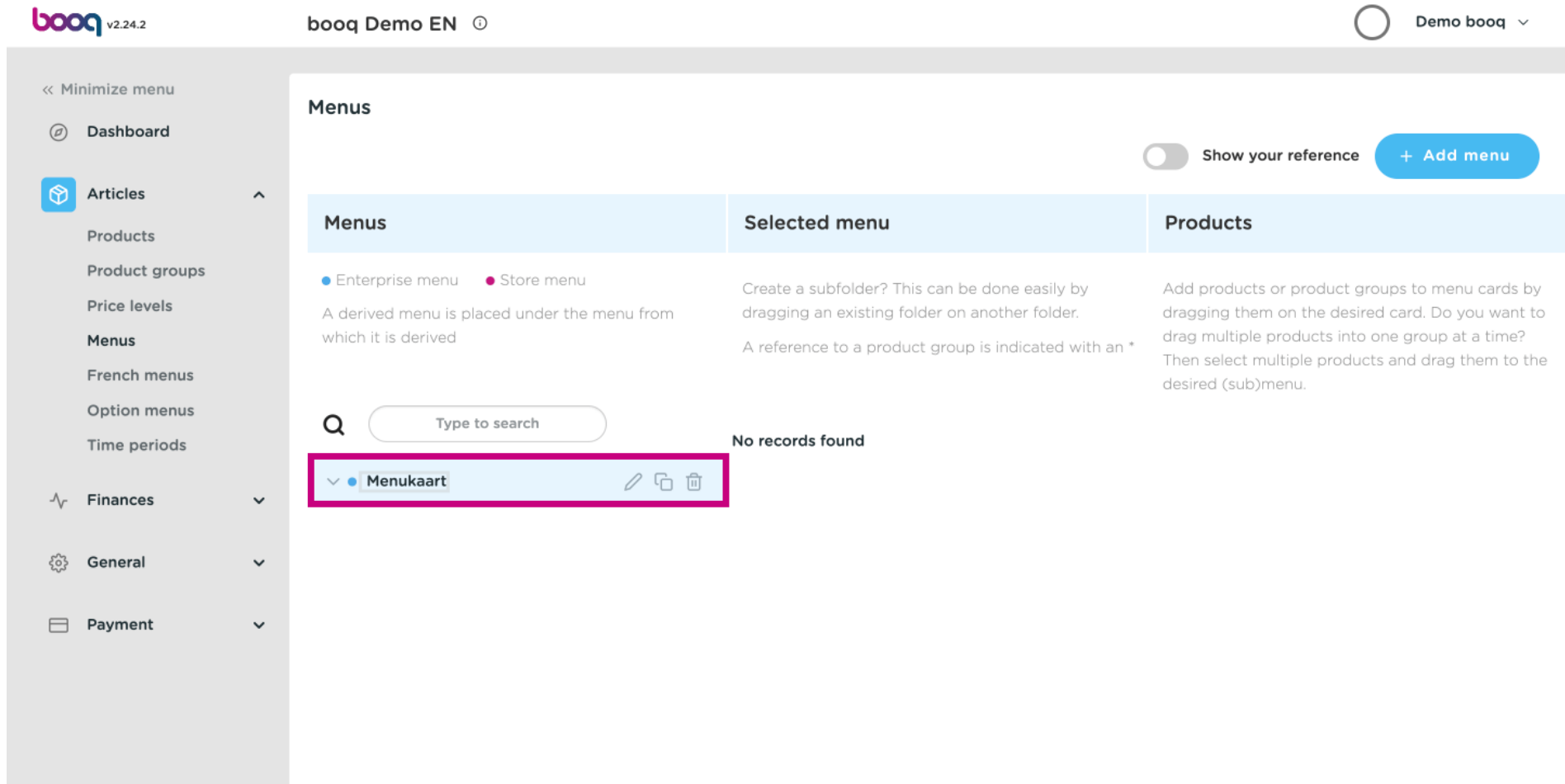




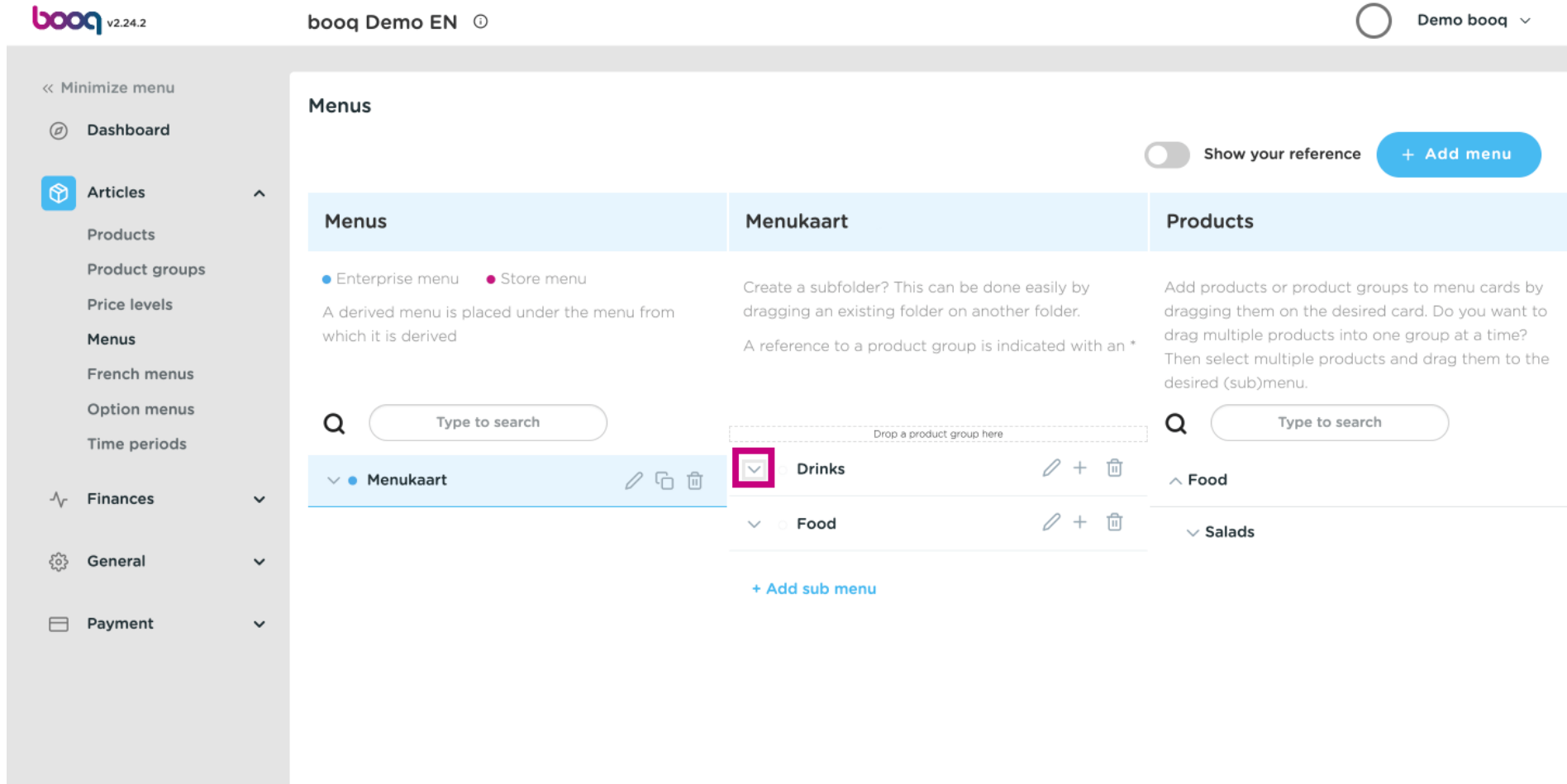
Open the **platform** and click **Menukaart**.



