

## AC Task 1 Writing: Self-evaluation Form

Use the following to evaluate your AC Task 1 essay:

Paraphrase	
The paraphrase has the exact same meaning as the question.	<input type="checkbox"/>
Overview	
The overview has identified all of the key features.	<input type="checkbox"/>
The overview has not mentioned too many elements (categories).	<input type="checkbox"/>
The overview does not contain any data.	<input type="checkbox"/>
Details paragraphs	
The data is grouped logically in two details paragraphs.	<input type="checkbox"/>
Each key feature is supported by data.	<input type="checkbox"/>
There is no missing data.	<input type="checkbox"/>
There is no unnecessary data.	<input type="checkbox"/>
The data is accurate.	<input type="checkbox"/>
If necessary, approximating language is used.	<input type="checkbox"/>
Grammar and Vocabulary	
There are no grammar mistakes.	<input type="checkbox"/>
The vocabulary used means exactly the same thing as the information represented in the chart/map/diagram.	<input type="checkbox"/>
The vocabulary used for increases, decreases and/or comparisons is correct.	<input type="checkbox"/>

## GT Task 1 Writing: Self-evaluation Form

Use the following to evaluate your GT Task 1 essay:

Greeting	
The greeting is appropriate.	<input type="checkbox"/>
Purpose statement	
The purpose contains is clear and complete (=it includes all the necessary information).	<input type="checkbox"/>
Details Paragraph 1	
The paragraph responds directly to the bullet point in the first sentence.	<input type="checkbox"/>
The bullet point is developed with relevant details.	<input type="checkbox"/>
The paragraph is roughly 50 words long.	<input type="checkbox"/>
Details Paragraph 2	
The paragraph responds directly to the bullet point in the first sentence.	<input type="checkbox"/>
The bullet point is developed with relevant details.	<input type="checkbox"/>
The paragraph is roughly 50 words long.	<input type="checkbox"/>
Details Paragraph 3	
The paragraph responds directly to the bullet point in the first sentence.	<input type="checkbox"/>
The bullet point is developed with relevant details.	<input type="checkbox"/>
The paragraph is roughly 50 words long.	<input type="checkbox"/>
Sign-off	
The sign-off is appropriate.	<input type="checkbox"/>
Tone	
The tone is consistently formal or informal throughout the entire letter, including the greeting and sign-off.	<input type="checkbox"/>
Grammar and Vocabulary	
I have followed the 100% rule and have not taken any risks with vocabulary.	<input type="checkbox"/>
There are no grammar mistakes.	<input type="checkbox"/>

## Task 2 Writing: Self-evaluation Form

Use the following to evaluate your Task 2 essay:

Introduction	
The paraphrase has the exact same meaning as the question statement.	<input type="checkbox"/>
The outline statement has the correct number of main ideas.	<input type="checkbox"/>
The outline statement has an opinion (if required).	<input type="checkbox"/>
Main Body Paragraph 1	
The topic sentence(s) has the exact same meaning as the outline statement.	<input type="checkbox"/>
The explanation(s) explain how and/or why the main idea is true.	<input type="checkbox"/>
The example illustrates the main idea.	<input type="checkbox"/>
The opinion sentence (if required) is signposted as an opinion.	<input type="checkbox"/>
Main Body Paragraph 2	
The topic sentence(s) has the exact same meaning as the outline statement.	<input type="checkbox"/>
The explanation(s) explain how and/or why the main idea is true.	<input type="checkbox"/>
The example illustrates the main idea.	<input type="checkbox"/>
The opinion sentence (if required) is signposted as an opinion.	<input type="checkbox"/>
Conclusion	
The conclusion includes the exact same information as the outline statement.	<input type="checkbox"/>
The conclusion has an opinion (if required).	<input type="checkbox"/>
Grammar and Vocabulary	
I have followed the 100% rule and have not taken any risks with vocabulary.	<input type="checkbox"/>
There are no grammar mistakes.	<input type="checkbox"/>