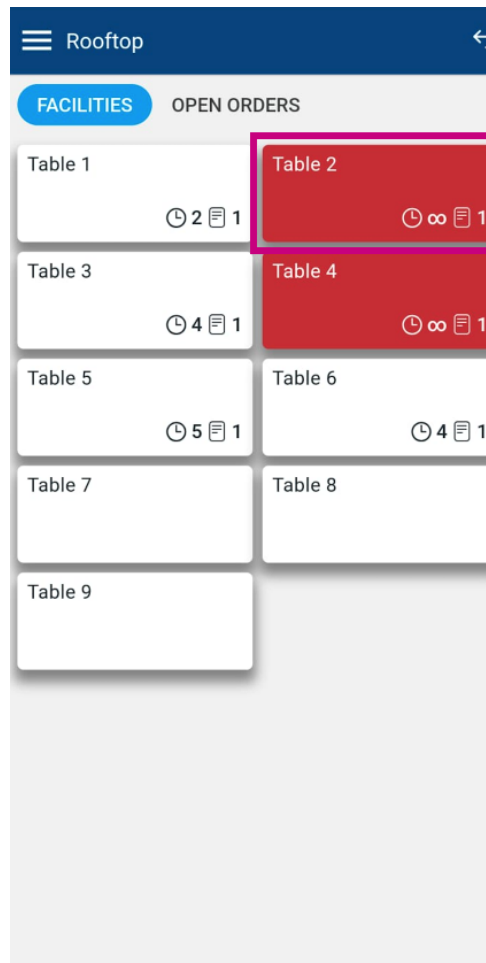

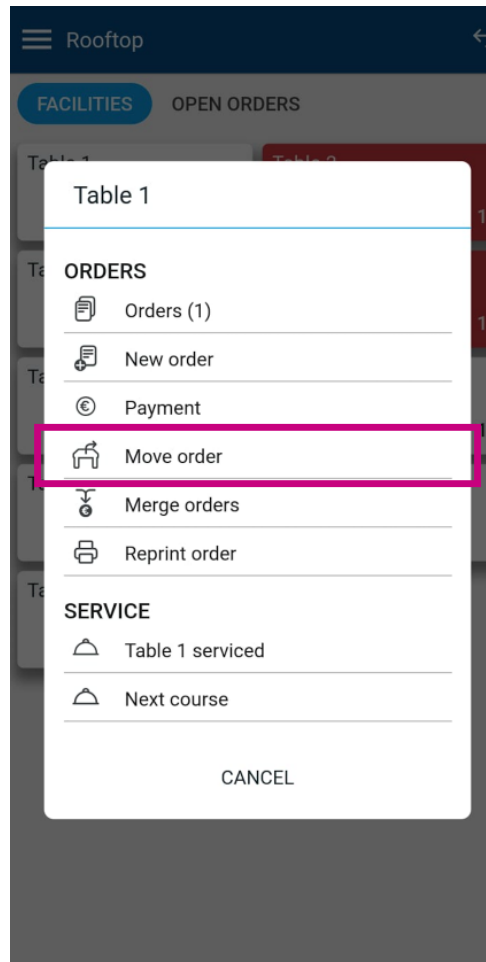




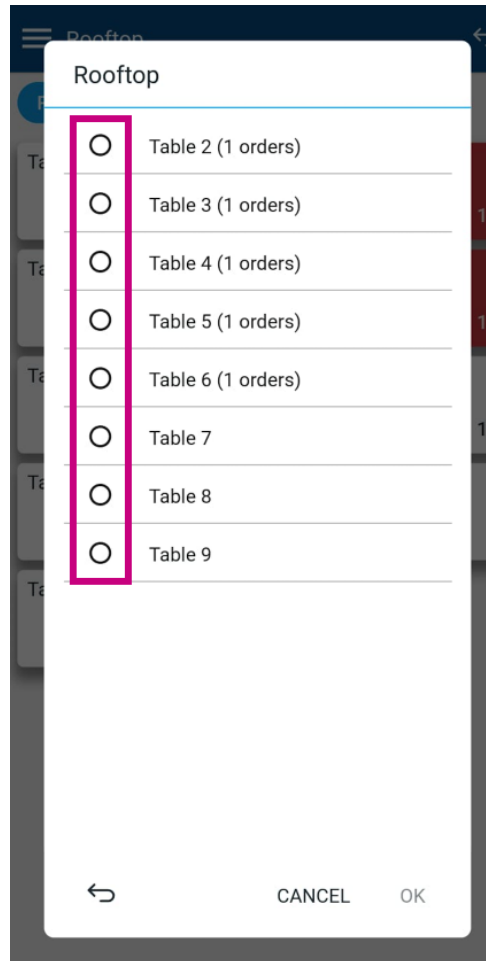
Welcome to the Waiter app. In this tutorial, we show you how to split and move a table. Start by long pressing the **table** with the order you want to manage.