The screenshot shows the 'Menu' management interface in the booq platform. The top navigation bar includes the booq logo (v2.24.2), the user profile 'booq Demo EN', and a 'Demo booq' dropdown menu. The left sidebar contains a 'Minimize menu' button and a list of navigation items: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menu (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menu' and features a toggle for 'Show your reference' and a '+ Add menu' button. Below this is a table with three columns: 'Menus', 'Selected menu', and 'Products'. The 'Menus' column contains a list of menu items: 'Enterprise menu' and 'Store menu'. A search bar with the placeholder 'Type to search' is located below the list. The 'Menukaart' item is highlighted with a red box. The 'Selected menu' column contains instructions on creating subfolders and using references. The 'Products' column contains instructions on adding products to menu cards. A 'No records found' message is displayed below the search bar.



Click the **arrow** next to Drinks categories.



Menus

Show your reference
 + Add menu

Menus	Menukaart	Products
<ul style="list-style-type: none"> Enterprise menu Store menu <p>A derived menu is placed under the menu from which it is derived</p> <p>Q <input type="text" value="Type to search"/></p> <ul style="list-style-type: none"> ▼ ● Menukaart ✎ + 🗑️ 	<p>Create a subfolder? This can be done easily by dragging an existing folder on another folder.</p> <p>A reference to a product group is indicated with an *</p> <p style="border: 1px dashed gray; padding: 2px; text-align: center;">Drop a product group here</p> <ul style="list-style-type: none"> ▼ ▾ Drinks ✎ + 🗑️ ▼ ○ Food ✎ + 🗑️ <p>+ Add sub menu</p>	<p>Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.</p> <p>Q <input type="text" value="Type to search"/></p> <ul style="list-style-type: none"> ^ Food ▼ Salads

Click **Type to search** and type in your desired drink. In this case cola.

The screenshot shows the 'booq v2.24.2' interface for 'booq Demo EN'. The left sidebar contains navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menus' and includes a 'Show your reference' toggle and a '+ Add menu' button. It is divided into three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column has radio buttons for 'Enterprise menu' and 'Store menu', and a search box labeled 'Type to search'. The 'Menukaart' column shows a tree structure under 'Drinks' with sub-items: Hot Drinks, Special Coffees, Tea, Softdrinks, and Tap Beers. The 'Products' column has a search box containing 'c' and a list of 'Food' items including 'Salads'. A pink box highlights the search box in the 'Products' column.



Tick the box **Coca Cola Regular**.

booq v2.24.2 booq Demo EN ⓘ Demo booq ▾

<< Minimize menu

- Dashboard
- Articles ^
 - Products
 - Product groups
 - Price levels
 - Menus**
 - French menus
 - Option menus
 - Time periods
- Finances ▾
- General ▾
- Payment ▾

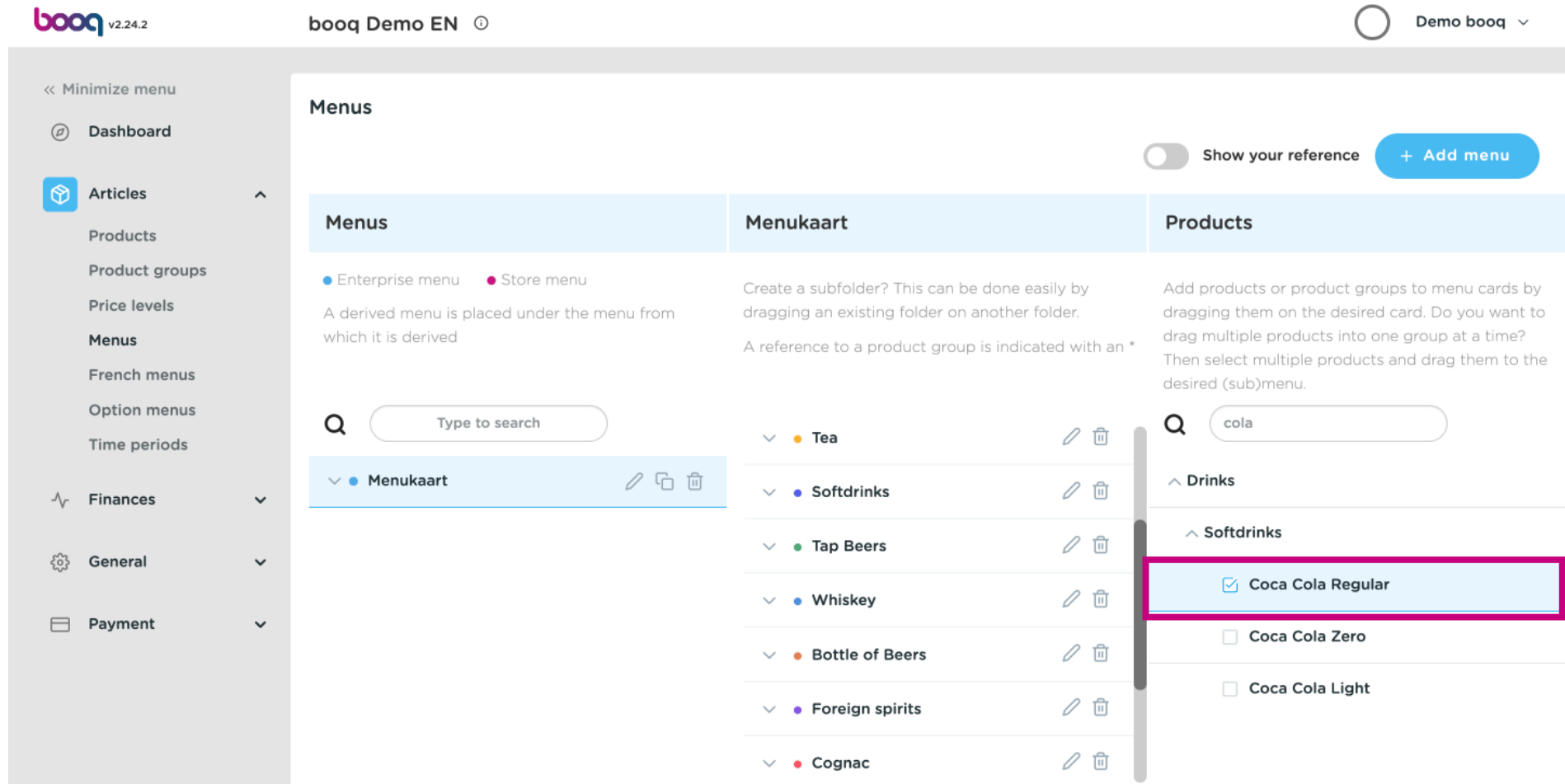
Menus

Show your reference [+ Add menu](#)

Menu	Menukaart	Products
<ul style="list-style-type: none"> Enterprise menu Store menu <p>A derived menu is placed under the menu from which it is derived</p> <p>Q <input type="text" value="Type to search"/></p> <ul style="list-style-type: none"> ● Menukaart ✎ 📄 🗑 	<p>Create a subfolder? This can be done easily by dragging an existing folder on another folder.</p> <p>A reference to a product group is indicated with an *</p> <p>Drop a product group here</p> <ul style="list-style-type: none"> ^ ☐ Drinks ✎ + 🗑 ▾ ● Hot Drinks ✎ 🗑 ▾ ● Special Coffees ✎ 🗑 ▾ ● Tea ✎ 🗑 ▾ ● Softdrinks ✎ 🗑 ▾ ● Tap Beers ✎ 🗑 	<p>Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.</p> <p>Q <input type="text" value="cola"/></p> <ul style="list-style-type: none"> ^ Drinks ^ Softdrinks <input checked="" type="checkbox"/> Coca Cola Regular <input type="checkbox"/> Coca Cola Zero <input type="checkbox"/> Coca Cola Light



After selecting **Coca Cola Regular** drag it and drop it into the category **Softdrinks**.



