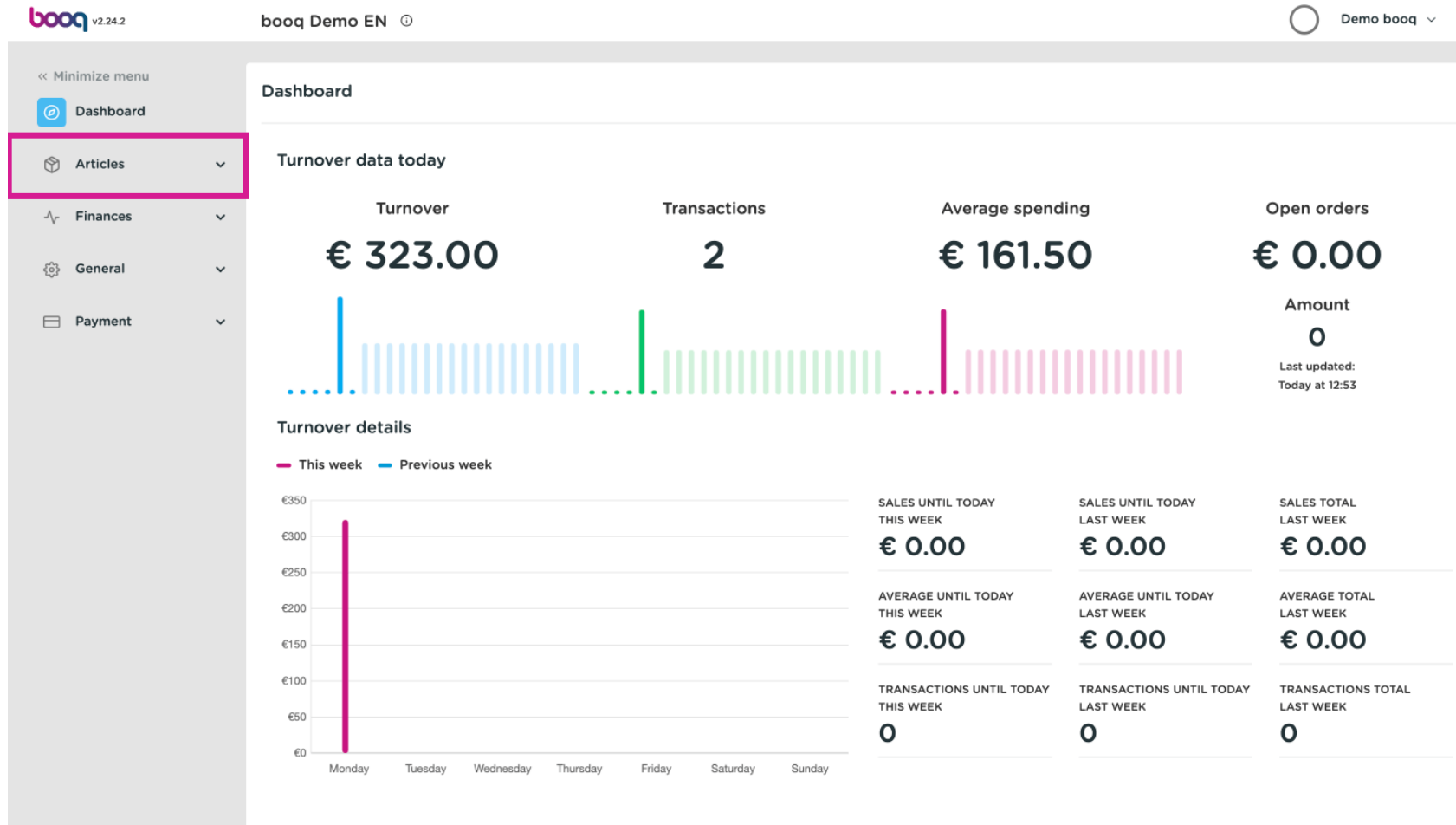




After you're logged in to the dashboard, click on **Articles**.