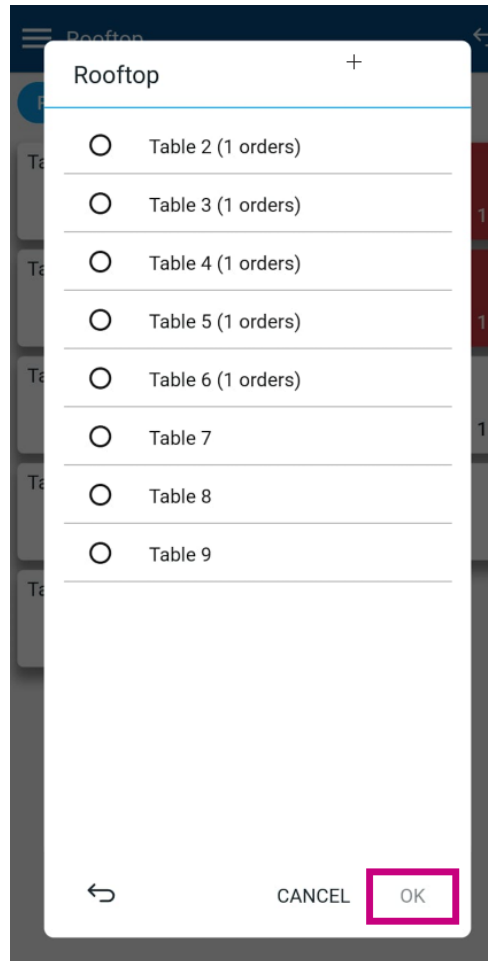
- 
 A pop-up window will then appear with multiple options. Tap on **Move order**, to move the items to another table.



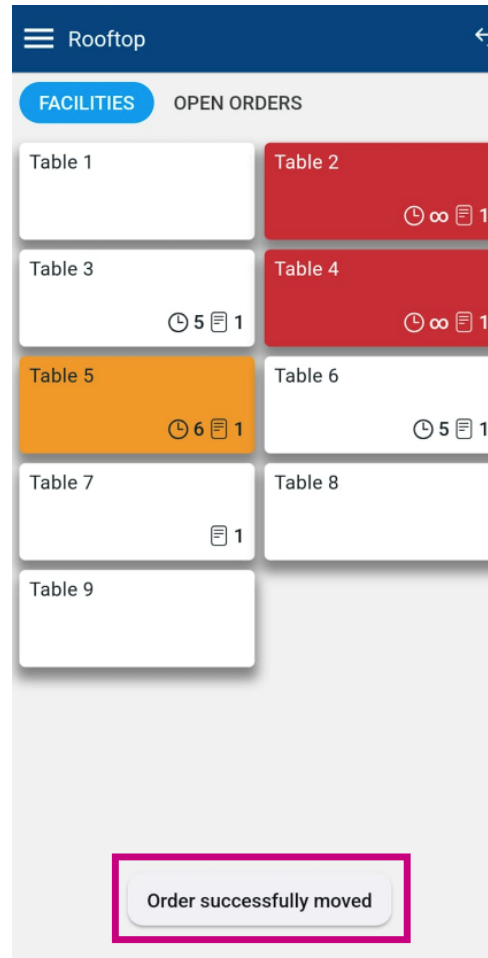
- Then select the table you wish to move your order to, by setting the respective **checkmark**.