The screenshot shows the 'booq v2.24.2' interface for 'booq Demo EN'. The left sidebar contains navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main 'Menus' section has a search bar and a '+ Add menu' button. It is divided into three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menukaart' column lists categories like Tea, Softdrinks, Tap Beers, Whiskey, Bottle of Beers, Foreign spirits, and Cognac. The 'Products' column shows a search for 'cola' with results for 'Coca Cola Regular' (checked), 'Coca Cola Zero', and 'Coca Cola Light'. The 'Coca Cola Regular' item is highlighted with a red border.

Click on the **arrow** and scroll down to see the added drinks.

The screenshot shows the 'Menus' management interface in the booq system. The interface is divided into three main columns: 'Menus', 'Menukaart', and 'Products'.

- Menus Column:** Contains a search bar with the placeholder 'Type to search'. Below it, there is a list of menu items: 'Enterprise menu' (blue dot), 'Store menu' (pink dot), and 'Menukaart' (blue dot). The 'Menukaart' item is highlighted with a blue bar and has edit, copy, and delete icons next to it.
- Menukaart Column:** Contains a search bar with the placeholder 'Type to search'. Below it, there is a list of menu items: 'Tea' (orange dot), 'Softdrinks' (blue dot), 'Tap Beers' (green dot), 'Whiskey' (blue dot), 'Bottle of Beers' (orange dot), 'Foreign spirits' (purple dot), and 'Cognac' (red dot). The 'Softdrinks' item is highlighted with a pink box and has edit and delete icons next to it.
- Products Column:** Contains a search bar with the placeholder 'cola'. Below it, there is a list of products: 'Coca Cola Regular', 'Coca Cola Zero', and 'Coca Cola Light'. Each product has a checkbox next to it.

At the top right of the interface, there is a toggle switch for 'Show your reference' and a blue button labeled '+ Add menu'.

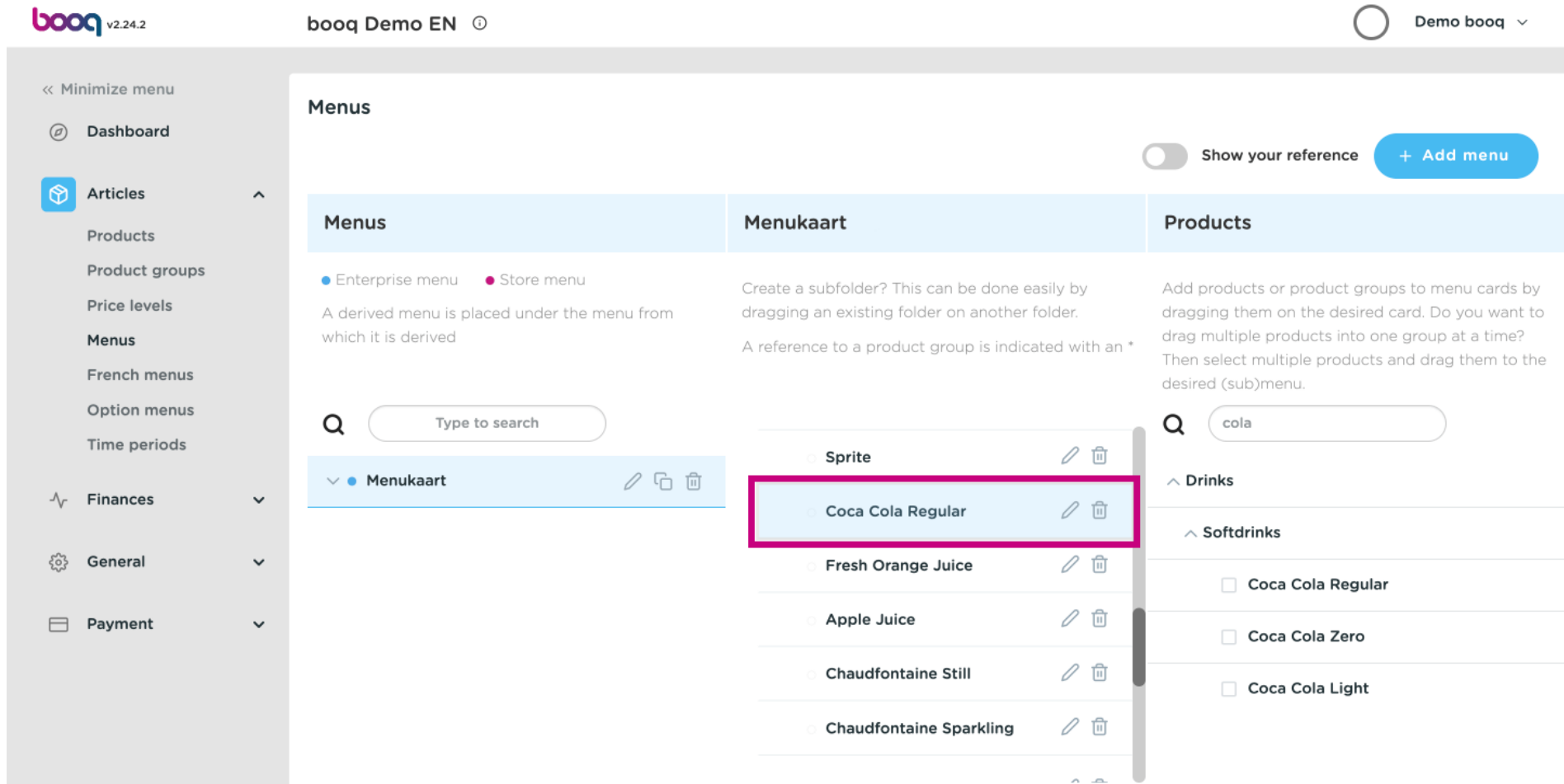


To change the position of your added drink drag **Coca Cola Regular** to your preferred position. **Note: A blue line appears on top of your selected item when dragging it up to your preferred position.**

The screenshot displays the 'Menus' management interface. On the left is a sidebar with navigation options: Dashboard, Articles (with sub-items: Products, Product groups, Price levels, Menus, French menus, Option menus, Time periods), Finances, General, and Payment. The main content area is titled 'Menus' and includes a toggle for 'Show your reference' and a '+ Add menu' button. It is divided into three columns:

- Menus:** Contains options for 'Enterprise menu' and 'Store menu', and a note: 'A derived menu is placed under the menu from which it is derived'. A search bar is present with the placeholder 'Type to search'.
- Menukaart:** Lists menu items with edit and delete icons. The item 'Coca Cola Regular' is highlighted with a blue border. Other items include 'Chaudfontaine Still', 'Chaudfontaine Sparkling', 'Tap Beers', 'Whiskey', and 'Bottle of Beers'.
- Products:** Contains a search bar with 'cola' entered and a list of products under the 'Softdrinks' category: 'Coca Cola Regular', 'Coca Cola Zero', and 'Coca Cola Light'.

 Step 1 is done. You have successfully added a drink to your preferred category and have positioned it.



The screenshot shows the 'booq v2.24.2' interface for 'booq Demo EN'. The left sidebar contains navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menus' and features a 'Show your reference' toggle and a '+ Add menu' button. It is divided into three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column shows 'Enterprise menu' and 'Store menu' with a search bar. The 'Menukaart' column has a search bar and a list of items: Sprite, Coca Cola Regular (highlighted with a red box), Fresh Orange Juice, Apple Juice, Chaudfontaine Still, and Chaudfontaine Sparkling. The 'Products' column has a search bar and a list of items under 'Drinks' > 'Softdrinks': Coca Cola Regular, Coca Cola Zero, and Coca Cola Light.



