Introduction

This document explains how to configure a OneRoster® v1.1 export from Skyward® for use with LearnPlatform.

Instructions

- 1. In Skyward®, go to Student Management > Administration > SkyBuild > Exports
- 2. Select OneRoster® Export
- 3. Select **Add** to add a new template
- 4. Enter a Template Description (for example: "LearnPlatform OneRoster")
- 5. For Export Version, select OneRoster® v1.1
- 6. Under *Export Options*, configure these settings:
 - a. Include All Entities = ON
 - b. Allow multiple 'Users.csv' records = OFF
 - c. Include Guardians = OFF
 - d. Send File via FTP = ON
 - You will need to configure a new SFTP location using information received from our Services and Support team.
 - (<u>support@learnplatform.com</u>)
 - e. Save File via UNC Path = OFF
- 7. Under Version Specific Options v1.1, configure these settings:
 - a. Use GUIDS = OFF
 - b. Academic Sessions = Bulk
 - c. **Categories** = Do Not Export
 - d. Classes = Do Not Export
 - e. **Courses** = Do Not Export
 - f. **Demographics** = Do Not Export
 - g. Enrollments = Do Not Export
 - h. Line Items = Do Not Export
 - i. **Orgs** = Bulk
 - j. **Results** = Do Not Export
 - k. **Users** = Bulk
- 8. Click the Save button in the upper-right to save your export

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