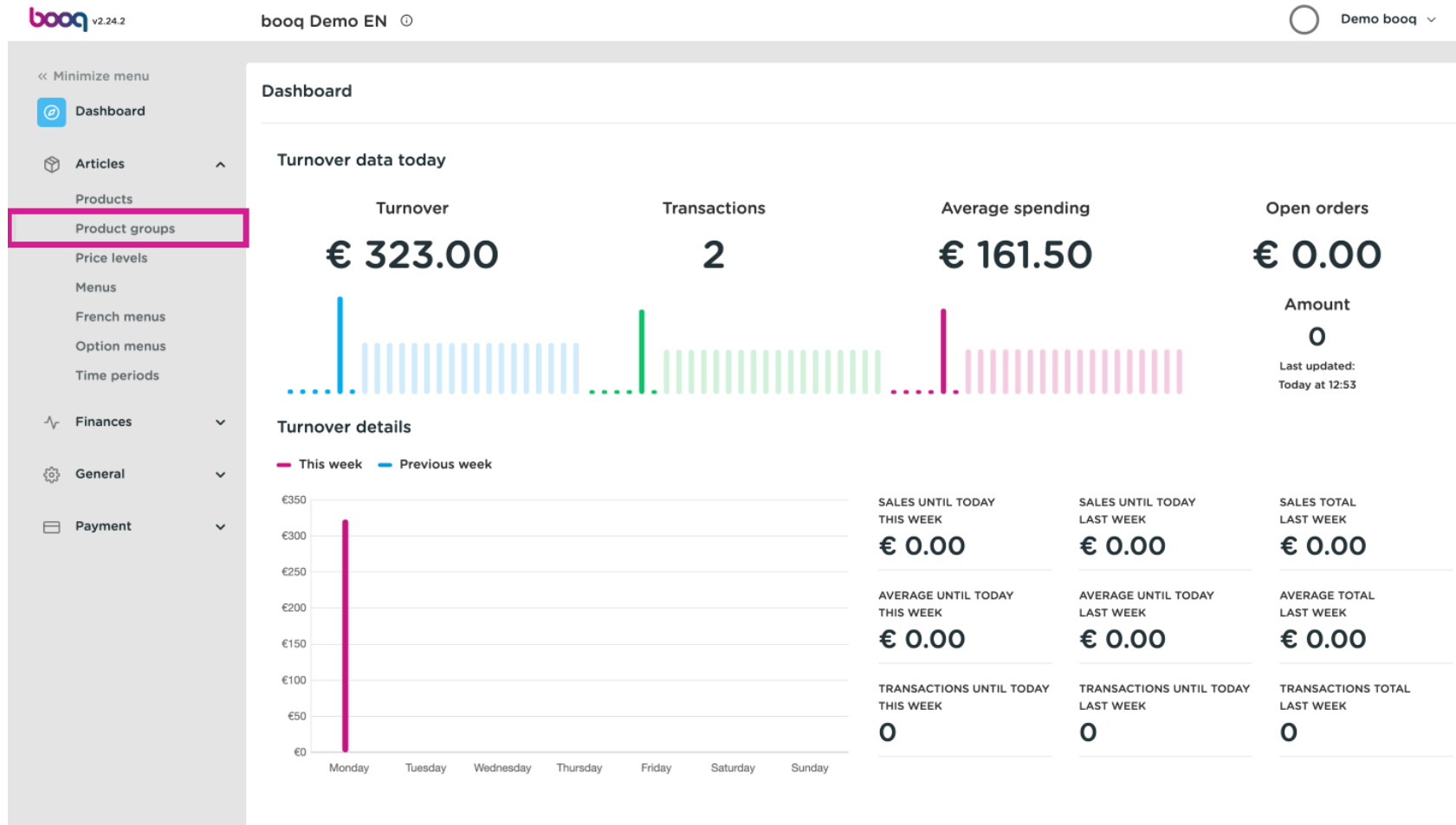




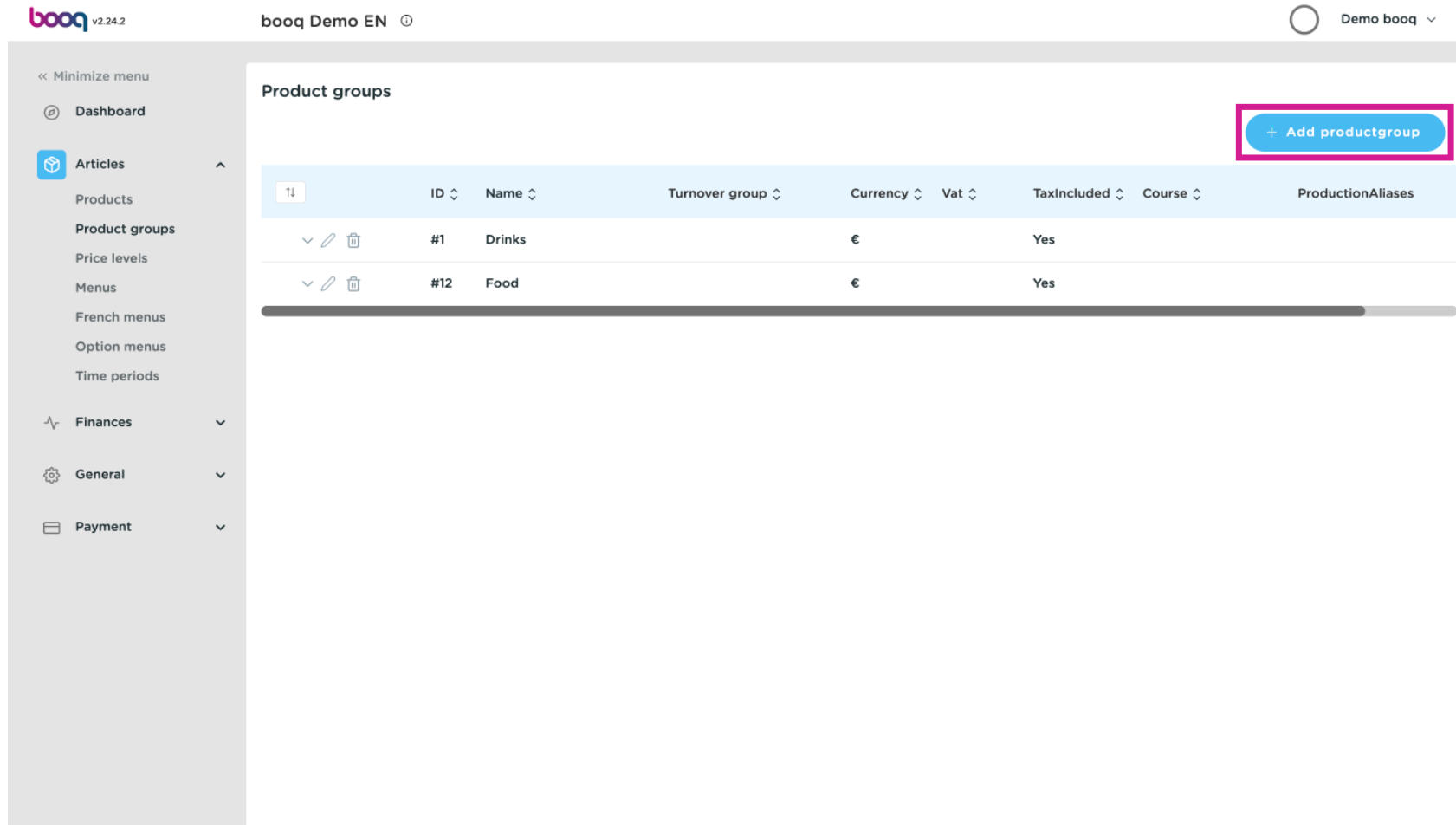
Product groups



Then click **Product groups**.



To add a new product group, click on **+ Add product group**.



booq v2.24.2 booq Demo EN Demo booq

<< Minimize menu

Dashboard

Articles

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods

Finances

General

Payment

Product groups

+ Add productgroup

ID	Name	Turnover group	Currency	Vat	TaxIncluded	Course	ProductionAliases
#1	Drinks		€		Yes		
#12	Food		€		Yes		



Here you can enter the group **name**.