Click on **Menukaart**.

booq v2.24.2 booq Demo EN ⓘ Demo booq ▾

« Minimize menu

- Dashboard
- Articles**
 - Products
 - Product groups
 - Price levels
 - Menus**
 - French menus
 - Option menus
 - Time periods
- Finances
- General
- Payment

Menus

Show your reference [+ Add menu](#)

Menus	Menukaart	Products
<ul style="list-style-type: none"> Enterprise menu Store menu <p>A derived menu is placed under the menu from which it is derived</p> <p>Q <input type="text" value="Type to search"/></p> <ul style="list-style-type: none"> ▼ Menukaart 	<p>Create a subfolder? This can be done easily by dragging an existing folder on another folder.</p> <p>A reference to a product group is indicated with an *</p> <ul style="list-style-type: none"> ○ Sprite ○ Coca Cola Regular ○ Fresh Orange Juice ○ Apple Juice ○ Chaudfontaine Still ○ Chaudfontaine Sparkling 	<p>Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.</p> <p>Q <input type="text" value="cola"/></p> <ul style="list-style-type: none"> ^ Drinks <ul style="list-style-type: none"> ^ Softdrinks <ul style="list-style-type: none"> <input type="checkbox"/> Coca Cola Regular <input type="checkbox"/> Coca Cola Zero <input type="checkbox"/> Coca Cola Light



Click on **Food**.

booq v2.24.2 booq Demo EN ⓘ Demo booq ▾

<< Minimize menu

🏠 Dashboard

📦 Articles ^

- Products
- Product groups
- Price levels
- Menus
- French menus
- Option menus
- Time periods

📊 Finances ▾

⚙️ General ▾

💳 Payment ▾

Menus

🔍 Type to search

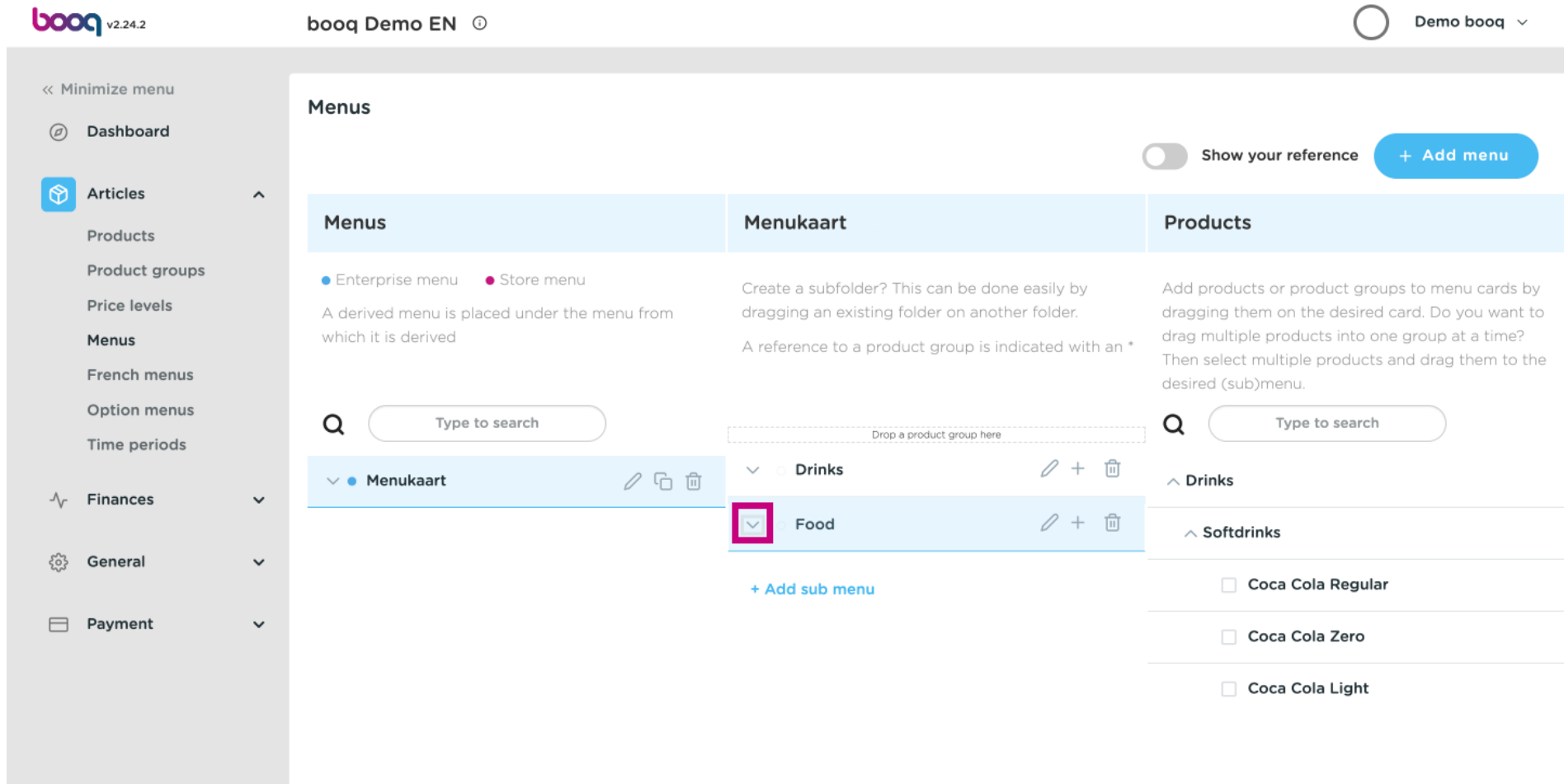
• Enterprise menu • Store menu

A derived menu is placed under the menu from which it is derived

☑️ Show your reference [+ Add menu](#)




Menus	Menukaart	Products
<p>🔍 Type to search</p> <p>☑️ Menukaart ✎️ 📄 🗑️</p> <p>+ Add sub menu</p>	<p>Drop a product group here</p> <p>☑️ Drinks ✎️ + 🗑️</p> <p>☑️ Food ✎️ + 🗑️</p>	<p>🔍 Type to search</p> <p>^ Drinks</p> <p>^ Softdrinks</p> <ul style="list-style-type: none"><input type="checkbox"/> Coca Cola Regular<input type="checkbox"/> Coca Cola Zero<input type="checkbox"/> Coca Cola Light




Click on the **arrow** to view the different categories.






Menus

Enterprise menu Store menu
 A derived menu is placed under the menu from which it is derived

Menukaart   

Food   

[+ Add sub menu](#)

