



Open the **platform** and click **Orders**.

The screenshot shows the boooq v2.25.0 interface. The top navigation bar includes the boooq logo, the text "(V) boooq Demo EN", and a user profile icon labeled "Demo boooq". The left sidebar contains a menu with the following items: "Minimize menu", "Dashboard", "Articles", "Finances" (with sub-items "Shift report", "Shifts report", "Sales report", and "Orders" highlighted with a red box), "Invoices", "boooq BI", "General", "Payment", and "Self-service". The main content area is titled "Order (2 orders)" and features a date range filter set to "02/09/2022 - 02/09/2022", a "Show 50 records" dropdown, and a "Show filters" button. Below this is a table with the following data:

OrderNr	TicketNr	Created	Updated	Client	Seller	Location	Status	Discount
a37ab0af-c4e1-49af-	6	02-09-2022 08:15:25	02-09-2022 08:15:31		Manager	Tafel 1	Closed	
17dad2ca-b731-4549	5	02-09-2022 03:43:24	02-09-2022 03:43:24		Support	Tafel 5	Closed	



Click on the **dates** or on the **calendar icon**.

The screenshot shows the booq v2.25.0 interface. The top navigation bar includes the logo, the text "(V) booq Demo EN", and a user profile "Demo booq". A sidebar on the left contains menu items: Dashboard, Articles, Finances (with sub-items: Shift report, Shifts report, Sales report), Orders, Invoices, booq BI, General, Payment, and Self-service. The main content area is titled "Order (2 orders)". A date range filter "02/09/2022 - 02/09/2022" is highlighted with a red box. To its right are controls for "Show 50 records" and "Show filters". A calendar popup is open, showing "September 2022" and "October 2022". The date "02" in September is selected. Below the calendar is a table with the following data:

Client	Seller	Location	Status	Discount
1	Manager	Tafel 1	Closed	
2	Support	Tafel 5	Closed	



Select dates From-To by clicking on the **dates**.

The screenshot shows the booq v2.25.0 interface. The top navigation bar includes the logo, the text "(V) booq Demo EN", and a user profile "Demo booq". A left sidebar contains a menu with categories like Dashboard, Articles, Finances, Orders, Invoices, and General. The main content area is titled "Order (2 orders)" and features a "From - To" date range selector set to "01/08/2022". A calendar pop-up is open, showing August and September 2022. The date "31" in August is highlighted with a blue circle and a pink border. To the right, a table lists two orders with columns for Client, Seller, Location, Status, and Discount.

Client	Seller	Location	Status	Discount
1	Manager	Tafel 1	Closed	
24	Support	Tafel 5	Closed	



Click on the **Order** you wish to see.

boooq v2.25.0 (V) boooq Demo EN Demo boooq

Order (3 orders)

From - To: 01/08/2022 - 31/08/2022 Show 50 records Show filters

OrderNr	TicketNr	Created	Updated	Client	Seller	Location	Status	Discount
93cbd12f-84c6-4064	1	31-08-2022 14:43:32	31-08-2022 14:46:50		Manager	Tafel 1	Closed	
9dcdbe-fe-fd67-412e-	2	22-08-2022 10:30:44	22-08-2022 10:30:52		Support	Tafel 2	Closed	
bOde6987-7476-468l	1	22-08-2022 10:30:16	22-08-2022 10:30:16		Support	Tafel 1	Closed	

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In the **highlighted area** you can see the orders details. **Note: you might have to scroll down.**

booq v2.25.0 (V) booq Demo EN Demo booq

Order (3 orders)

From - To: 01/08/2022 - 31/08/2022

Show 50 records Show filters

OrderNr	TicketNr	Created	Updated	Client	Seller	Location
93cbd12f-84c6-406	1	31-08-2022 14:43:32	31-08-2022 14:46:50		Manager	Tafel 1
9dcdbefe-fd67-412e	2	22-08-2022 10:30:4	22-08-2022 10:30:5		Support	Tafel 2
b0de6987-7476-46f	1	22-08-2022 10:30:1f	22-08-2022 10:30:1f		Support	Tafel 1

back to list

Order: 9dcdbefe-fd67-412e-8c24-66c3b6206ce4

Date: 22-08-2022 10:30:44

Update: 22-08-2022 10:30:52

Sales location: Tafel 2

Seller: Support

Client:

Qty	Name	Price	Status
1	Caviar (10gr.)	29.50	Closed
1	Oysters Per Piece Passionfruit	3.50	Closed
1	Eendenlever	18.50	Closed
1	Octopus	14.00	Closed
1	Burrata	10.00	Closed
1	Classic Caesar	9.00	Closed
1	Cheese Fondue	21.50	Closed
1	Steak Tatare	21.50	Closed
1	Cheesecake	8.00	Closed
1	Creme Brulee	8.00	Closed
1	Espresso	2.90	Closed
1	Latte Coffee	3.95	Closed
1	Café Italien	7.75	Closed
1	Café Espagnol	7.75	Closed

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Click **Show filters** to filter the order.

booq v2.25.0 (V) booq Demo EN Demo booq

Order (3 orders)

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Show 50 records **Show filters**

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back to list

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 Date: 22-08-2022 10:30:44
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 Sales location: Tafel 2
 Seller: Support
 Client:

Qty	Name	Price	Status
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1	Cheesecake	8.00	Closed
1	Creme Brulee	8.00	Closed
1	Espresso	2.90	Closed
1	Latte Coffee	3.95	Closed
1	Café Italien	7.75	Closed
1	Café Espagnol	7.75	Closed

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Add the **filters** you wish.

Filter orders CLOSE

From date / To day 01/08/2022 - 31/08/2022 📅

Status ▼

Client id

Product ▼

Seller id

Has discounts All ▼

Sales location id

Clear filter Apply filters



Click on **Apply filters**.

boooq v2.25.0

« Minimize menu

- Dashboard
- Articles
- Finances
 - Shift report
 - Shifts report
 - Sales report
- Orders
- Invoices
- booq BI
- General
- Payment
- Self-service

Filter orders

CLOSE

From date / To day 01/08/2022 - 31/08/2022

Status

Client id

Product

Seller id

Has discounts All

Sales location id

Clear filter **Apply filters**



That's it. You're done.

boooq v2.25.0 (V) boooq Demo EN Demo boooq

« Minimize menu

- Dashboard
- Articles
- Finances
 - Shift report
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 - Orders
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- Self-service

Order (3 orders)

From - To: 01/08/2022 - 31/08/2022

Show 50 records Show filters

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Scan to go to the interactive player