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group
CLOSE

Name*
Parent
None
Turnover group
None

Taxes

Tax Rate
None

Tax Rate Included
None

Package profile

Package profile
None

Production

Course
None

Production attributes
+ Add production attributes

Identification

Your reference

ID

Save



In the next step select the **parent group** (subcategory).

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE X

Name* Lunch

Parent None

Turnover group None

Taxes

Tax Rate None

Tax Rate Included None

Package profile

Package profile None

Production

Course None

Production attributes

+ Add production attributes

Identification

Your reference

ID

Save



As well as the **Turnover group**. Select here the group below the parent group.

boon v2.25.0

« Minimize menu

Dashboard

Articles

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods

Promotions

Finances

General

General

Production stations

Facilities

Cash stores

Printers

App links

Table map

Users

Usergroups

POS devices

Courses

Customers

Currencies

Turnover groups

Product group

Product Information

Name*

Lunch

Parent

Food

Turnover group

None

Taxes

Tax Rate

None

Tax Rate Included

None(Default: Yes)

Package profile

None

Production

Course

None

Production attributes

+ Add production attributes

Identification

Your reference

ID

CLOSE

Save



Here you can choose the **Tax Rate**. **Note: This can be adjusted via the choices.**

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE X

Name* Lunch

Parent Food

Turnover group Food

Taxes

Tax Rate

21% - Hoog
None
0% - 0
9% - Laag
✓ 21% - Hoog

Tax Rate Included

None
0% - 0
9% - Laag

Package profile

None

Package profile

None

Production

Course

None

Production attributes

+ Add production attributes

Identification

Your reference

ID

Save



Select the default packaging profile for the products. **Note: For example, if the group only contains PET bottles to which a deposit applies.**

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE X

Name* Lunch

Parent Food

Turnover group Food

Taxes

Tax Rate 21% - Hoog

Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

+ Add production attributes

Identification

Your reference

ID

Save



Click the **drop-down menu** to open all available courses to which you want to add the product group.

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE X

Name* Lunch

Parent Food

Turnover group Food

Taxes

Tax Rate 21% - Hoog

Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

+ Add production attributes

Identification

Your reference

ID

Save



Click **+Add production attributes** to determine on which production facility (printer/ screen) the article should be displayed/ printed.

boon v2.24.2

<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group
CLOSE

Name* Lunch Parent Food Turnover group Food

Taxes

Tax Rate 21% - Hoog
Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

+ Add production attributes

Identification

Your reference
ID

Save



Save



Here you can **add a new attribute**, if you want a product produce on multiple screens/printers.

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<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group
CLOSE

Name* Lunch Parent Food Turnover group Food

Taxes

Tax Rate 21% - Hoog
Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

1 Bar + Add production attributes

Identification

Your reference
ID

Save



Or deleting an attribute by clicking on the **bin icon**.

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<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE

×

Name*

Lunch

Parent

Food

▼

Turnover group

Food

▼

Taxes

Tax Rate

21% - Hoog

▼

Tax Rate Included

None(Default: Yes)

▼

Package profile

Package profile

None

▼

Production

Course

None

▼

Production attributes

1

Bar

▼

🗑

+

🗑

+ Add production attributes

Identification

Your reference

ID

Save



Here you can add your own **internal reference number**.

boon v2.24.2

<lt Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE X

Name* Lunch
Parent Food
Turnover group Food

Taxes

Tax Rate 21% - Hoog
Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

1 Bar
+ Add production attributes

Identification

Your reference
ID

Save



After setting up all the required information, click on **Save**.