Drinks   

Softdrinks

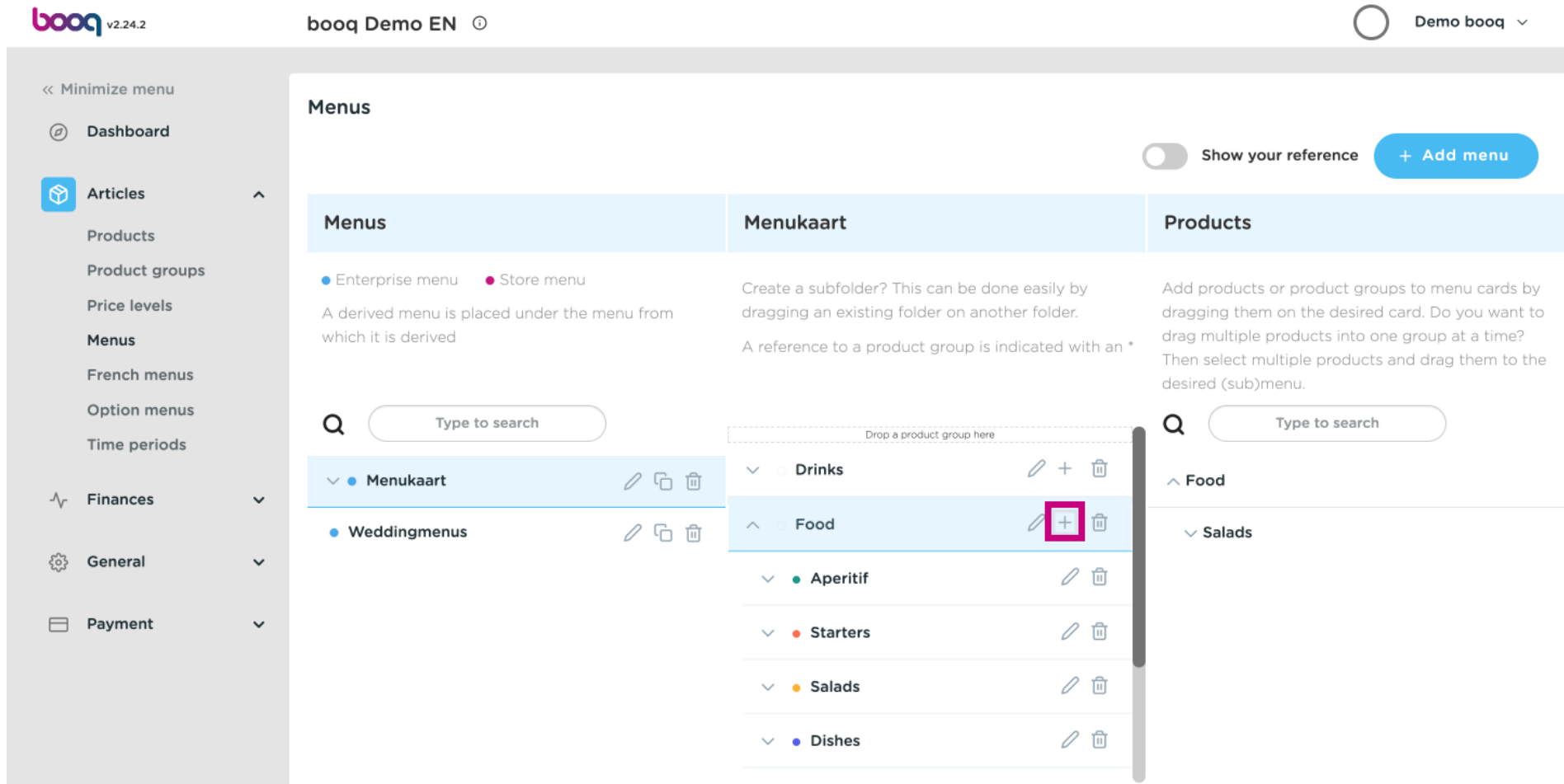
Coca Cola Regular

Coca Cola Zero

Coca Cola Light

Products
 Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.

Click on the **Plus** to add a sub-category to the main category food.



The screenshot shows the 'Menus' management interface. On the left is a sidebar with navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menus' and includes a toggle for 'Show your reference' and a '+ Add menu' button. Below this are three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column lists 'Enterprise menu' and 'Store menu'. The 'Menukaart' column contains a search bar and a list of menu items: 'Menukaart', 'Weddingmenus', 'Drinks', 'Food' (highlighted with a red box around its plus icon), 'Aperitif', 'Starters', 'Salads', and 'Dishes'. The 'Products' column also has a search bar and a list starting with 'Food' and 'Salads'. A dashed box above the 'Food' item in the 'Menukaart' column indicates where to 'Drop a product group here'.



Click on **Name** to give your sub-category a title.

booq v2.89.1

- << Minimise menu
- Dashboard
- Articles ^
- Products
- Product groups
- Price levels
- Menus
- French menus
- Option menus
- Price management
- Periods
- Promotions
- Finance v
- General v
- Payment v
- Self-service v

Add submenu



Submenu

CLOSE ✕

Name*

Appearance

Colour

Images

Image	File name	Size	Dimensions	Uploaded	Apply
+ Upload image					

Identification

Your reference

ID

[Save](#)



Select your preferred colour.

booq v2.89.1

- << Minimise menu
- Dashboard
- Articles
- Products
- Product groups
- Price levels
- Menus
 - French menus
 - Option menus
 - Price management
 - Periods
 - Promotions
- Finance
- General
- Payment
- Self-service

Add submenu



Submenu

CLOSE ✕

Name* salad

Appearance

Colour

No colour

Images

- Dark green
- Dark orange
- Yellow
- Dark blue
- Light green

Image

+ Upload image

Identification

Your reference

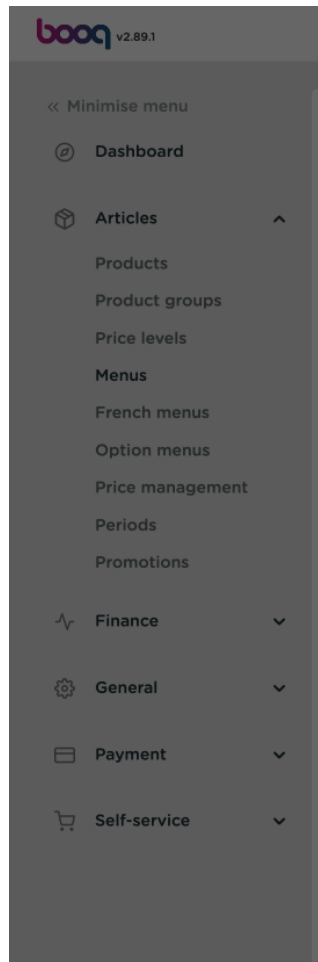
ID

Dimensions Uploaded Apply

Save




Press + Upload image in order to upload your desired image. Note: Only .jpg, .png, .jpeg extensions of maximum 4 MB are supported. Drag and drop your file or browse.



Add submenu



CLOSE 

Name* salad

Appearance

Colour Dark green v

Images

Image	File name	Size	Dimensions	Uploaded	Apply
+ Upload image					

Identification

Your reference

ID

[Save](#)



Click on **Save**.

booq v2.89.1

<< Minimise menu

- Dashboard
- Articles ^
- Products
- Product groups
- Price levels
- Menus
 - French menus
 - Option menus
 - Price management
 - Periods
 - Promotions
- Finance v
- General v
- Payment v
- Self-service v

Add submenu



Submenu CLOSE ✕

Name*

Appearance

Colour

Images

Image	File name	Size	Dimensions	Uploaded	Apply
+ Upload image					

Identification

Your reference

ID

Save



Click on **Type to search**.

booq v2.24.2 booq Demo EN ⓘ Demo booq ▾

« Minimize menu

- Dashboard
- Articles ^
 - Products
 - Product groups
 - Price levels
 - Menus
 - French menus
 - Option menus
 - Time periods
- Finances ▾
- General ▾
- Payment ▾

Menus

● Enterprise menu ● Store menu

A derived menu is placed under the menu from which it is derived

Q

▾ ● Menukaart

Menukaart

Create a subfolder? This can be done easily by dragging an existing folder on another folder.

A reference to a product group is indicated with an *

- ▾ ● Salads
- ▾ ● Dishes
- ▾ ● Supplements
- ▾ ● Desserts
- favorite salads

+ Add sub menu

Show your reference [+ Add menu](#)

Products

Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.

Q

^ Drinks

^ Softdrinks

- Coca Cola Regular
- Coca Cola Zero
- Coca Cola Light



Click on the **arrow** next to the product group.

The screenshot shows the 'Menus' management interface. On the left is a sidebar with navigation options like 'Dashboard', 'Articles', 'Products', 'Product groups', 'Price levels', 'Menus', 'French menus', 'Option menus', 'Time periods', 'Finances', 'General', and 'Payment'. The main area is titled 'Menus' and contains three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column has a search bar and a list with 'Menukaart' selected. The 'Menukaart' column has a search bar and a list of menu items: 'Salads', 'Dishes', 'Supplements', 'Desserts', and 'favorite salads'. The 'Products' column has a search bar and a list with 'Food' expanded to show 'Salads'. A red box highlights the dropdown arrow next to 'Salads' in the 'Products' column. At the top right, there is a 'Show your reference' toggle and a '+ Add menu' button.