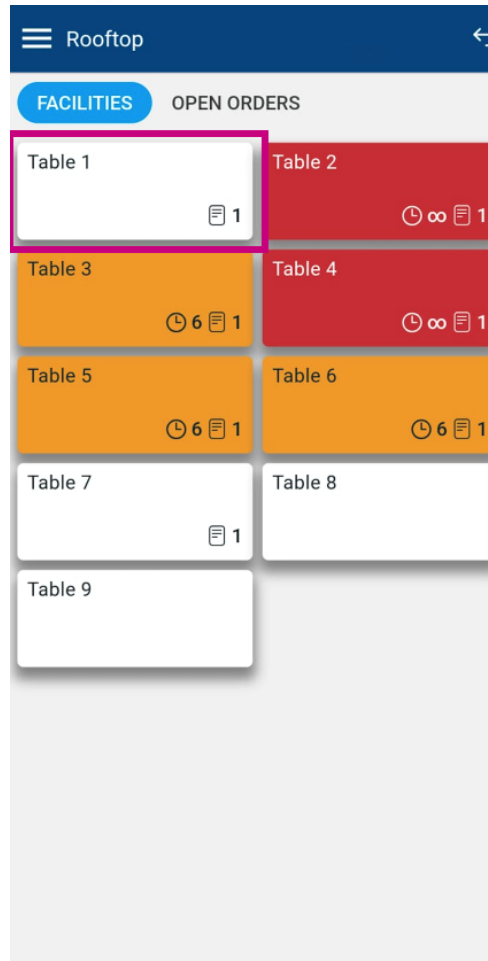
And confirm your choice by tapping on **OK**.



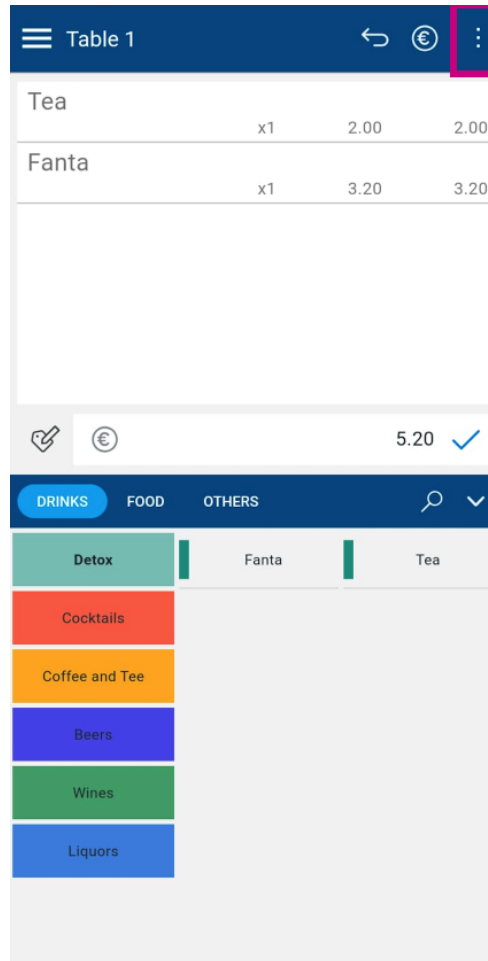
 A **pop-up** will appear notifying you that your order has been moved successfully.



To split a table, first choose the **table** you want to split.