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<< Minimize menu
Dashboard
Articles
Products
Product groups
Price levels
Menus
French menus
Option menus
Time periods
Finances
General
Payment

Add Product group

Product group

Product group

CLOSE ✕

Name* Lunch
Parent Food
Turnover group Food

Taxes

Tax Rate 21% - Hoog
Tax Rate Included None(Default: Yes)

Package profile

Package profile None

Production

Course None

Production attributes

1 Bar
+ Add production attributes

Identification

Your reference
ID

Save



Click on the **arrow** top open the group list.

booq v2.24.2

booq Demo EN ⓘ

⊙

Demo booq ▾

<< Minimize menu

🏠 Dashboard

📦 Articles ▴

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods

📈 Finances ▾

⚙️ General ▾

💰 Payment ▾

Product groups

+ Add productgroup

11	ID ▾	Name ▾	Turnover group ▾	Currency ▾	Vat ▾	TaxIncluded ▾	Course ▾	ProductionAliases
<div>▾</div> <div>✎</div> <div>🗑️</div>	#1	Drinks		€		Yes		
<div>▾</div> <div>✎</div> <div>🗑️</div>	#12	Food		€		Yes		



You'll now see your added product group.

booq v2.24.2

booq Demo EN

Demo booq

<< Minimize menu

Dashboard

Articles

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods

Finances

General

Payment

Product groups

+ Add productgroup

	ID	Name	Turnover group	Currency	Vat	TaxIncluded	Course	ProductionAliases
11	#1	Drinks		€		Yes		
	#12	Food		€		Yes		
	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
	#19	Lunch	Food	€	21% - Hoog			Bar
	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken



Click on the **bin icon** to remove the product group. **Note: After deletion, it is no longer recoverable.**

booq v2.24.2

booq Demo EN

Demo booq

<< Minimize menu

Dashboard

Articles

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods





















Finances

General

Payment

Product groups

+ Add productgroup

11	ID	Name	Turnover group	Currency	Vat	TaxIncluded	Course	ProductionAliases
  	#1	Drinks		€		Yes		
  	#12	Food		€		Yes		
 	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
 	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
 	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
 	#19	Lunch	Food	€	21% - Hoog			Bar
 	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
 	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
 	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken



Confirm the deletion by clicking **Ok**.

booq v2.24.2 booq Demo EN ⓘ Demo booq ▾

<< Minimize menu

📍 Dashboard

📦 Articles ▴

- Products
- Product groups**
- Price levels
- Menus
- French menus
- Option menus
- Time periods

📈 Finances ▾

⚙️ General ▾

💳 Payment ▾

Product groups

+ Add productgroup

11	ID ▾	Name ▾	Turnover group ▾	Currency ▾	Vat ▾	TaxIncluded ▾	Course ▾	ProductionAliases
✓ ✎ 🗑	#1	Drinks		€		Yes		
^ ✎ 🗑	#12	Food		€		Yes		
✎ 🗑	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
✎ 🗑	#18	Desserts			9% - Laag	Yes	Desserts	Keuken
✎ 🗑	#16	Dishes			9% - Laag	Yes	Dishes	Keuken
✎ 🗑	#19	Lunch			21% - Hoog			Bar
✎ 🗑	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
✎ 🗑	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
✎ 🗑	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken

Are you sure to delete the selected item?

Ok Close



The article group is now removed. That's it. You're done.

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booq Demo EN

Demo booq

<< Minimize menu

Dashboard

Articles

Products

Product groups

Price levels

Menus

French menus

Option menus

Time periods

Finances

General

Payment

Product groups

+ Add productgroup

11	ID	Name	Turnover group	Currency	Vat	TaxIncluded	Course	ProductionAliases
	#1	Drinks		€		Yes		
	#12	Food		€		Yes		
	#13	Aperitif	Food	€	9% - Laag	Yes	Aperitif	Keuken
	#18	Desserts	Food	€	9% - Laag	Yes	Desserts	Keuken
	#16	Dishes	Food	€	9% - Laag	Yes	Dishes	Keuken
	#15	Salads	Food	€	9% - Laag	Yes	Salads	Keuken
	#14	Starters	Food	€	9% - Laag	Yes	Starters	Keuken
	#17	Supplements	Food	€	9% - Laag	Yes	Dishes	Keuken



Scan to go to the interactive player