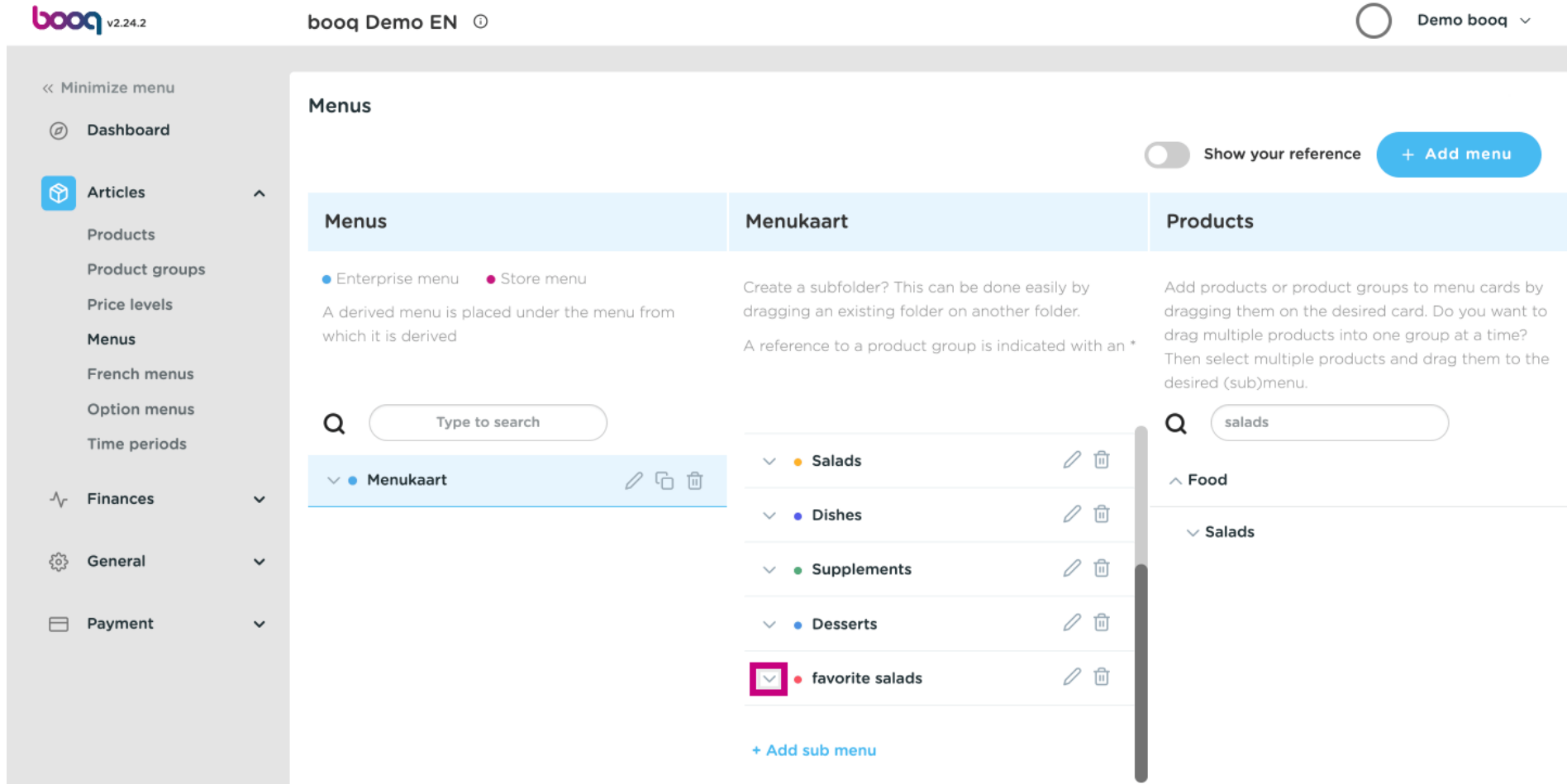


Click and drag **Classic Caesar** and drop it in the sub-category **favourite salads**.

The screenshot shows the 'Menus' management interface. On the left is a sidebar with navigation options: Dashboard, Articles, Products, Product groups, Price levels, Menus, French menus, Option menus, Time periods, Finances, General, and Payment. The main area is titled 'Menus' and includes a 'Show your reference' toggle and a '+ Add menu' button. Below this are three columns: 'Menu', 'Menukaart', and 'Products'. The 'Menu' column has a search bar and a 'Menukaart' item. The 'Menukaart' column lists categories: Salads, Dishes, Supplements, Desserts, and favourite salads. The 'Products' column has a search bar and a 'salads' filter, showing a list of items including 'Raw Marinated Salmon', 'Burrata', and 'Classic Caesar', which is highlighted with a red border.



Click on the arrow to check if the **product** was added to your **sub-category**.



The screenshot shows the 'Menus' management interface in the booq system. The interface is divided into three main columns: 'Menus', 'Menukaart', and 'Products'.

- Menus Column:** Contains a search bar with the text 'Type to search'. Below it, there is a list of menu items. The 'Menukaart' item is highlighted with a blue background and contains a red arrow icon pointing to the right, indicating a sub-category check. Other items include 'Enterprise menu' and 'Store menu'.
- Menukaart Column:** Contains a search bar with the text 'salads'. Below it, there is a list of menu items: 'Salads', 'Dishes', 'Supplements', 'Desserts', and 'favorite salads'. The 'favorite salads' item is highlighted with a red border and contains a red arrow icon pointing to the right.
- Products Column:** Contains a search bar with the text 'salads'. Below it, there is a list of menu items: 'Food' and 'Salads'.

At the top right of the interface, there is a toggle switch for 'Show your reference' and a blue button labeled '+ Add menu'.

That's it. **Classic Caesar Salad** was added to your sub-category.