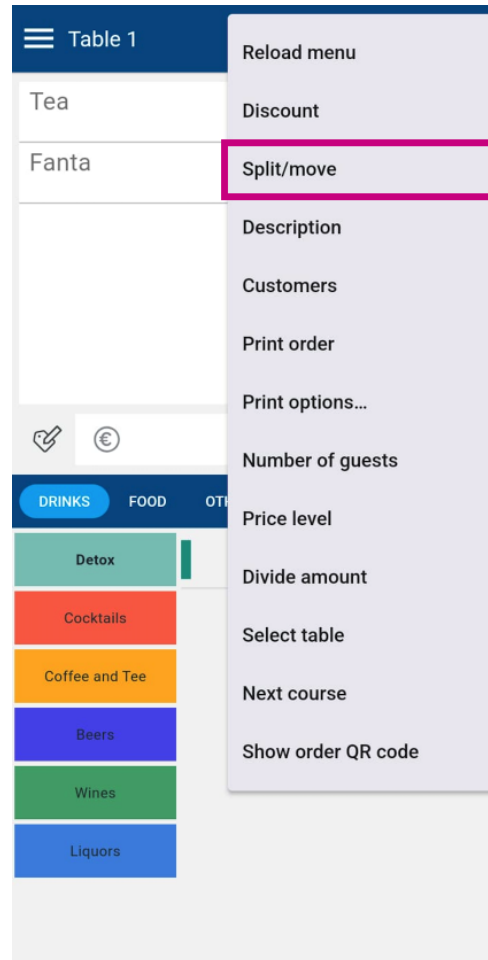


Once you are in the order interface, open the **options' menu**.





Now press **Split/move**.





- To split the items on the handheld and let them be paid separately, you need to move the according items to another table. To do so, select the respective items.

