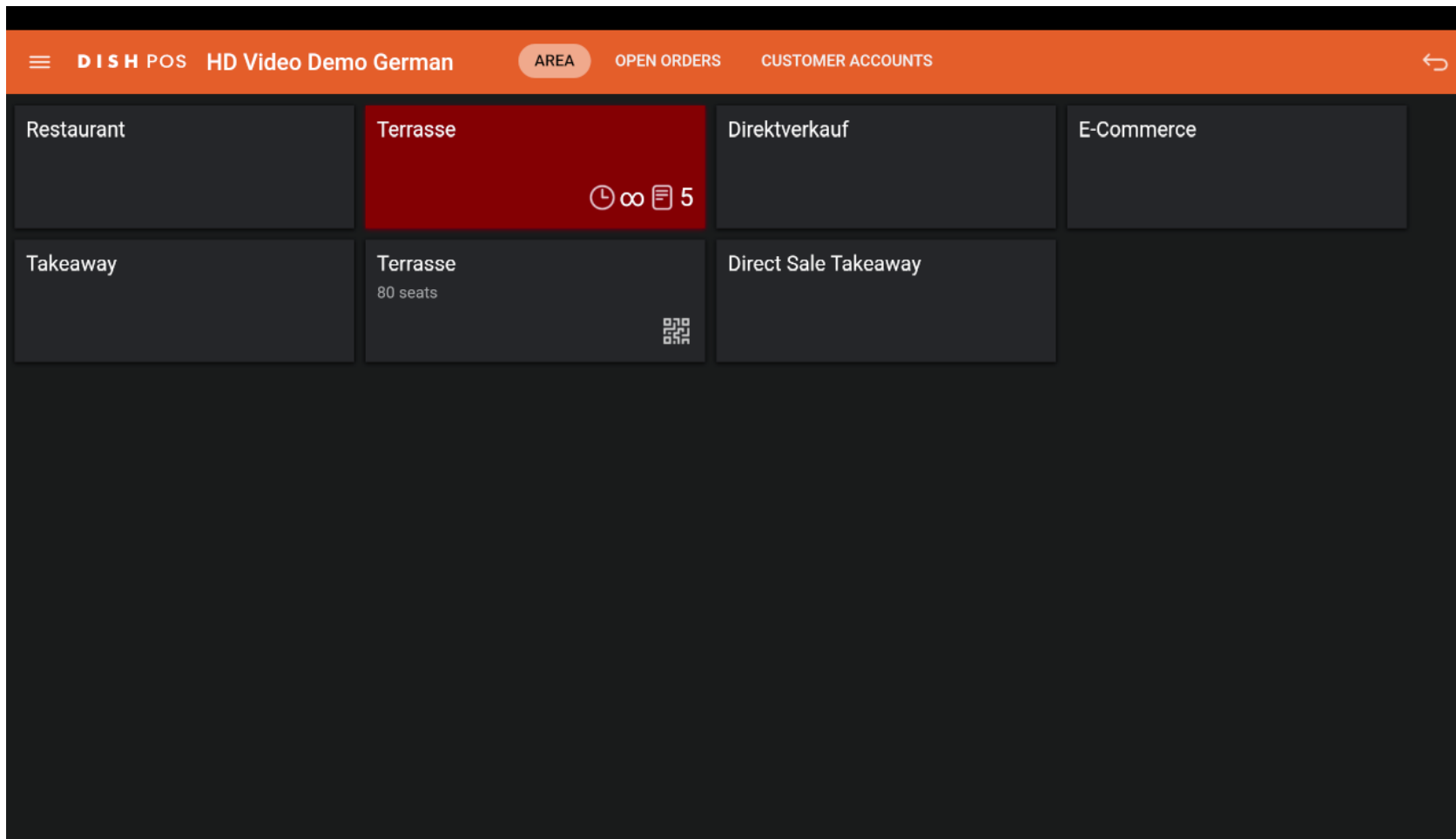


Close the window by clicking **OK**.





That's it. You're done registering your cash transactions.' **Note: All registered transactions will be calculated into the shift report when closing the shift.**





Scan to go to the interactive player