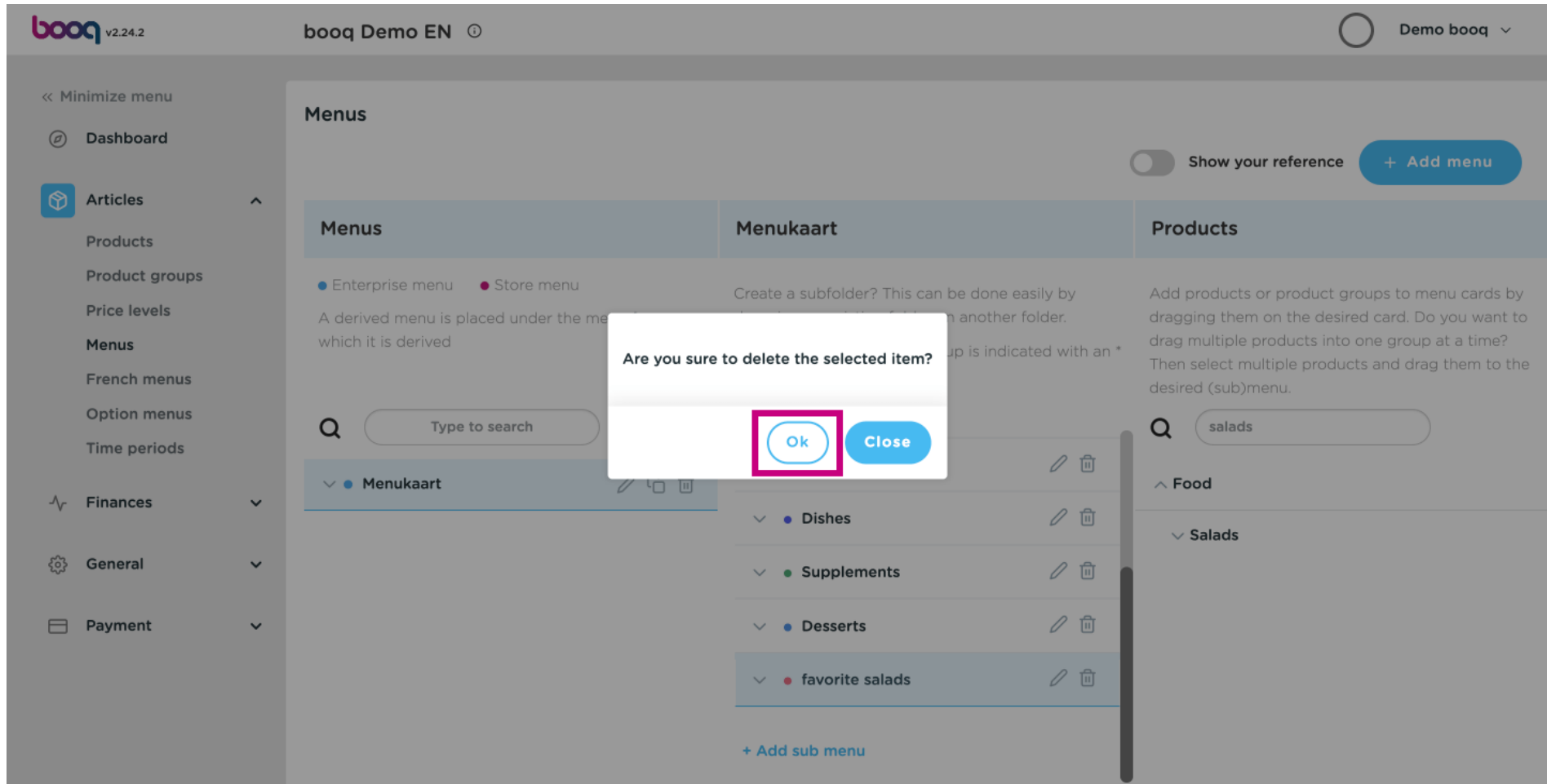
The screenshot shows the 'booq v2.24.2' interface for 'booq Demo EN'. The left sidebar contains navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (selected), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menus' and includes a 'Show your reference' toggle and a '+ Add menu' button. It is divided into three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column shows 'Enterprise menu' and 'Store menu' with a search bar. The 'Menukaart' column has a search bar and a list of categories: Dishes, Supplements, Desserts, favorite salads, and 'Classic Caesar' (highlighted with a red box). The 'Products' column has a search bar and a list of categories: Food and Salads.

If you wish to delete your added sub-category favourite salads. Click the **bin icon**.

The screenshot shows the 'Menus' management interface. On the left is a sidebar with navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menus (expanded), French menus, Option menus, Time periods, Finances, General, and Payment. The main content area is titled 'Menus' and includes a search bar, a 'Show your reference' toggle, and a '+ Add menu' button. Below this are three columns: 'Menus', 'Menukaart', and 'Products'. The 'Menus' column shows 'Enterprise menu' and 'Store menu' with a description: 'A derived menu is placed under the menu from which it is derived'. The 'Menukaart' column has a search bar and a list of sub-categories: Salads, Dishes, Supplements, Desserts, and favorite salads. The 'favorite salads' item has a bin icon highlighted with a red box. The 'Products' column has a search bar and a list of products: Food (expanded) and Salads.



Click **Ok** to save it.



The screenshot shows the 'booq v2.24.2' interface for 'booq Demo EN'. The main content area is titled 'Menus' and has three tabs: 'Menus', 'Menukaart', and 'Products'. The 'Menukaart' tab is active, displaying a list of menu items: 'Enterprise menu', 'Store menu', 'Dishes', 'Supplements', 'Desserts', and 'favorite salads'. A confirmation dialog box is overlaid on the screen, asking 'Are you sure to delete the selected item?'. The dialog has two buttons: 'Ok' (highlighted with a red square) and 'Close'. The background interface is dimmed, showing a search bar and a '+ Add menu' button.

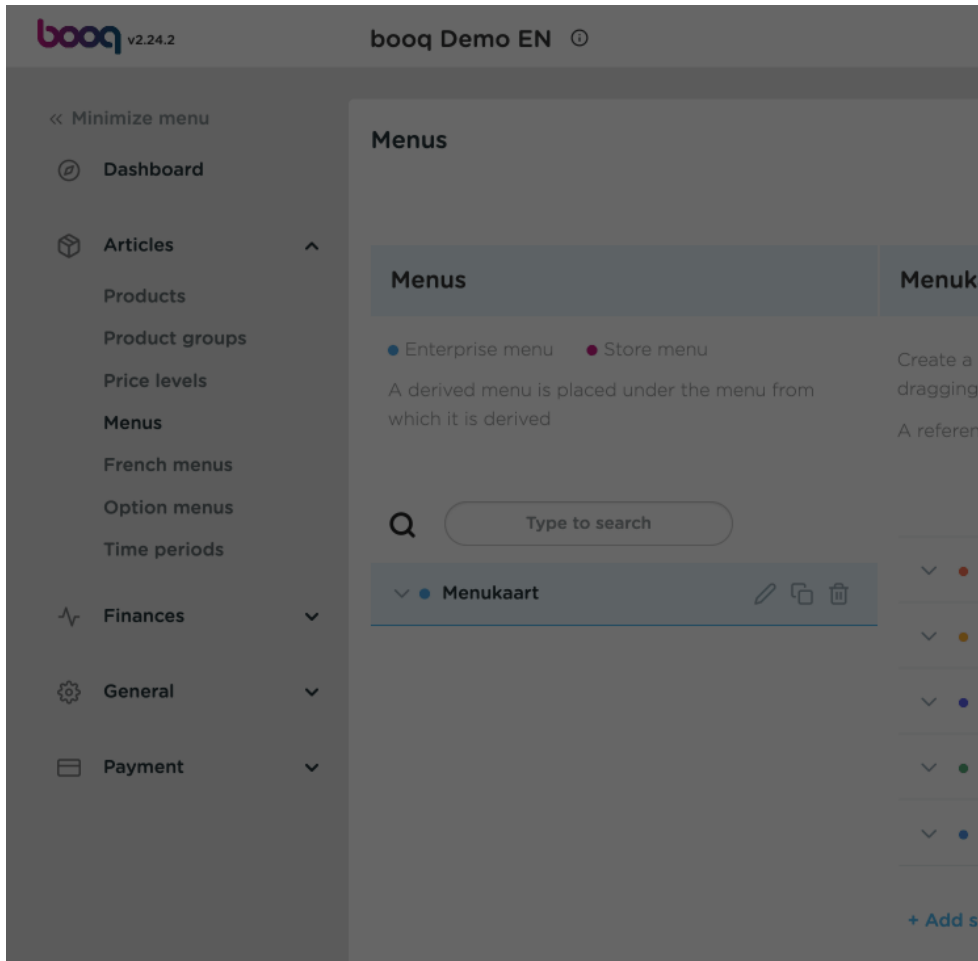


Add a new menu by clicking on the **Add menu** button.