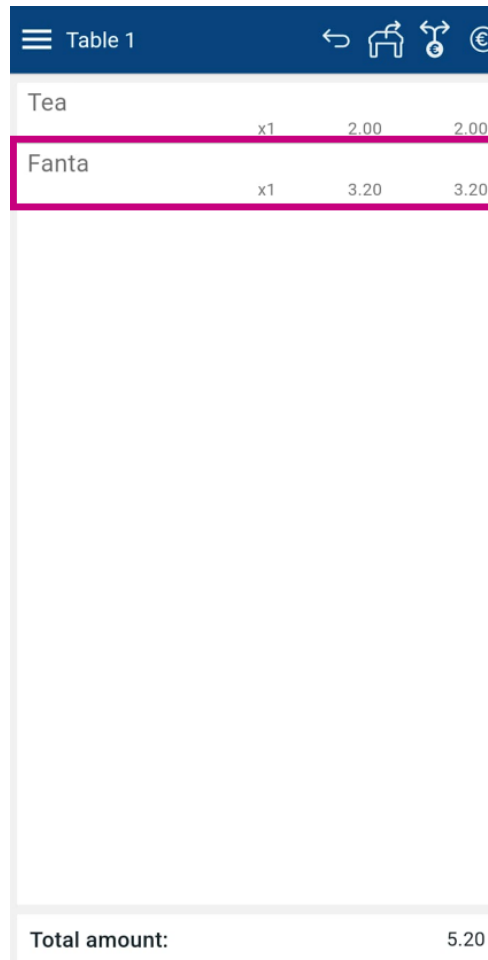
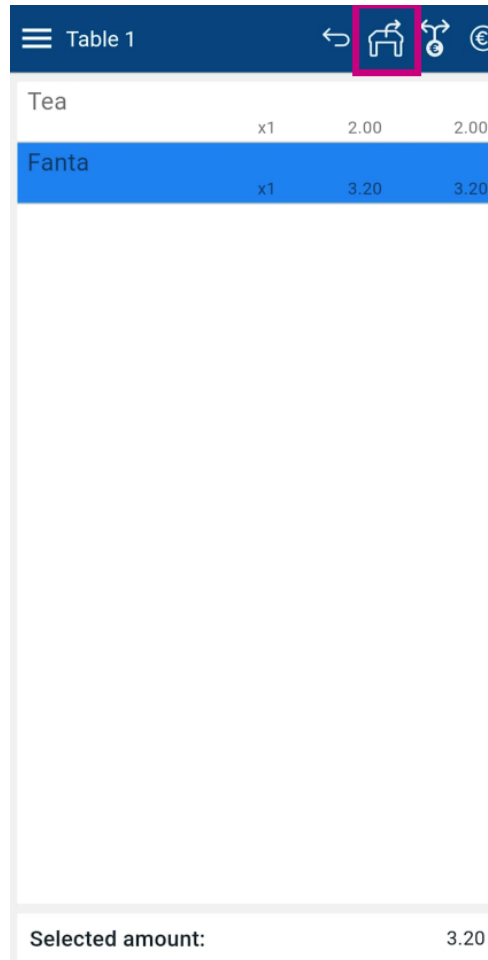
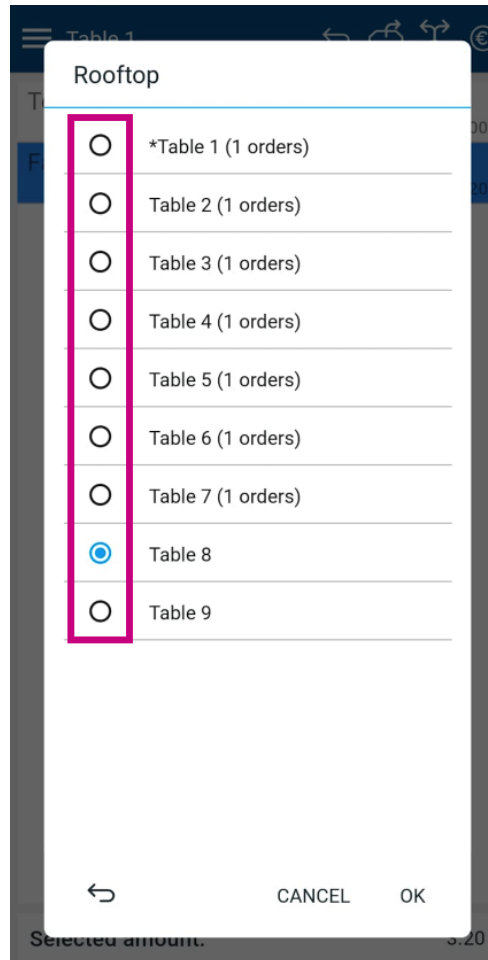


Table 1			
Tea	x1	2.00	2.00
Fanta	x1	3.20	3.20
<b>Total amount:</b>			5.20

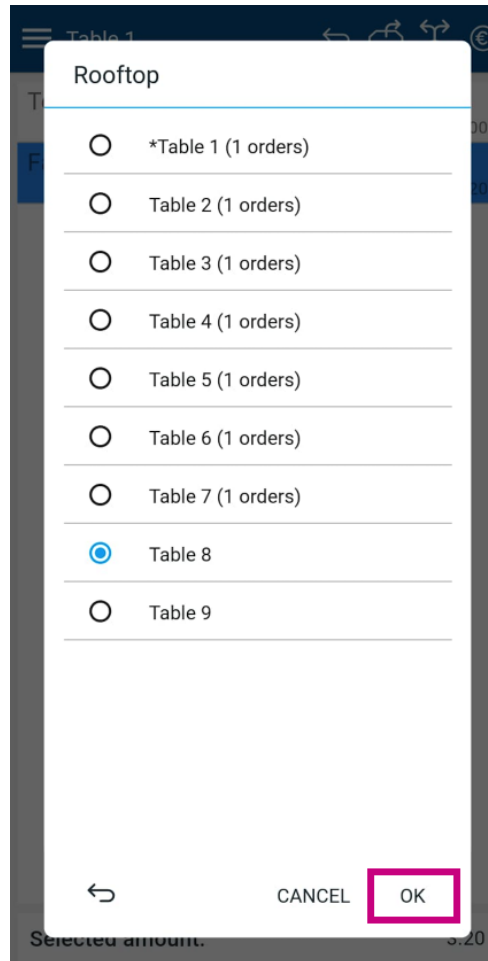
And tap on the **move order icon**.



Then select the table you want to move the selected items to, by setting the respective **checkmark**.

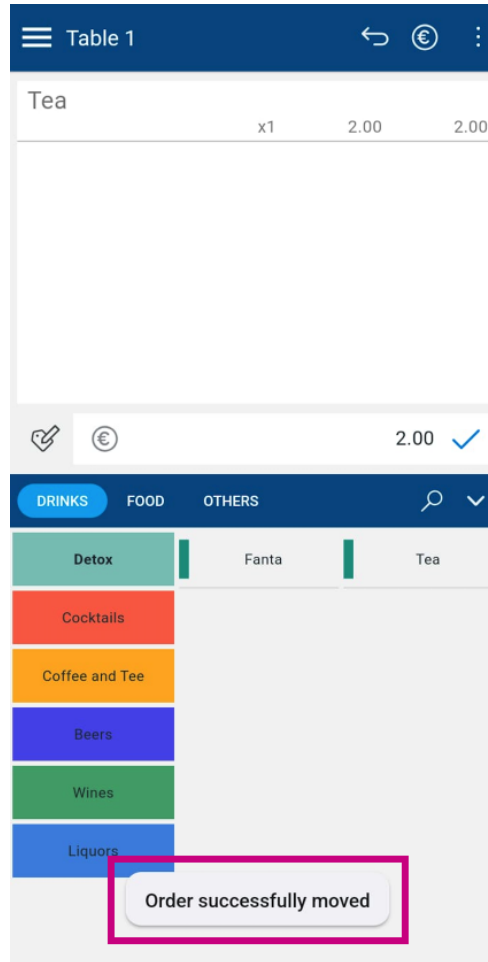


And confirm your choice by tapping on **OK**.



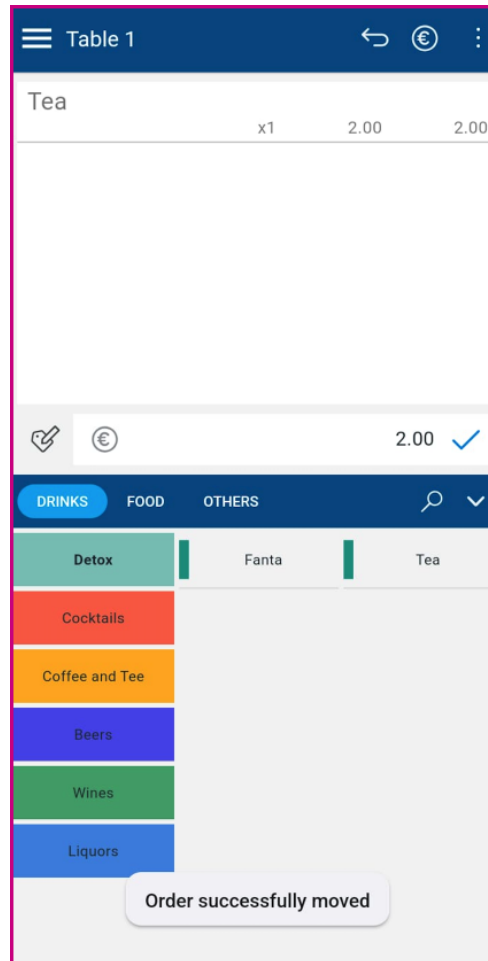


- 📱 A **pop-up** will appear notifying you that your order has been moved successfully. The selected item has been removed from the original order and is assigned to the new table. Therefore, the order has been split.





That's it. You completed the tutorial and now know **how to split and move a table.**





Scan to go to the interactive player