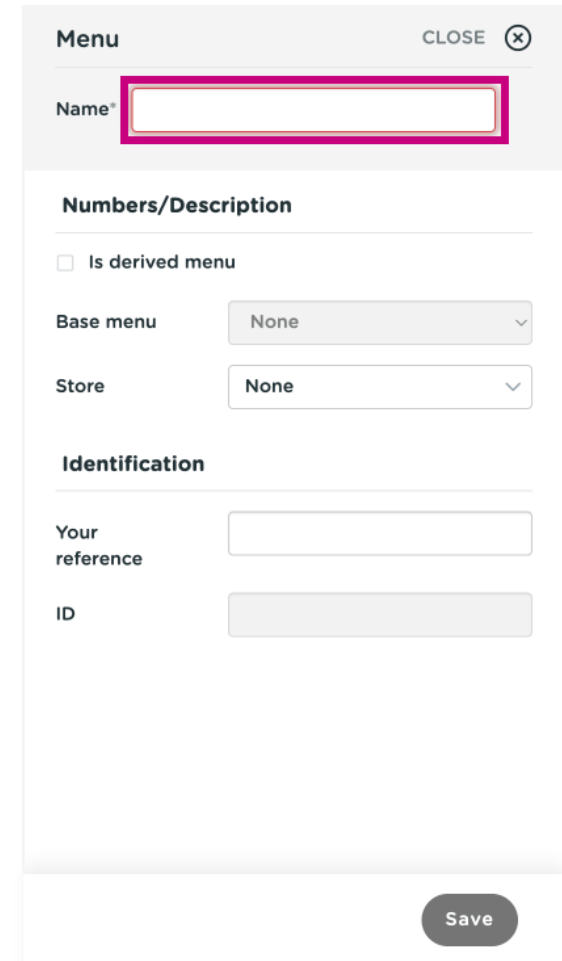
The screenshot displays the 'Menus' management interface. At the top right, there is a 'Show your reference' toggle switch and a '+ Add menu' button, which is highlighted with a red rectangular box. The interface is divided into three main sections: 'Menus', 'Menukaart', and 'Products'.
 - The 'Menus' section includes radio buttons for 'Enterprise menu' and 'Store menu', a search bar with the placeholder 'Type to search', and a list item 'Menukaart' with edit, copy, and delete icons.
 - The 'Menukaart' section contains instructions on creating subfolders and references, followed by a list of menu categories: Starters, Salads, Dishes, Supplements, and Desserts, each with edit and delete icons. A '+ Add sub menu' link is at the bottom.
 - The 'Products' section provides instructions on adding products to menu cards, a search bar with 'salads' entered, and a list of products under the 'Food' category, including 'Salads'.



Click on **Name** and give your Menu a title.



Add menu

The 'Add menu' form is displayed with a 'CLOSE' button in the top right corner. The 'Name*' field is highlighted with a red border. Below this, the form is divided into sections: 'Numbers/Description' with an 'Is derived menu' checkbox, 'Base menu' and 'Store' dropdown menus (both set to 'None'), and 'Identification' with 'Your reference' and 'ID' input fields. A 'Save' button is located at the bottom right of the form.



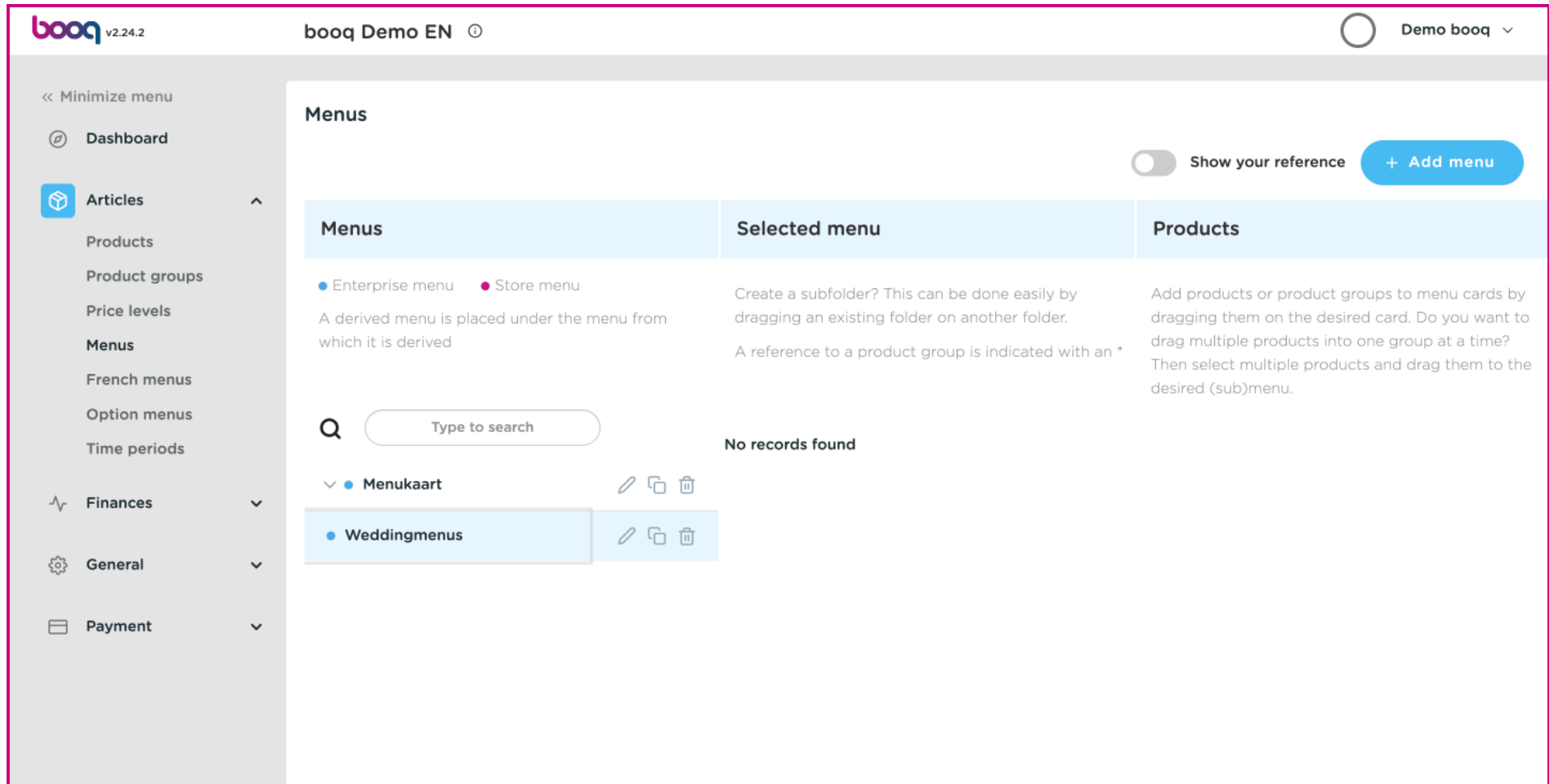
Click on **Save**.

Add menu





That's it. You're done.



The screenshot shows the 'Menu' management interface in the booq v2.24.2 application. The interface is divided into a left sidebar and a main content area.

Left Sidebar: Contains navigation options: Dashboard, Articles (expanded), Products, Product groups, Price levels, Menu (selected), French menus, Option menus, Time periods, Finances, General, and Payment.

Main Content Area: Titled 'Menu', it features a search bar with the placeholder 'Type to search' and a 'Show your reference' toggle switch. A '+ Add menu' button is located in the top right corner.

Table: A table with three columns: 'Menu', 'Selected menu', and 'Products'. The 'Menu' column lists 'Enterprise menu' and 'Store menu'. Below the table, a search bar shows 'No records found' for the search term 'Weddingmenus'. A list of menu items is displayed below the search bar, including 'Menukaart' and 'Weddingmenus', each with edit, copy, and delete icons.

Text: The 'Selected menu' column contains instructions: 'Create a subfolder? This can be done easily by dragging an existing folder on another folder.' and 'A reference to a product group is indicated with an *'. The 'Products' column contains instructions: 'Add products or product groups to menu cards by dragging them on the desired card. Do you want to drag multiple products into one group at a time? Then select multiple products and drag them to the desired (sub)menu.'



Scan to go to the interactive player